

Ottawa County Board of Commissioner's Minutes

May 22nd, 2023

The Board of County Commissioners met in regular session in Suite 201 at the Ottawa County Courthouse.

Those present were:

Second District Commissioner Scott Mortimer
Third District Commissioner D. D. Malmberg

JoDee Copple, County Treasurer/Payroll Clerk
Heather Maddox, County Clerk

Commissioner Mortimer called the meeting to order at 8:00 am and led the group in opening prayer, followed by the flag salute.

On a motion by Commissioner Malmberg, seconded by Commissioner Mortimer, by unanimous vote the Board approved the May 15th, 2023 minutes as presented.

Claims for Approval: Totaling \$50,226.74

County General	\$2,278.87
ARPA	\$270.00
Road & Bridge	\$27,221.20
Solid Waste	\$6,286.50
Election	\$350.00
Building Fund	\$70.02
Noxious Weed	\$239.51
Aging	\$355.57
Logan TWP	\$6,278.83
Historical	\$70.00
County Health	\$1,833.23
Appraiser	\$25.62
FD #2 MPLS	\$4,798.59
Law Enforcement Center	\$148.80

On a motion by Commissioner Malmberg, seconded by Commissioner Mortimer, by unanimous vote the Board approved the claims as presented.

County Departments:

Attorney/Counselor

Richard Buck, County Counselor came into the meeting to ask for an executive session.

On a motion by Commissioner Malmberg seconded by Commissioner Mortimer, by unanimous vote the Board approved a 15-minute executive session for Attorney Client Privilege to discuss litigation including Mortimer, Malmberg and Richard Buck. Return at 8:20.

Maddox asked Buck to look over a resolution for wages.

Keith Coleman Facilities Maintenance Manager came into the meeting and asked for an executive session.

On a motion by Commissioner Malmberg seconded by Commissioner Mortimer, by unanimous vote the Board approved a 20-minute executive session for non-elected personnel to discuss duties of employees including Mortimer, Malmberg and Keith Coleman. To return at 8:50am

On a motion by Commissioner Malmberg seconded by Commissioner Mortimer, by unanimous vote the Board approved to extend the ongoing executive session for 10-minutes Mortimer, Malmberg and Keith Coleman. To return at 9:01.

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Emergency Management

Marie Ballou, Emergency Management, and Shelby Walker, Deputy Clerk came into the meeting to talk with the commissioners about a homeland security inventory system. Ballou said this system will enable the county to tag items that is Ottawa County property has. Malmberg asked what this system would cost. Ballou said that there is no cost, Homeland Security has grants for counties to allow them to do this for free. Mortimer asked what this would look like for other departments. It was agreed upon that the inventory would be a great idea for the individual departments. The commission would like to have Road and Bridge get on the agenda with Ballou and Walker to discuss it more in detail.

Sheriff

Prisoner count for Ottawa County 5, and Saline County 29, for a total of 34.

Taylor Haws, with Central Kansas Mental Health Center came into the meeting and read the Mental Health Proclamation. Haws is asking the commission to declare May as Mental Health Month.

On motion by Commissioner Malmberg, seconded by Commissioner Mortimer, by unanimous vote the Board approved to make the month of May Mental Health month in Ottawa County.

Clerk

Heather Maddox, County Clerk discussed with the commission what she found out with the voting equipment. Maddox discussed it would be beneficial to purchase voting equipment this year due to annual software updates. Maddox said that if we purchase new equipment, we could get one election under our belts before we have 3 next year. We could take this time to train poll workers now instead of in the rush of the elections next year. Maddox gave commissioners a bid for new voting tablets, new poll pads and new scanners.

On motion by Commissioner Malmberg, seconded by Commissioner Mortimer, by unanimous vote the Board approved new voting machines and poll books in the amount of \$39,192 to be taken out of ARPA Funds and the remaining \$30,000 will come from the Election Capital Outlay.

On motion by Commissioner Malmberg, seconded by Commissioner Mortimer, by unanimous vote the Board approved to adopt Resolution 23-11 for pay raises starting April 25th.

Brandon Baugh came into the commissioners meeting to present the Tescott Fire Department budget. Baugh talked with the commission about fundraising the department did last year, they put on a ranch rodeo, and it was very successful.

On a motion by Commissioner Malmberg seconded by Commissioner Mortimer, by unanimous vote the Board approved a 30-minute executive session for negotiations to discuss employment including, Mortimer, Malmberg, and by phone Michelle Campbell. To return at 11:25am.

On motion by Commissioner Mortimer, seconded by Commissioner Malmberg, by unanimous vote the Board approved to hire Michelle Campbell as HR Coordinator, Payroll Clerk, and IT.

On motion by Commissioner Mortimer, seconded by Commissioner Malmberg, by unanimous vote the Board approved to recess until 1:00pm.

The commission resumed the meeting at 1:00pm. In the basement meeting room.

Museum Board, Jerry Schmidt, Janna VanMeter, Jim Kay, Leland Davis, Ray McGavren, and Margret McGavren, Maddox, Mortimer, and Malmberg met in the basement meeting room.

Museum

Jim Kay opened proposal from James Coy Construction out of Lindsborg Ks.

Jim Kay opened proposal from Harbin Construction out of Salina Ks

Jim Kay said Lancaster Construction, Phil Pieschl, and Eric Nichols were all asked to turn in a proposal.

On a motion by Commissioner Mortimer seconded by Commissioner Malmberg, by unanimous vote the Board approved a 10-minute executive session for confidential data to discuss Property including Mortimer, Malmberg, Maddox, Schmidt, VanMeter, R. McGavren, M. McGavren to return at 1:11pm.

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At 1:17 the commission left the basement meeting room to go upstairs to the commissioner's room.

On motion by Commissioner Malmberg, seconded by Commissioner Mortimer, by unanimous vote the Board approved to accept the county purchasing policy on 5-22-23.

Commissioner Malmberg asked Kim Winsett, IT to come up to the meeting to discuss electronics for the HR room.

With no further business before the commission the meeting was adjourned at 1:47pm on motion by Mortimer and seconded by Malmberg. Motion carried by unanimous vote.

ADOPTED this 30 day of May 2023.

BOARD OF COUNTY COMMISSIONERS
OF OTTAWA COUNTY, KANSAS

Dawn Wolf, Vice-Chairman

D.D. Malmberg, Member

Scott Mortimer, Chairman

ATTEST:

Heather Maddox, County Clerk