

Ottawa County Board of Commissioner's Minutes

May 23, 2022

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner Scott Mortimer, Third District Commissioner D. D. Malmberg and Interim Deputy Clerk Heather Maddox.

Commissioner Malmberg called the meeting to order at 8:00 am. Commissioner Wolf lead prayer and flag salute.

Present was Richard Buck

Commissioner Malmberg moved to go into executive session pursuant to attorney client privilege to discuss ongoing litigation. Commissioner Mortimer seconded. Motion carried 3-0. Those present were Commissioners and Richard Buck. The group returned to regular session at 8:07.

Commissioners discussed the North parking lot getting fixed and upgraded.

On June 18th the Commissioners attended an active shooter training at the courthouse for the county employees. Commissioners Wolf and Mortimer were in attendance from 1pm-5pm. Commissioner Malmberg came in from 2pm-3pm.

Commissioner Malmberg asked Kim Winsett, IT to come into the meeting and discuss the video for the commissioner's meeting. Kim discussed that Keith and she have been working on it and are trying to get some kinks worked out. They are trying to figure out what the next step is. The next option would be to look at another company or to put it on YouTube. Commissioner Mortimer mentioned Geary County does OWL. Kim said it's the length of time the meetings last. Commissioner Malmberg asked Kim to look more into YouTube.

Prisoner count; Ottawa County 6, Saline County 20, Sedgwick County 21. Tyler VanCoevern, Undersheriff, gave an update on how the active shooter training went. Malmberg asked how often we should be doing this type of training. Undersheriff said it depends on how often we have turnover of employees but would like to do it yearly.

Richard Buck, notified commissioners that he filed paperwork on Thursday to get the second round of the American Rescue Funds coming in.

Minutes from May 16, 2022 were reviewed. Commissioner Malmberg moved to approve the minutes. Commissioner Mortimer seconded. Motion carried, 3-0.

Greg Dockins, Road and Bridge Administrator, talked with the CDL coordinator on helping the Road & Bridge employees get their CDL in a timely manner. The tires have been removed from dump days, they hauled tires off for 3 days. The bill so far is \$26,500. Commissioner Malmberg asked what Greg did with his scrap iron. He said the money that is received from selling scrap goes into the County general budget. Wolf asked where we are with the fuel that he has contracted. Greg said he still has some left. Greg hasn't received any calls about mowing. He said he will have to get on that soon. Mortimer asked if the fuel monitoring is done Greg said no, they are waiting on the master unit to go inside. Mortimer asked if there would be time for the county employees to help with the new parking lot when it comes time. Greg said they could help when needed.

Marie Ballou, Emergency Management, talked with commissioners about custodian pay. Commissioner Malmberg moved to allow Emergency Management to offer \$14 to the new custodian due to experience. Commissioner Mortimer seconded. Motion carried, 3-0.

JoDee Copple, Treasurer presented the commissioners with new signature cards with Bank of Tescott. On May 2nd the minutes reflect that there was a motion on museum curator pay. JoDee said that there was no communication with her and commissioners about the extra pay. She as payroll would like to be informed next time. JoDee discussed with commissioners about delinquent taxes. The commissioners are looking into delinquent taxpayers

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paying the current year first before paying previous delinquent taxes, this would prevent as many delinquent payers in the future and prevent as many tax sales. Commissioner Mortimer will discuss with the county attorney to see if he could get together something for a tax sale. Mortimer also asked JoDee to see if she could find out if other treasurers contract it out and if they do, see who they use. JoDee presented Treasurer, HR, and Payroll budgets to the commissioners.

Jim Kay came into the meeting.

JoDee continued presenting the budgets. JoDee spoke about an \$8,400 fine the county incurred from the IRS. She called the IRS to find out why we had to pay this. JoDee was told that the County's Federal withholding was paid late, and that was why the penalty was accessed in the 3rd quarter. There is a possibility we could have another penalty in the 4th quarter and in the 1st quarter as well.

Erin Kern came into the meeting to let Commissioners know Todd Heitschmidt wouldn't be available to present the district court budget. Todd will present his budget over the phone. Erin left the meeting.

JoDee continued presenting her budgets. JoDee gave Visa statements to commissioners for approval.

Commissioner Mortimer moved to take a 5-minute break. Commissioner Malmberg seconded. Motion carried 3-0.

Jim Kay left the meeting.

Commissioner Malmberg opened mail from Federation insurance.

Richard Buck County Attorney came into the meeting to look over Visa statements, to sign off on.

The commissioners called Todd Heitschmidt with the District Court so he could present the commissioners with the district court budget.

Heather Maddox gave the commissioners abatements to approve. Heather asked the commissioners if she could be paid an extra 30 minutes for her time coming into the commissioners meeting early on May 2nd. Commissioner Wolf and Commissioner Mortimer agreed under the circumstances.

With no further business before the board Commissioner Mortimer moved to adjourn the meeting at 10:51. Commissioner Wolf seconded. Motion carried, 3-0.

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ADOPTED this 31st day of May 2022.

BOARD OF COUNTY COMMISSIONERS
OF OTTAWA COUNTY, KANSAS

Dawn Wolf, Member

D.D. Malmberg, Chairman

Scott Mortimer, Member

ATTEST:

Heather Maddox, County Clerk