

Minutes of Proceeding
Ottawa County Board of Commissioners
April 27, 2020

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with commissioners via video conferencing and telephone, First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer.

Mary Arganbright, Ottawa County Clerk, had emailed the April 20, 2020, minutes to the board. Commissioner Kay moved to approve the minutes of April 20, 2020, as submitted. Commissioner Wolf seconded. Motion carried, 3-0. Mary had sent the KWORCC quarterly report to the board. KWORCC is the county's workers compensation provider.

Commissioner Wolf questioned mileage vouchers turned in by JoDee Copple, County Treasurer, and Marie Ballou, Emergency Management Coordinator. After discussion, the board agreed to not approve the mileage voucher for the County Treasurer for picking up the mail and going to the bank, as she would be driving in to work anyway, and Marie explained that her county vehicle had to be jumped started the other day, and her mileage was for taking her personal vehicle to Topeka to drop off a test at KDHE. There was no one available to take the test for the Health Department. The commissioners said they would approve this time.

Vouchers were approved.

Commissioner Kay moved to go into executive session at 8:10 a.m. for ten minutes to discuss non-elected personnel to protect the privacy of the employee. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners, Richard Buck, County Attorney, Mary Arganbright, County Clerk, and Samantha Davis, Museum Curator. They returned to regular session at 8:20 a.m. No decision was made. Commissioner Wolf moved to go back into executive session at 8:21 a.m. for five minutes to discuss non-elected personal to protect the privacy of the employee. Commissioner Kay seconded. Motion carried, 3-0. Those present were the commissioners, Richard Buck, County Attorney, Mary Arganbright, County Clerk, and Samantha Davis, Museum Curator. They returned to regular session at 8:26 a.m. No decision was made. Commissioner Wolf moved to go back into executive session at 8:28 a.m. for five minutes to discuss non-elected personal to protect the privacy of the employee. Commissioner Kay seconded. Motion carried, 3-0. Those present were the commissioners, Richard Buck, County Attorney, Mary Arganbright, County Clerk, and Samantha Davis, Museum Curator. They returned to regular session at 8:33 a.m. The decision was to continue being closed at the Museum, and part-time help would not get any hours for being closed.

Kenny Baccus, Noxious Weed Administrator, updated the board on the progress of the spray truck repair. Kenny said that he had gone out and staked off the area from a complaint last week from where they sprayed. It is nowhere close to where there are dead cedar trees.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. He visited on the new revised Proposal and Contract from APAC for the construction of improvements at 210th Road and Limestone Road, in which they came down to last year's price of \$73.75. Commissioner Kay moved to approve the Proposal and Contract from APAC for \$73.75 a ton for paving 9.5 miles on 210th Road, starting at Quartz road going south through Wells and ending at the start of the big curve on Limestone Road, and 2.25 miles on Limestone Road starting on the other side of the big curve and ending at 81 Highway. Commissioner Wolf seconded. Motion carried, 3-0.

Commissioner Wolf reported on the Governor's conference call last week with the COVID-19 update.

JoDee Copple, County Treasurer, went over the March bank reconciliation, and reported on sales tax dollars coming in.

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Prisoner count was reported Saline County 46 and Ottawa County 3.

Commissioner Wolf moved to go into executive session at 8:56 a.m. for twenty minutes for attorney/client matters to discuss security protocols. Those present were the commissioners, Richard Buck, County Attorney, Mary Arganbright, County Clerk, Marie Ballou, Emergency Management Coordinator, and Trisha Smith, Health Department RN. They returned to regular session at 9:16 a.m. No decision was made. Commissioner Kay moved to go back into executive session at 9:22 a.m. for five minutes for attorney/client matters to discuss security protocols. Those present were the commissioners, Richard Buck, County Attorney, Mary Arganbright, County Clerk, Marie Ballou, Emergency Management Coordinator, and Trisha Smith, Health Department RN. They returned to regular session at 9:27 a.m. It was decided that essential personnel that were working from home, start moving back to their offices this week, and all department heads and essential personnel start getting their offices ready with a social distancing setting for non-essential personnel return and to open the courthouse back up May 4, 2020, to the public by appointment only. The date to bring non-essential personnel back will be at the Department Heads discretion.

Effective May 4, 2020, the commissioners will meet in the Courthouse basement meeting room, by appointment only, so that social distancing can be attained. Any public wishing to attend, and all individuals with appointments will obtain access by the north door of the courthouse so that health screening can be done.

The commissioners visited with Matt Dixon, Custodian, about making sneeze guards for employee's desks. Matt will get with the department heads to see what sizes and how many each wanted. Marie Ballou, Emergency Management Coordinator, mentioned getting a drop-box for the courthouse.

With no further business before the board, Commissioner Kay moved to adjourn at 9:41 a.m. Commissioner Wolf seconded. Motion carried, 3-0.