

Ottawa County Board of Commissioner's Minutes

March 21, 2022

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner Scott Mortimer, Third District Commissioner D. D. Malmberg and County Clerk, Vicki Jensen.

Commissioner Malmberg called the meeting to order at 8:00 am. Commissioner Wolf lead opening prayer and flag salute.

JoDee Copple, Ottawa County Treasurer, was present to sign the Payroll Clerk job description.

Minutes from March 14, 2022 were reviewed. Commissioner Malmberg motioned to approve the minutes. Commissioner Wolf seconded. Motion carried, 3-0.

Richard presented the commissioners with a Lease Agreement for a county mower the Fair Board is using. Commissioners reviewed and signed the agreement.

Commissioner Wolf motioned to purchase a \$200 gift card at Gene's IGA for Mary Arganbright for her assistance with end of year payroll processes. Commissioner Malmberg seconded. Motion carried 3-0.

Keith Coleman, Facilities Manager reported working on lighting and plumbing at the jail. Jackson Glass replaced 11 windows at the courthouse. Courthouse roof is leaking. Geisler Roofing and A&P Roofing were contacted for roof repair / replacement quotes. Geisler Roofing was here and took core samples in the SE corner and it was saturated. SW corner of roofing material is pulled away from the edge also. Keith contacted James Gambrell from KCamp, he will come and look at the roof to determine how much damage was done with the windstorm. Keith presented a quote, originally presented in October for window tint, he will get an updated price. Keith will also investigate replacing the screens, similar to what we have now.

Russ Thornton, County Sheriff gave a prisoner count of Ottawa County 1, Saline County 21, Sedgwick County 28. Russ is investigating changing the sheriff department computer IT support to LockIt. No decision at this time.

Tyler VanCoervern, Undersheriff, discussed having an active shooter exercise with all courthouse employees. Training would begin with classroom instruction in the basement, then move into role-play of an active shooter. Tyler has spoken to department heads, and May 18, 2022 is the date that will work best. Tyler asked the commissioners if the courthouse could be closed from 1pm to 5pm on May 18, 2022. Commissioners approved this closing date and time. Tyler also informed the commissioners that training on the 800 radio system will be on March 31 at 6:30pm in the basement.

Greg Dockins, Road & Bridge Administrator reported working on ditches, cutting trees, hauling rock and training CDL drivers. Commissioner Malmberg asked about time frame for employees to obtain a CDL. Covid and recent changes with CDL training has made the process difficult and time consuming. Greg presented the commissioners with a couple prices on pickups that he is looking at. Greg discussed a letter from Dun & Bradstreet that he called on, but does not have specifics.

Seth Odette, Saline County Environmental Health reported 30 septic permits in Ottawa County in 2021, 15 were new construction projects, 14 systems were replaced. Commissioner Malmberg asked if there were new regulations, Seth said there are none. The state has a cost share program for plugging wells, more information is available on their website.

Marie Ballou, Emergency Management Coordinator presented an award letter for the 2021 Emergency Management Performance Grant (EMPG) Program through the Kansas Division of Emergency Management (KDEM) for \$11,429, part of which goes towards Marie's salary. Marie presented a request for an intern through Kansas Wesleyan University for the summer. Request approved. Marie will distribute signs for the courthouse closing on May 18, 2022. She presented a sign from prior years that stated Emergency Response Training and asked if Active Shooter

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could be added. Commissioner Mortimer stated that it is important that the public know why we are closing and adding Active Shooter to signage is appropriate.

Michelle Griffin, Mobility Management OCCK, Transportation Activities Report Trell Grinter, Director transportation for OCCK. Amanda Loughridge, Ottawa County Health Department presented brochures and statistics about transportation available to Ottawa County residents. Michelle Griffin promotes Kansas Rides, www.ksrides.org, new services, marketing, to moving transportation services forward. Transportation is available statewide. Statistics presented were: 81 Connection had 472 riders in 2021, 132 rides to date in 2022, 16 seats per bus, standing room, bike racks, wheelchairs and scooters are welcome. Ottawa County Transportation serves Medicare, Medicaid patients within trips within the county. Amanda Loughridge also partners with OCCK through Paratransit for long distance trips. In 2021 there were 830 paratransit riders.

Kim Winsett, IT, present the annual contract with LockIt Technologies, Beloit. Commissioners signed the contract. LockIt has received all the meeting recording equipment and will install the end of this week or first of next. Sara Hodges, Health Department Administrator discussed the email change with Kim and have concerns about all the different emails they used. Commissioners agreed to let the Health Department keep the email addresses they currently have. Kim reported that most departments have changed their email address to ottawacounty.org. Kim discussed adding the sheriff department to the LockIt contract.

Commissioner Mortimer motioned to take a 5-minute break. Commissioner Wolf seconded. Motion carried 3-0.

Commissioner Mortimer motioned to accept Resolution 22-09 concerning the use of Jake brakes. Commissioner Wolf seconded. Motion carried 3-0.

Conference call with Jeff Reese. Commissioner Wolf asked why Aging Department didn't get their full budget or why their cash didn't roll over from 2021. Jeff explained that the cash did roll over and that the Aging Department did receive the budget they requested. If additional budget is needed, that should be discussed when budgets are completed in July.

Commissioners discussed lodging businesses in the county and wondered if we were collecting transient tax for each business. Commissioners will research.

With no further business before the board Commissioner Wolf moved to adjourn the meeting at 11:25. Commissioner Mortimer seconded. Motion carried, 3-0.

ADOPTED this 28th day of March 2022.

BOARD OF COUNTY COMMISSIONERS
OF OTTAWA COUNTY, KANSAS

Dawn Wolf, Member

D.D. Malmberg, Chairman

Scott Mortimer, Member

ATTEST:

Vicki L. Jensen, County Clerk