

Minutes of Proceeding  
Ottawa County Board of Commissioners  
April 6, 2020

Office of the Ottawa County Clerk  
8:00 a.m.  
Regular Session

The Board of Commissioners met in regular session with commissioners via video conferencing and telephone, First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer.

Mary Arganbright, Ottawa County Clerk, had emailed the March 30, 2020, minutes to the board. Commissioner Kay moved to approve the March 30, 2020 minutes as presented. Commissioner Wolf seconded. Motion carried, 3-0. Mary asked the commissioners if they received the emailed voucher for approval for Loyd Builders, for Application 11 for payment of \$53,880.70, for the jail remodeling project? They had and Commissioner Wolf moved to pay the current invoice due to Loyd Builders for \$53,880.70 for the jail remodeling project. Commissioner Kay seconded. Motion carried, 3-0. Mary asked the board if they had a chance to review the final draft of the Ottawa County Title VI Civil Rights Plan? Commissioner Kay moved to sign and approve the Ottawa County Title VI Civil Rights Plan. Commissioner Wolf seconded. Motion carried, 3-0. Mary visited with the commissioners about upcoming 2021 budget proposals, in which the commissioners said to set the dates as in the past, for the month of May. Mary will send out notices and the budget worksheets. Mary will email the departments that haven't turned in 2020 inventories yet that were due the end of February. Mary then discussed the courthouse internet with the board, and the continued problems that are being had with the internet speed. Problems were had before employees started working remotely, and now with so much remote activity being done all over, the ability to work in the software programs are almost impossible. The courthouse should currently have 30-50 mbps, and upload and download tests are rarely in the double digits. Mary had sent the commissioners the prices for fiber connected internet with Twin Valley Telephone. Prices were 50 mbps \$69.99, 100 mbps \$99.99, and 1000(1 Gig) mbps for \$229.99. After discussion, Commissioner Wolf moved to accept the plan of 100 mbps for \$99.99. Commissioner Kay seconded. Motion carried, 3-0. The plan can always be increased later if that speed doesn't work out.

The commissioners discussed COVID-19 within the county and Trisha Smith, Health Department RN, reported that there were a couple more cases within the county. She said that things were running smoothly in their department in regard to COVID-19.

The commissioners discussed the Agreement that was sent to them between the Ottawa County Board of County Commissioners acting as the governing body for Ottawa County, Kansas Fire District #2, and the City of Minneapolis, Kansas. Commissioner Kay said that the Agreement was not correct, that the 20% that the City of Minneapolis puts in was not mentioned. Commissioner Kay said that the City of Minneapolis was working on it with the Fire District, and that the City of Minneapolis needs to be addressing it with the Ottawa County Board of Commissioners, as the governing body. Commissioner Kay moved to table the Agreement until a chance to meet with Minneapolis City Council members face-to-face. Commissioner Wolf seconded. Motion carried, 3-0.

Greg Dockins, Road and Bridge Administrator, asked what the commissioners wanted to do about the upcoming Spring Clean-up and tire collection week the week of May 4-9, 2020? It was decided to cancel for the Spring and have the Fall Clean-up as planned, October 5, 2020-October 10, 2020. Greg said that he already had sealed bids for the tire collection but will notify the bidders that the Spring Clean-up has been cancelled. The commissioners reviewed the Proposal and Contract from APAC-Kansas for the construction of improvements at 210<sup>th</sup> Road and Limestone Road (Wells Road). The unit price for tonnage is \$74.65, for a total of \$683,420.75. Commissioner Wolf would like for Greg to ask APAC-Kansas if they would do it for the same price per ton as last year of \$73.75. Greg will find out and let the board know next week. The Proposal and Contract was tabled until next week. Greg discussed the Disposal of Dilapidated Housing Program application #37, that was submitted for approval from Jake Cline, for 529 N Concord St., Minneapolis. Commissioner Kay indicated that the application should have been applied for first, before the demolition of the home. The commissioners agreed that individuals applying for this program need to start having the application submitted and approved first, before they begin work on the demolition. Commissioner Wolf moved to approve Application #37, Disposal of Dilapidated Housing Program for Jake Cline. Commissioner Kay seconded. Motion carried, 3-0. The commissioners received and reviewed For Funding

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Year 2022 High Risk Rural Roads Project Funding Application, for the curve realignment project on Limestone Road (Doering Curve). Commissioner Wolf moved to accept the application for submission for the project. Commissioner Kay seconded. Motion carried, 3-0. This project is for Year 2022. The group discussed a letter that originally went to County Appraiser Truette McQueen from Bruce Crouse, Richland Township, about the condition of a road. Greg said that the township was contacted, and rock is being hauled. Greg reported that the crews were still hauling rock and getting around the county.

Richard Buck, County Attorney, asked the board if their plans were still the same as what was decided last week with key personnel working from home, and non-key personnel being kept at home, with pay. The commissioners said yes.

Commissioner Wolf went over conference calls from last week that she attended in regard to COVID-19. She said that citizens could go to [www.kansasworks.com/Coronavirus](http://www.kansasworks.com/Coronavirus), to see jobs available for individuals seeking employment, and [www.getkansasbenefits.gov](http://www.getkansasbenefits.gov), for unemployment benefits, but the site is overloaded.

Commissioner Wolf moved to go into executive session at 8:57 a.m. for ten minutes to discuss non-elected personnel to protect the privacy of the employee. Commissioner Kay seconded. Motion carried, 3-0. Those present were the commissioners, Richard Buck County Attorney, and Mary Arganbright, Ottawa County Clerk. They returned to regular session at 9:07 a.m. The commissioners will see if they could get Matt Dixon, Custodian, on the video call. With Matt on the video call, the commissioners decided to let Matt have the week of April 13-17, 2020, off so that he could stay at home with his daughter because their daycare had planned to be closed that week, and he did not need to use leave for it. They instructed Matt to have his assistant come in and do some painting in the courthouse, cleaning floors, etc., and to keep up with the weekly cleanings at the jail.

Keith Coleman, Sheriff, gave prisoner count of Saline County 46, and Ottawa County 5. Keith said that the new A/C unit was in but was waiting to be installed.

Keith Coleman, Fire District #2 Minneapolis officer, visited with the commissioners on the Agreement between the Ottawa County Board of Commissioners, acting as the governing body for Ottawa County, Kansas Fire District #2 and the City of Minneapolis. Commissioner Kay said that the commissioners had tabled the matter until the commissioners had a chance to sit down with Minneapolis City Council members, as the City of Minneapolis had been negotiating with the Fire District instead the commissioners as the governing board. There was confusion between Commissioner Kay and Keith as to what exactly the original contract says, and then what the new Agreement says. The commissioners asked for Keith to email the original contract to Mary Arganbright, Ottawa County Clerk, to forward on to the commissioners.

With no further business before the board, Commissioner Wolf moved to adjourn at 9:26 a.m. Commissioner Kay seconded. Motion carried, 3-0.