

## Ottawa County Board of Commissioner's Minutes

February 22, 2022

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner Scott Mortimer, Third District Commissioner D. D. Malmberg and County Clerk, Vicki Jensen.

Commissioner Malmberg called the meeting to order at 8:00 am with opening prayer and flag salute.

JoDee Copple, County Treasurer gave the commissioners the December Bank Reconciliation. JoDee and Vicki Jensen, County Clerk discussed several budget concerns and money that should be moved. Commissioner Wolf motioned to move \$200,000 from the 001-68 Economic Development Fund to 001-04 Courthouse Capital Outlay. Commissioner Mortimer seconded. Motion carried. Commissioner Wolf motioned to move \$75,850 from 001-03 Commissioner Reserves to 001-04 Courthouse Salaries. Commissioner Mortimer seconded. Motion carried.

Keith Coleman, Facilities Manager reported 1<sup>st</sup> floor LED bulbs are all replaced, pulled new wire to clerk's office for fax machine to switch to Twin Valley, fixed meat slicer at jail and completed the roof top preventative maintenance at the jail.

Minutes from February 14, 2022 were reviewed. Commissioner Malmberg motioned to approve the minutes. Commissioner Mortimer seconded. Motion carried.

Russ Thornton, County Sheriff gave a prisoner count of Ottawa County 1, Saline County 18, Sedgwick County 28. Commissioner Malmberg discussed jake brake signs with Russ and Greg Dockins. Commissioner Malmberg will talk to Richard about a resolution. Commissioner Mortimer motioned to place a jake brake sign on 10<sup>th</sup> Street, west of Ottawa Street, for westbound traffic. Commissioner Wolf seconded. Motioned carried. Russ will look at the sign on East 10<sup>th</sup> Street.

Greg Dockins, Road & Bridge Administrator reported working on trees and routine winter maintenance. Chris Smith, Joe Mullen & Greg Dockins will attend an asphalt class in Manhattan. Greg contracted 2 tanker loads of fuel, 15,000 gallons.

Commissioner Mortimer motioned to take a 3-minute break, Commissioner Wolf seconded. Motion carried.

Leland Johnson, Veteran, representing the VFW presented a slide show for a new Veterans Memorial and explained that they were in the initial stages of design and gathering funds. He asked the commissioners to remember this project for funding.

Commissioners signed the HR Partners contract.

Commissioner Malmberg and Vicki Jensen, County Clerk reported attending the KAC sponsored County Days at the Capital on January 16, 2022. Information was gathered from other counties and state associations.

Commissioners had a conference call with Jennifer Guipre to discuss contracting payroll. Jennifer has agreed to use CIC, \$50 per hour for the 1<sup>st</sup> 90 days, then a contract rate could be set. Commissioner Malmberg will get back to her with a final decision.

JoDee Copple, County Treasurer joined the meeting to discuss the payroll clerk position. JoDee said that she is willing to take on the payroll clerk duties. Many issues were discussed. JoDee asked the commissioners to decide what the pay would be for the Payroll Clerk position, and they can discuss next week. Commissioners agreed to research.

With no further business before the board Commissioner Mortimer moved to adjourn the meeting at 11:07. Commissioner Wolf seconded. Motion carried.

**Ottawa County Board of Commissioner's Minutes**  
**February 22, 2022**

ADOPTED this 28<sup>th</sup> day of February 2022

BOARD OF COUNTY COMMISSIONERS  
OF OTTAWA COUNTY, KANSAS

\_\_\_\_\_  
Dawn Wolf, Member

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D.D. Malmberg, Chairman

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Scott Mortimer, Member

ATTEST:

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Vicki L. Jensen, County Clerk