

Minutes of Proceeding
Ottawa County Board of Commissioners
April 13, 2020

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with commissioners via video conferencing and telephone, First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer.

Mary Arganbright, Ottawa County Clerk, had emailed the April 6, 2020, minutes to the board. Commissioner Kay said that in the third paragraph the 30% should be changed to 20% in discussing the new Agreement between the City of Minneapolis and the commissioners. Commissioner Kay moved to approve the April 6, 2020 minutes, after the correction. Commissioner Wolf seconded. Motion carried, 3-0. Mary asked the board if they had received the 2020 inventory from the Health Department, which they had and was approved. Mary asked the commissioners if they wanted to transfer any of the scheduled funds to the Law Enforcement Capital Outlay from County General. The commissioners said not at this time. She also reported that Sheriff Coleman was not going to be able to join the meeting but said that the new rooftop A/C unit was installed and is operational. Prisoner count was reported Saline County 47, and Ottawa County 3.

Commissioner Kay moved to approve the Ottawa County Solid Waste Hauler's Permit No. 036, to Minneapolis Refuse Service. Commissioner Wolf seconded. Motion carried, 3-0.

The commissioners discussed recording of employee's hours, including elected officials, for working from home, and keeping track of hours that involve COVID-19. It was decided that all employees, including elected officials, needed to record hours worked that involve COVID-19, and make notes as to what that task was. That includes indicating any overtime hours, over 40 hours in a week.

The commissioners discussed time sheet procedures, involving COVID-19, with Kenny Baccus, Noxious Weed Administrator; Matt Dixon, Custodian; and Chris Smith, Assistant Road & Bridge Administrator. Commissioner Wolf asked Kenny about a tablet that he purchased and what it was going to be used for? Kenny said that it is a replacement and goes in one of the spray trucks to use with the software program he uses. Commissioner Brumbaugh asked Kenny about additional overtime on his time sheet. Kenny said that he came in earlier to get the Kubota ready for spraying. Commissioner Wolf asked Kenny to continue sending her weekly reports of what he has sprayed in case she is asked.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. The group discussed the new Proposal and Contract with APAC for the construction of improvements at 210th Road and Limestone Road (Wells Road). Greg said that he asked them to meet last year's price of \$73.75, from the \$74.65 that they proposed. APAC came down to \$74.10. It was decided to table the Proposal and Contract for a couple of weeks to decide what to do if APAC does not come down to last year's price. Commissioner Brumbaugh informed Greg that she had a farmer tell her that the Road & Bridge Department was doing a good job on the roads and the roads were looking very good.

The commissioners discussed COVID-19 and decided to follow the Governor's order and continue with key personnel working from home until May 1, 2020, unless things changed for the better.

The commissioners and Marie Ballou, Emergency Management Coordinator, visited about the number of controlled burns that can go on at once, and to possibly limit the number of controlled burns that can go on at one time. The commissioners wanted to table the matter until they are able to start meeting back in the courthouse at one of their regular meetings.

Mike Smith, Fire Department #2 Minneapolis Chief, called in and visited with the commissioners on the Agreement between the Ottawa County Board of County Commissioners, acting as the governing body for Ottawa County, Kansas Fire District #2, and the

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City of Minneapolis. Commissioner Kay moved to approve the Agreement as proposed. Commissioner Wolf seconded. Motion carried, 3-0.

Marie Ballou, Emergency Management Coordinator; Sara Hodges, Health/Aging Department Administrator; and Trisha Smith, Health Department RN, joined the call. The commissioners agreed to have them join each week to update the board on COVID-19. Sara reported on funding that has come in for Ottawa County, and funding opportunities that can be applied for due to COVID-19. Sara reported on how Meals on Wheels was operating, following social distancing practices, and the program the schools were doing on delivering meals to students. Marie reported on COVID-19 statewide statistics, and by county district. She went over the Governor's orders with the board.

With no further business before the board, Commissioner Wolf moved to adjourn at 9:18 a.m. Commissioner Kay seconded. Motion carried, 3-0.