

Minutes of Proceeding  
Ottawa County Board of Commissioners  
June 25, 2018

Office of the Ottawa County Clerk  
8:00 a.m.  
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Kathy M. Luthi, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer and then led the group in the flag salute.

Dawn Wolf, District 1 County Commissioner Candidate, was an observer.

Abatement's were approved.

Vouchers were approved.

Commissioner Luthi moved to raise Samantha Davis, Museum Curator, wage \$1.25 per hour to \$13.25 per hour. Commissioner Kay seconded. Motion carried, 3-0. Samantha was not given a raise at the first of the year since she had just started in the position on her own in January 2018.

JoDee Copple, County Treasurer, brought in renewal quotes for the shredder. She had a monthly and a bi-monthly quote from Key Office Products Inc., monthly \$450 and bi-monthly \$300. Commissioner Kay moved to approve the bi-monthly quote from Key Office Products Inc., for \$300 a year. Commissioner Luthi seconded. Motion carried, 3-0. JoDee said that she had emailed the department heads about staying open over the lunch hour and take staggering lunch hours. The only office that was on board was the Appraiser's office. JoDee gave the commissioners the wage increase form for her salary. She went over what schooling she has and what is coming up. The commissioners said they wanted to look at her request further and call the auditor's and see how the 2017 audit went.

Phil Aumick, Economic Development Director, met with the commissioners to go over the energy companies that could come in and do the assessment for the Facility Conservation Improvement Program. He had narrowed it down to two, 360 Energy Engineers, and Energy Solution Professionals. The commissioners said that they would like to have 360 Energy Engineers meet with the commissioners and have the custodian present to discuss the process. Phil will arrange the meeting.

Shannon Luthi, Road & Bridge Administrator, reported on what crews were doing. Shannon discussed signage with the board. Shannon gave the commissioners information for raises on three employees. The commissioners said that in December, they indicated that what was given at the first of the year would be it for 2018. Shannon gave the commissioners an application for employment. It was decided for Shannon to continue conversation with the individual.

Jamie Rice, Minneapolis Recreation Commission, Brian Kindall, and Sheldon Daugherty, Fair Board, met with the commissioners and reported that Barry Hodges, City of Minneapolis Administrator, said the City of Minneapolis is not moving forward on the annexation of the bathrooms at the fairgrounds until the commissioners say what exactly is wanted. Jamie said that Barry also stated that the city attorney and the county attorney need to talk to figure out the legal aspect of the project. Brian said a line is already drawn on the deed, so he didn't think a survey is needed. Richard Buck, County Attorney joined the group. It was decided that Richard would get with Rob Walsh, City Attorney, and start the process.

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Keith Coleman, Sheriff, gave prisoner count of Saline County 46, and Ottawa County 2.

With no other business before the board, Commissioner Kay moved to adjourn at 10:45 a.m. Commissioner Luthi seconded.  
Motion carried, 3-0.