

Minutes of Proceeding
Ottawa County Board of Commissioners
September 28, 2020

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer and then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the board minutes to review from September 21, 2020. Commissioner Wolf moved to accept the September 21, 2020, minutes as read. Commissioner Kay seconded. Motion carried, 3-0. Mary gave the commissioners the Ottawa County Health Center Budget for 9/30/21 that Jody Parks had left with her. Mary let the commissioners know that Anhauser Bush has donated hand sanitizer to all county election offices in the State, and last week she received her donation. Mary said that Justin Smith has said that he could pour the small concrete pad for one of the election drop boxes for \$150. Mary gave the commissioners a letter from Leo & Joyce Gebhart that the county attorney left with her to give the board. The commissioners gave the letter to Greg Dockins, Road & Bridge Administrator. Greg left the board an Application from the City of Delphos, for Disposal of Dilapidated Housing Program. It had two addresses on it 210 & 214 N Michigan. The commissioners asked Greg if it was for two properties and Greg said that he would find out. Greg returned and said that there are two properties and they will apply for another permit. Commissioner Wolf moved to approve Application No. 38 for 210 N Michigan St., Delphos, Ks. Commissioner Kay seconded. Motion carried, 3-0.

Commissioner Brumbaugh sent an email to HR Partners to get information on their HR services, and someone will be getting ahold of the Clerk's office to meet with the commissioners. Commissioner Kay said that HR Partners suggested contacting a CPA for administrating the county payroll. No decision was made on that.

Marie Ballou, Emergency Management Coordinator, and Sara Hodges, Health/Aging Administrator, SPARK Committee Members, visited with the board on SPARK funding. Prior, Saline County was approved to receive \$8,100 for Childcare Resources and Inspections, however they did not want to follow the guidelines set forth in the MOU, so those funds will not go to Saline County, and the Ottawa County Health Department will administer. Marie gave the commissioners bids from LockIt Technologies for computer equipment to be paid for through SPARK funding, for a total of \$20,173.53. Commissioner Kay moved to approve the computer equipment purchase for a total of \$20,173.53. Commissioner Wolf seconded. Motion carried, 3-0. Marie and Sara visited about getting a fit testing machine for mask effectiveness for use with N95 masks. Marie gave the commissioners the Emergency Management Performance Grant application to be submitted for approximately \$10,800. Commissioner Wolf moved to accept the application for the Emergency Management Performance Grant. Commissioner Kay seconded. Motion carried, 3-0. Marie went over the FEMA letter she is sending to the townships. All damage and completed repairs must be sent to the county and documented by November 1.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. They are working on entrances on the Wells Road, and striping is going to be completed. The bridge on Ivy Road is complete. Greg is looking for a dump truck with a plow and sprayer. Greg reported on employee matters. Commissioner Wolf asked Greg for a report from the motor grader operators that get the monthly \$45 for a road report on the roads they feel need improvement and what needs to be done to improve them.

Keith Coleman, Sheriff, gave prisoner count of Saline County 40, and Ottawa County 7. Keith said that the hot water heater went out at the jail, and he is working on getting a replacement.

With no further business before the board, Commissioner Kay moved to adjourn at 10:35 a.m. Commissioner Wolf seconded. Motion carried, 3-0.