

Minutes of Proceeding  
Ottawa County Board of Commissioners  
June 15, 2020

Office of the Ottawa County Clerk  
8:00 a.m.  
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer and then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the board minutes to review from June 8, 2020. Commissioner Kay indicated that he did not like the reason that was on the minutes when the commissioners went into executive session for attorney/client matters of potential litigation and liability relating to claims made against the county. Mary said that they have to give a reason, and she typed it from the County Attorney's note he gave her last week. Mary asked Richard Buck, County Attorney to step into the commissioner's room. Commissioner Kay asked Richard about the sentence and Richard said that they have to give a reason. Commissioner Wolf moved to approve the minutes as read. Commissioner Kay seconded. Motion carried, 3-0. Mary gave the board the Construction Contract between Griffin's Contracting and the Ottawa County Commissioners. She said that Brian Kindall, Fair Board Member, brought it to her to give to the commissioners and said that Brian said it had been redone three times and this was the final draft. The commissioners asked Richard if he had seen it, and Richard said not this version. Richard looked it over and said other than the signature page where the County Clerk signature needs to be added to attest the commissioner's signatures. Mary will add the correct signature page. Mary gave the commissioners the Information Technologies (IT) County Point of Contact job description. As of today there is no one for this position. She recommended Kim Winsett, Deputy Appraiser, as the new IT County Point of Contact and her department head has given his blessing. The commissioners will visit with her later in the meeting.

D. D. Malmberg, candidate for Commissioner District #3 was an observer.

At 8:30 a.m., the commissioners held a proposed road vacation requested by Robert W. Trumble, via Kevin Kline. Those present were Kevin Kline, and Greg Dockins, Road & Bridge Administrator. The road is described as follows:

A strip of land designated for a Road Right of Way Easement recorded in the Ottawa County Road Record Book A, Page 160, commonly known as Volunteer Road, located in Sections 7 and 18, Township 9 South Range 2 West of the 6<sup>th</sup> Principal Meridian, Ottawa County, Kansas, being 50 feet in width, the centerline being described as follows:

Commencing at the common corner of said Sections 7 and 18 and Sections 12 and 13 of Township 9 South, Range 3 West; thence East on the common line of said Sections 7 and 18 approximately 20 feet to a point on the East line of a Road Right of Way Easement recorded in Ottawa County Road Record Book A, Page 346 and commonly known as 180<sup>th</sup> Road, said point being the point of beginning; thence continuing East on said section line approximately one-half mile to the common Quarter Section corner of said Sections 7 and 18; thence continuing East along the centerline of said Volunteer Road, as it exists today, approximately one-half mile to a point on the West line of a Road Right of Way Easement recorded in Ottawa County Commissioner's Journal F, Page 158, commonly known as 190<sup>th</sup> Road, said point being the point of terminus. The commissioners went and viewed the road last week. Commissioner Brumbaugh asked Kevin if the road was closed if it would land lock anyone. Kevin said no, that he has talked to the adjoining landowners, whom have been notified in writing, and they do not have a problem with it. Commissioner Brumbaugh said that if the road were closed that the county would no longer be responsible for the bridge. Kevin said that he understood, and he would put up a private property sign, and that gates would be put up. Commissioner Wolf moved to accept the road closing between Volunteer Road and 180<sup>th</sup> Road. Commissioner Kay seconded. Motion carried, 3-0.

Commissioner Kay moved to sign the Construction Contract between Griffin's Contracting, Robert S. Griffin, and Ottawa

County Commissioners of Ottawa County, Kansas. Commissioner Wolf seconded. Motion carried, 3-0.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Greg gave the commissioners raise requests for some of his crew. The commissioners said they would look at them. Greg asked the commissioners if his crews could work five days 8 hour days the week of July 4, 2020, where the holiday is on Saturday, instead of their schedule now of 4 days 10 hour days, and not get the holiday pay. The commissioners said this has always come up and it has been handled this way since they have chosen to have the 4 day 10 hours a day schedule for this time of year, that the commissioners have stayed with that. After discussion, the commissioners said they would discuss it and let him know.

The commissioners called Kim Winsett, Deputy Appraiser, to meet with them about the IT County Point of Contact position. The board gave her the job description to look over and said that they currently have budgeted \$15 a day for the position. Truette McQueen, County Appraiser, came up, and the commissioners verified if he was ok if Kim took the position. Truette said yes, and thought it was a good fit. Commissioner Wolf moved to approve Kim as the IT County Point of Contact, effective today. Commissioner Kay seconded. Motion carried, 3-0. Truette asked the commissioners if it was ok for Kim to travel to Manhattan in July for needed training. The commissioners approved.

Josh Brown, Custodian, met with the commissioners and gave them the application for the assistant custodian position. The commissioners approved his choice and Josh will contact to have them start tomorrow.

Sara Hodges, Health/Aging Administrator, gave the commissioners an update on the Aging department, including the most recent meeting of the Ottawa County Commission on Aging Council. She went over programs, grants information, and how immunizations are working out.

Keith Coleman, Sheriff, gave prisoner count of Saline County 44 and Ottawa County 6. They are training a new dispatcher that is going well. Keith said that he still hasn't opened up the jail for visitation. He might start by appointment only next week but isn't for sure.

JoDee Copple, County Treasurer, brought in the May bank reconciliation.

Marie Ballou, Emergency Management Coordinator, brought up the estimates for the camera system from R&L Fire and Security Specialists, LLC. She had them do two different estimates, one for a complete new recorder and one for just a hard drive. The estimate for a complete new recorder is \$1,243, and one for just a hard drive is \$500. She recommended going with the new recorder because of the age of the existing recorder and parts are hard to come by. The commissioners approved going with the complete new recorder for \$1,243, as long as this recorder doesn't cut down on the number of days the recorder currently will hold. Marie reported on COVID-19 personal protection equipment she has been giving out.

The commissioners opened the VISA statements that came in the mail last week, and will get the outstanding receipts requested from the department heads.

Truette McQueen, County Zoning Administrator, brought in the paperwork for a zoning hearing next Monday.

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With no further business before the board, Commissioner Wolf moved to adjourn at 11:35 a.m. Commissioner Kay seconded. Motion carried, 3-0.