

Minutes of Proceeding  
Ottawa County Board of Commissioners  
July 27, 2020

Office of the Ottawa County Clerk  
8:00 a.m.  
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer and then led the group in the flag salute.

Gary Allen Smith, Commissioner District #2 candidate, was an observer.

D. D. Koster Malmberg, Commissioner District #3 candidate, was an observer.

Mary Arganbright, Ottawa County Clerk, gave the board minutes to review from July 20, 2020, and July 23, 2020. Commissioner Kay moved to approve the minutes of July 20, 2020, and July 23, 2020. Commissioner Wolf seconded. Motion carried, 3-0. Mary gave the commissioners the July 31, 2020, vouchers to paid, to review and approve. Mary gave an email to the board from the Kansas Department of Revenue with the final results for Ottawa County's official 2019 Real Estate Appraisal/Sales Ratio Study pursuant to the requirements of K.S.A. 79-1489. The state was pleased to report that the County Appraiser has met the statistical performance standards established for both the commercial/industrial and residential classes of property. Mary gave the commissioners a resolution to transfer scheduled budgeted funds from the County General fund to the Law Enforcement Center Capital Outlay fund. Commissioner Wolf moved to approve Resolution 20-24, transferring scheduled budgeted funds of \$135,000 from County General fund to the Law Enforcement Center Capital Outlay fund. Commissioner Kay seconded. Motion carried, 3-0. Mary gave the commissioners new Pay Scales for the recent raises of Emergency Management Coordinator, Road & Bridge Administrator, Custodian, and Road & Bridge Assistant Road Supervisor, and changing the IT point of contact to Kim Winsett. The commissioners signed the new scales. Commissioner Kay moved to go into executive session for non-elected personnel to protect the privacy of the employee at 8:06 a.m. for five minutes. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners and Mary Arganbright, Ottawa County Clerk. They returned to regular session at 8:11 a.m. Commissioner Kay moved to approve Terri Pankow's request to transfer available sick leave to another employee. Commissioner Wolf seconded. Motion carried, 3-0.

Truette McQueen, County Appraiser, and Marie Ballou, Emergency Management Coordinator, gave the commissioners estimates from Salina Blue, for a plotter upgrade. The plotter is used for GIS to print off maps. Marie said this upgrade would come from leftover FEMA funds of \$12,387.13. The estimate for a Canon TX-4000 T36 MFP, to be able to print off 36" maps, was the one that Truette and Marie recommended for \$9,495, with a second roll, \$800, and an optional 2 year +9 month extended warranty. Commissioner Wolf asked the difference between the first one and a Canon TX-4000, for \$5,550, with a second roll, \$800. Marie explained the 4000 T36 MFP, could scan, copy, and print. After discussion, Commissioner Kay moved to approve the purchase of a Canon TX-4000 T36 MFP, for \$9,495, plus the additional second roll, for \$800. In discussion, Commissioner Wolf said that it would take copying 200 maps for the machine to pay for itself and seconded the motion. Motion carried, 3-0.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Greg reported on a road issue that they have fixed, that will not hold. Greg said that they are still working on a solution for a permanent fix. Greg said that he ordered salt last week. Greg reported on an employee matter. Commissioner Wolf discussed a call she had from Richard Pieschl about improvements needed on Lindsey and Ivy Road west of Heartland Road.

Steve Baccus, Minneapolis, stopped in and asked the commissioners what the county will be spending the \$1,000,000 for that is coming from SPARKS funding. The commissioners said that they are meeting with that committee later this morning to go through the requests, and he was welcome to stay. Steve said that he could not stay but he would check the minutes.

Keith Coleman, Sheriff, reported prisoner count of Saline County 43 and Ottawa County 2. Keith brought in quotes for a dishwasher, Sunflower Restaurant Supply, \$14,645 and Hobart Service, \$14,425. Sunflower Restaurant Supply sells the dishwasher to Hobart

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Service and they said that he might as well get it from Hobart Service, so Keith will go with Hobart Service for \$14,425. Keith said that it would be a good idea to have someone come look at the old oak tree between the courthouse and jail as there are pretty good size limbs hanging over that could possibly land on the roof of the jail if they come down. The commissioners said they would have the custodian check into it.

Josh Brown, Custodian, came in and the commissioners talked to him about the machine that has been ordered to sanitize the building as a fogger. They did not think that he needed to come in early to do the sanitizing. The commissioners thought that he could do it in the evening. Josh said that he would prefer to do it in the evenings. The commissioners said that some offices might not want it done, as it will get on papers, etc. The commissioners will not change his or his assistant's hours to take care of this. Josh asked permission to purchase an edger. The commissioners said to get some quotes. They also asked him to check into getting the trees trimmed. Josh let the commissioners know that for the winter the county will need to look into purchasing a snowblower. The commissioners asked for him to get quotes on that also.

Marie Ballou, Emergency Management Coordinator, and Sara Hodges, Health/Aging Administrator, committee members of the SPARKS funding met with the board to go over requests that have been made for funding. Marie gave the commissioners an email from North Central Regional Planning Commission for a quote for the accounting paperwork for the SPARKS funding. It would exclude any audit triggered by the amount, and no facilitating or attending meetings. The quote would be \$45,756.92 (4%) of the grant. Sara gave the commissioners a Proposed Direct-Aid Distribution document, and Ottawa County Reimbursement Expenses document for what entities and offices have turned in. The total dollars that Ottawa County will be receiving is \$1,143,923. Reimbursable expenses from March 1, 2020 through July 31, 2020, of \$150,436.16, and new proposed expenses of \$993,486.84. By August 15, 2020, a spending plan is due to the State, and then the county will be notified if anything on the spending plan is not allowable. Commissioner Kay moved to allow the SPARKS committee to use North Central Regional Planning Commission for the SPARKS accounting paperwork for \$45,756.92 (4%) of the grant. Commissioner Wolf seconded. Motion carried, 3-0. Commissioner Wolf moved to accept the SPARKS committee Ottawa County Reimbursement Expenses for \$150,436.16 that has been previously spent for COVID-19. Commissioner Kay seconded. Motion carried, 3-0. Commissioner Wolf moved to accept the proposed direct-aid distribution as recommended by the SPARKS committee for \$993,486.84. Commissioner Kay seconded. Motion carried, 3-0. The commissioners visited with Marie and let her know that the custodian's will stay with their normal hours, and the sanitizing that needs to be done with the machine will be done in the evenings.

With no further business before the board, Commissioner Kay moved to adjourn at 11:14 a.m. Commissioner Wolf seconded. Motion carried, 3-0.