

## Ottawa County Board of Commissioner's Minutes

May 9, 2022

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner Scott Mortimer, Third District Commissioner D. D. Malmberg and County Clerk, Vicki Jensen.

Commissioner Malmberg called the meeting to order at 8:00 am. J. Armin Wrapé, Pastor of New Beginnings Christian Fellowship lead the opening prayer and flag salute.

Those present were Rick Shupe.

Vicki Jensen, Ottawa County Clerk, gave the commissioners the mail, claims registers and minutes. Commissioner Wolf motioned to approve the minutes from May 2, 2022, Commissioner Mortimer seconded. Motion carried 3-0.

Commissioner Mortimer asked Commissioner Malmberg that in the future, he be notified if Keith works in the clerk's office. It was discussed that all board members be notified if he is taken from his normal duties.

JoDee Copple presented CIC contract for employee portal. Commissioner Malmberg signed the contract.

Keith Coleman, Facilities Manager reported working on plumbing in the jail, switched the courthouse from heat to cool early this am. Commissioner Malmberg thanked Keith for working in the clerk's office last week. Keith researched a lift and advised that now is not the time to buy one. Renting a lift is a better option right now. Commissioners approved Keith to work in the clerk's office if no one else is available.

Commissioner Mortimer talked to other commissioners at a meeting and learned that other counties have a separate county counselor from the county attorney. Commissioners will investigate.

Russ Thornton, Ottawa County Sheriff gave a prisoner count of Ottawa County 4, Saline County 14 and Sedgwick County 21. Russ has sent out bids for upgrading the computer system that controls the doors and monitoring. The current system is proprietary and finding a company to work on it or submit bids to make changes has been difficult. Russ talked to county banks for bids to finance the upgrade. Server went down and LockIT came in to work on it. Commissioner Wolf asked about switching to contract service with LockIT and if they would put these charges in the contract and back date it.

Chris Smith, Road & Bridge Assistant Administrator presented the Road & Bridge budget for 2023. 2 bids were received for recycling tires. Champlin Tire Recycling at \$179.00/ton and Resource Management Co at \$195.00/ton. Commissioner Mortimer motioned to accept the bid from Champlin Tire. Commissioner Wolf seconded. Motion carried 3-0. Chris reported that crews have been hauling rock. Commissioner Wolf ask about trees west of 150<sup>th</sup> Rd on Coronado Rd, trees have been cut but need to be hauled away.

Rick Shupe left the meeting.

Commissioner Mortimer motioned to take a 5-minute break. Commissioner Wolf seconded. Motion carried 3-0.

Commissioners signed invoices from March and April for HR Partners. Kristina, HR Partners emailed invoices to the commissioners, and they must print the invoice, sign for approval, then submit to clerks' office for payment.

Andrew Pellant, Pretrial Services Coordinator for Salina & Ottawa County with 28th Judicial District Community Corrections gave an overview of services provided.

Kenny Baccus, Noxious Weed Director presented a department update, KAC update and NACo update. August 24, Kenny will host a KAC meeting in Ottawa County. Kenny presented the original bid for fence repair (December windstorm) from a Nebraska company. Insurance has paid so commissioners asked Kenny to get bids from local companies.

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Tyrel Owens joined the meeting during Kenny's presentation.

Jennifer Cleveland, District Manager for Ottawa County Conservation District presented the budget proposal for fiscal year 2023. Tommy Barrett, Treasurer, Tommy Austin, Vice-Chair, and Tyrel Owens, Board Member were also present.

Marie Ballou, Custodial Manager presented the job description and ad for the wanted Custodian position, to put in the newspaper and on the county website.

Richard Buck joined the meeting to inform the commissioners that he was hiring the current custodian, Casey Ahlquist for the County Attorney Administrative Assistant position.

JoDee Cople joined the meeting and asked for an executive session. Commissioner Wolf motioned to go into executive session to discuss non-elected personnel. Commissioner Mortimer seconded. Motion carried 3-0. Those present were the commissioners and JoDee Cople, County Treasurer. The group returned to regular session at 11:06. Commissioner Mortimer motioned to extend the executive session from 11:08 – 11:13, Commissioner Wolf seconded. Motion carried 3-0.

Commissioners opened the mail and it was discussed.

With no further business before the board Commissioner Wolf moved to adjourn the meeting at 11:18. Commissioner Mortimer seconded. Motion carried, 3-0.

ADOPTED this 16<sup>th</sup> day of May 2022.

BOARD OF COUNTY COMMISSIONERS  
OF OTTAWA COUNTY, KANSAS

\_\_\_\_\_  
Dawn Wolf, Member

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D.D. Malmberg, Chairman

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Scott Mortimer, Member

ATTEST:

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