

Ottawa County Board of Commissioner's Minutes

February 14, 2022

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner Scott Mortimer, Third District Commissioner D.D. Malmberg and County Clerk Vicki Jensen.

Commissioner Malmberg called the meeting to order at 8:00 am, Commissioner Wolf lead the opening prayer and flag salute.

Dr. Little discussed her appointment as County Health Director. Dr. Little shared how she will work with the Health Department to streamline vaccines and testing. Clarification of duties is needed between the County Health Director and the County Health Officer. Dr. Little will discuss with Dr. Labes and email the commissioners with their thoughts.

Keith Coleman, Facilities Manager reported working on handrails in the courthouse with Dan Mesecher, plumbing, 2nd floor has all new LED light, Twin Valley is working towards fax lines. At the jail Keith repaired the convection oven, meat grinder and meat slicer. At the Road and Bridge department, Keith inquired about the electrical needed for the new fuel tanks.

Russ Thornton, County Sheriff gave a prisoner count of Ottawa County 2, Saline County 16, Sedgwick County 31. Russ reported receipt of \$35,600.00 for 3 vehicles sold on Purple Wave. Russ asked the commissioners that if they get a call from the public concerning law enforcement that they forward the call and/or that information to himself or Tyler VanCoevern, Undersheriff. If they have personal issues, those should be discussed outside the meeting. Russ does not believe there should be an executive session for these issues. Insurance was discussed for the county K-9.

Greg Dockins, Road & Bridge Administrator reported on the crew activities for the week. Greg presented a utility permit for a water line under the river south of Bennington for approval and signatures. Greg has had a lot of complaints about washboards. He will be dragging roads because it has been so dry. Discussion about purchasing rock from different quarries and who will be hauling the rock.

Commissioner Mortimer moved to take a 5-minute break; Commissioner Malmberg seconded. Motion carried.

Kristina Dietrick, HR Partners presented what their company does for other counties and how they would work with Ottawa County. Having a solid Employee Handbook and job descriptions would be first on the list to make a solid foundation for policies. After many questions were answered, the commissioners asked Kristina to send Richard Buck, County Attorney a contract for his review, and they will sign the contract next week.

Commissioner Malmberg motioned to take a 3-minute break; Commissioner Mortimer seconded. Motion carried.

Truette McQueen, County Appraiser, would like to sponsor a student from Minneapolis High School work in his office thru the Nex-Generation work study program. Commissioner Malmberg asked who would carry the insurance on the student while at the courthouse. Truette will find the answer. Commissioners agreed that this is a win-win and approved Truette to proceed with the application. Truette asked for 3 zoning board members, Arlan Bacon, Jeff McHenry and Phil Ballou, to be reappointed. Commissioner Wolf motioned to approve Arlan Bacon, Jeff McHenry and Phil Ballou for a 3-year term. Commissioner Mortimer seconded. Motion carried.

Minutes from February 7, 2022 were reviewed. Commissioner Malmberg motioned to approve the minutes. Commissioner Wolf seconded. Motion carried.

Commissioner Malmberg motioned to go into executive session to discuss non-elected personnel. Commissioner Mortimer seconded. Motion carried. Those present were the commissioners and Richard Buck, County Attorney. The group returned to regular session at 11:19.

Commissioner Malmberg motioned to contact Kristina Dietrick at HR Partners concerning a personnel situation.

Ottawa County Board of Commissioner's Minutes

February 14, 2022

Commissioner Mortimer seconded. Motion carried.

The Ottawa County Fair Board, City of Minneapolis, Minneapolis Recreation Commission and Ottawa County Service Corporation held their annual meeting with the commissioners. Those present representing Ottawa County Fair Board were Sheldon Daugherty, Cole Malmberg & Brian Kindall, representing Minneapolis Recreation Commission was Jon Heald, and Ed Wright represented the City of Minneapolis. The Fair Grounds Property / Land Use Agreement from 2021 was review and several changes were made. Sheldon informed the commission of the plans for replacing a water line and the research needed to figure out where all the water lines were located. The cost of this water line will be split 50/50 between the Fair Board and the Rec Commission. Jon Heald voiced that there needed to be more police patrol at the fairgrounds. Ed Wright suggested he talk to the City Chief of Police, as the County Commissioners have no authority for that area. The potholes at the entrance will be fixed by the county.

Commissioner Mortimer motioned to accept the Fair Grounds Property/Land Use Agreement from the Ottawa County Fair Board, Minneapolis Recreation Commission, Ottawa County Service Corporation, Ottawa County Board of Commissioners and the City of Minneapolis. Commissioner Malmberg seconded. Motion carried.

Brian Kindall, Ottawa County Fair Board Treasurer, presented the annual report and financial statement. Plans for 2022 include RV sites that will be available to rent with a self-pay box, complete gates on the hog barn, install used tin on the west slope of the beef, hog and sheep barns, purchase pegboard display for AgHall, gravel under horse arena bleachers and general maintenance of all buildings. PrairieLand Partners gave a grant of \$3,000 for permanent sound in the show arena. Signage at the gate for RV parking and RV dump will be added by the gate. The commissioners thank everyone for their dedication and excellent job in preparing for the fair. Commissioner Malmberg motioned to give the Ottawa County Fair Board \$22,500.00 for 2022 fair. Commissioner Mortimer seconded. Motion carried. Sheldon asked about the mower lease for the mower the county owns, but is leasing to the Fair Board. Richard Buck, County Attorney said he would draw up a lease.

Richard Buck, County Attorney discussed Human Resources and Payroll. Since the commissioners have agreed to outsourcing human resources to HR Partners, payroll is now the focus. Richard asked the commissioners to get involved with the payroll process and make phone calls to accountants and CPA firms. JoDee Copple, County Treasurer joined the meeting to discuss payroll. JoDee will learn payroll in CIC next week and will continue as payroll clerk until another decision is reached.

With no further business before the board Commissioner Mortimer motioned to adjourn the meeting at 1:36. Commissioner Wolf seconded. Motion carried, 3-0.

ADOPTED this 22nd day of February 2022

BOARD OF COUNTY COMMISSIONERS
OF OTTAWA COUNTY, KANSAS

Dawn Wolf, Member

D.D. Malmberg, Chairman

Scott Mortimer, Member

Ottawa County Board of Commissioner's Minutes
February 14, 2022

ATTEST:

Vicki L. Jensen, County Clerk