

Minutes of Proceeding  
Ottawa County Board of Commissioners  
October 21, 2019

Office of the Ottawa County Clerk  
8:00 a.m.  
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting in prayer then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the commissioners the job description for Laura Bowles as Administrative Assistant for Road & Bridge to sign. Mary discussed Application 10 for payment to Loyd Builders for the jail remodeling project. It should be paid. Mary reported on the employer percent increasing on a Working After Retirement employee. Mary also discussed worker's compensation matters with the board.

Commissioner Brumbaugh discussed a conversation she had last week with Jay Hall, Kansas Association of Counties attorney, and consultant for the counties, about the email matter that came up last week when Kenny Baccus, Noxious Weed Administrator, was present for a meeting. Commissioner Brumbaugh read the email to the group, then gave out copies of the email to the other commissioners. Basically, the issue with Commissioner Wolf sending an email to Kenny Baccus, Noxious Weed Administrator, while in session, with no other appointment in front of the board, was perfectly fine, and was not an open meeting violation or close to it. She was acting alone, did not discuss the email or the intent to send the email with another commissioner, and one can never be a majority. However, since Kenny Baccus, Noxious Weed Administrator, forwarded the email to Commissioner Kay, then it became an open meetings violation as two commissioners now were aware of the content and that is a majority.

Sara Hodges, Health/Aging Administrator, gave the commissioners an update on her departments. In the Aging Department she presented the board with minutes from the last Ottawa County Council on Aging meeting. She shared that a SHICK clinic is scheduled for October 29, 2019. The Transportation Grant will be upcoming to the commissioners. For the Health Department Sara reported on the Kansas Food Bank. They are gearing up for USD #240 Senior Health Fair scheduled for November 13, 2019. Sara visited on flu clinics, and the Public Health Emergency Preparedness Grant.

Greg Dockins, Road & Bridge Administrator, and Stuart Porter, Schwab-Eaton, discussed the county shop sewer project. Stuart said that he drove by the county shop on his way here and there are sunflowers planted on property near where the construction crews are going to be. Stuart will contact the property owner/renter so they are aware and possibly give Stuart a date on when the crop will be cut. Stuart asked the commissioners if they still wanted Schwab-Eaton to inspect the project. Stuart said they will check-in on a daily basis. The commissioners said yes. Stuart said that the job will start Wednesday, October 23, 2019. He thought having a quick preconstruction on site would be a good idea. Greg reported on the landfill, and that it should be finished this week, if it stayed dry. Greg reported on what crews were doing. Greg gave the board a proposal from Foley Equipment for two-2019 120-14AWJ Caterpillar motor graders. With trade-ins of a 2010 and a 2015, the price will be \$340,565. A letter will be sent to the local banks to take sealed bids on the interest rates. Commissioner Brumbaugh moved to sign the letter of intent for the two-2019 120-14AWJ Caterpillar motor graders for a minimum of 9 years. Commissioner Wolf seconded. Motion carried, 3-0. Commissioner Brumbaugh moved to sign the Sales Agreement with Foley Equipment to purchase two-2019 120-14AWJ Caterpillar motor graders, for \$340,565. Commissioner Wolf seconded. Motion carried, 3-0.

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Sharon Foust, Minneapolis Chamber of Commerce Executive Director, met with the commissioners and had several requests. She would like to utilize the picnic tables that the county owns for the downtown Halloween party, on November 30, Santa Claus is coming to town and he is coming by helicopter. They want to land at the fairgrounds, and they would like use of the 4-H building at the fairgrounds to be able to setup tables and serve food after Santa lands. The commissioners approved all requests, but would like to touch base with KCAMP, the county's liability insurance company. A call was placed to KCAMP, and they said that the commissioners would want to make sure that the Minneapolis Chamber of Commerce had coverage. Commissioner Kay said that he would get with the Chamber of Commerce and ask them.

Keith Coleman, Sheriff, gave prisoner count of Saline County 46, and Ottawa County 4. Keith discussed wages with the commissioners and offering a night incentive. The commissioners said for Keith to put something together.

With no other business before the board, Commissioner Brumbaugh moved to adjourn at 10:15 a.m. Commissioner Wolf seconded. Motion carried, 3-0.