

Minutes of Proceeding
Ottawa County Board of Commissioners
June 12, 2017

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with Commissioner James P. Kay, Commissioner Karen S. Brumbaugh, Commissioner Kathy M. Luthi, and County Clerk Mary Arganbright.

Pastor James Blake opened the meeting in prayer, and Commissioner Kay led the group in the flag salute.

Vouchers were approved.

Commissioner Brumbaugh moved to declare June 2017 as Elder Abuse Awareness Month. Commissioner Luthi seconded. Motion carried, 3-0.

Mary Arganbright, County Clerk, gave the commissioners the quote from LockIt Technologies, for the server rack and a battery backup for \$2,153.94, which the server rack will be used to replace the black box that contains internet switches in the computer room, and the battery backup will be used for the new server. Mary gave the commissioners a quote from LockIt Technologies for 2 new switches to replace existing ones that were purchased in 2007, and 2009, for \$498. Mary discussed putting an exhaust fan and vents in the computer room, and taking out the sink, which is near the equipment, which the custodian said that he can do. The commissioners approved the quotes and requests. Mary gave the commissioners the information they requested from last week, on the Datto Box.

Amanda Loughridge, Aging Department, asked the commissioners the procedure to sell a 2008 Chevrolet van they will be taking out of service. There is an employee that is interested in purchasing it. The commissioners asked for Amanda to research the Blue Book value, and then set it up for sealed bids.

Shannon Luthi, Highway Administrator, and Jo Mesecher, Secretary, discussed the Dane Hanson grant Phil Aumick, Economic Development Director, received for solid waste. The commissioners said that the county share is up to \$4,000, and that is why there are some bills being given to Solid Waste to pay. The procedure and lack of communication was discussed. The commissioners said they would visit with the Economic Development Director. Shannon reported on what crews were doing. Shannon gave the commissioners documentation on employees that he feels needs raises. The commissioners asked for Shannon to put the information in writing and bring it back. The commissioners visited with Shannon on a voucher that was made out to Shannon, which the funds were taken out of petty cash. To have a petty cash fund, the commissioners need to pass a resolution. It was decided that there would not be a petty cash fund. The commissioners discussed the pop machine funds at the county shop. The commissioners said that years ago, the pop machine was purchased by county funds, and it belongs to the county. The commissioners said that it's not anyone's fault, but that it needs to be corrected that the funds need to be deposited in the county treasurer's office, and all bills run through the county voucher process.

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Truette McQueen, County Appraiser, brought up a plat map for Livengood Acres subdivision, north of Bennington, which needs the commissioner's signatures. Commissioner Luthi moved to approve the final plat of Livengood Acres subdivision in the West ½ of Section 36, Township 11S, and Range 3W, of the 6th P.M., in Ottawa County, Kansas. Commissioner Brumbaugh seconded. Motion carried, 3-0. Truette said that his 4-year appointment is up June 30, 2017, and he would like to be appointed for another 4-year term. Commissioner Brumbaugh moved to pass Resolution 17-07, and appoint Truette McQueen as Ottawa County Appraiser, for the term of July 1, 2017 to June 30, 2021. Commissioner Luthi seconded. Motion carried, 3-0.

Keith Coleman, Sheriff, gave prisoner count of Saline County 41, Sedgwick County 1, and Ottawa County 4. Keith said that he has contacted the architect for the jail improvements, and he will get back with Keith.

Commissioner Brumbaugh moved to pass Resolution 17-08, under the Kansas Municipal Group-Funded Pool Act, to participate in and form a municipal self-insurance pool for the insurance coverage for certain liabilities; and Ottawa County has reviewed an agreement to cooperate with other Municipalities to form such a self-insurance pool entitled "Bylaws and Interlocal Cooperation Agreement for the Kansas County Association Multiline Pool (KCAMP). Commissioner Luthi seconded. Motion carried, 3-0.

With no further business before the board, Commissioner Luthi moved to adjourn at 11:10 a.m. Commissioner Brumbaugh seconded. Motion carried, 3-0.