

Minutes of Proceeding  
Ottawa County Board of Commissioners  
August 22, 2016

Office of the Ottawa County Clerk  
8:00 a.m.  
Regular Session

The Board of Commissioners met in regular session with Commissioner Kathy M. Luthi, Commissioner James P. Kay, and County Clerk Mary Arganbright.

Commissioner Luthi opened the meeting in prayer, and then led the group in the flag salute.

Ken Stelter, Custodian, stopped in and Commissioner Luthi asked about the sealed estimate that Bob Griffin, Griffin's Contracting brought in last week. Ken said that Commissioner Kay knew what it was about, and Commissioner Kay said that Marie Ballou, Emergency Management Coordinator, was the one that requested it. Commissioner Luthi said she didn't know anything about it, and that Commissioner Kay should have told the other members of the board that he had instructed Ken to get the estimate, and that it should have been a board decision to instruct Ken to get estimates. The commissioners opened the estimate and it was for \$4,900, to run electrical work in the kitchen and the meeting room. It was decided to wait until the end of the year to see what funds were available.

John Copple, Highway Administrator, reported on what crews were doing. John said that he would get the names and legal descriptions of the individuals that letters need to go out on for items in the county right-of-way to the board. John reported on the repairs for a motor grader. John discussed scheduled road work he was planning. John said that he got a call from KDHE on the water in a cell at the landfill. John said they were working on getting it out.

An abatement was approved.

Todd Heitschmidt, Court Administrator, brought in the document for the commissioners to sign off on the approved budget for 2017 for District Court. Commissioner Luthi signed the document.

For the record, Commissioner Brumbaugh joined the group at 9:54 a.m.

Keith Coleman, Sheriff, gave prisoner count of Saline County 42, and Ottawa County 5. Keith said the generator at the hospital that they no longer needed, would not work as it's diesel, not gas. Keith gave the commissioners proposals for a new patrol vehicle. Long McArthur, 2017 Explorer, \$27,500; and Landmark Dodge Chrysler Jeep, 2016 Charger, \$25,683. Keith said that he would prefer the Charger. The commissioners approved.

Truette McQueen, Appraiser, came in and visited with the commissioners about appointing Sharolyn Boyer as his deputy appraiser. Truette said that she has earned the position, and has really stepped up and taken over to fulfill the position. He would like to raise her to \$15/per hour. The commissioners said they would like for the

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recommendation in writing from Truette. The commissioners also said that Truette needed to review the job descriptions for the two girls in his office, plus they needed one for his position.

The commissioners signed the Transaction Confirmation with CenterPoint Energy that provides the natural gas to the courthouse and jail for the time period of October 1, 2016 for 24 months.

The commissioners reviewed and Commissioner Luthi signed the Management Representation Letter to Lindburg Vogel Pierce Faris, Chartered, the county's auditor's.

Commissioner Kay moved adjourn for lunch and to meet back at 1:00 p.m. Commissioner Brumbaugh seconded. Motion carried, 3-0.

The commissioners reconvened at 1:00 p.m.

At the request of Phil Aumick, Economic Development Director, those meeting to discuss Neighborhood Revitalization with the commissioners were Phil, JoDee Copple, County Treasurer, Truette McQueen, County Appraiser, and Mary Arganbright, County Clerk. Truette went through the steps in place now on the plan, which is only administered through the county, and the rebates are going through the City of Minneapolis and USD #239. Each person went through what their offices had to do with Neighborhood Revitalization. The group discussed the mechanics of a plan. Questions that couldn't be answered will be researched at the State level. The next topic that was discussed was Economic Development Exemptions. Right now, there are none, as they have expired. Truette went through the mechanics of that plan. Transient Guest Tax was discussed, and it was decided to proceed with that.

Truette McQueen, County Appraiser, visited with the commissioners about the Industrial Revenue Bond that All Smiles Dental Clinic had. At the time of the bond, the bond is in Ottawa County's name until the bond expires, which it has. Truette said that the county needs to do a deed to put the dental clinic in All Smiles Dental Clinic's name. The commissioners approved for Truette to hire Terry Farrington for the process. Truette gave the commissioners a letter on his recommendation of appointing Sharolyn Boyer to Deputy County Appraiser. Commissioner Kay moved to appoint Sharolyn Boyer as Deputy County Appraiser, with a pay increase to \$15/her hour, pending a job description finished and sent to Commissioner Luthi, and Mary Arganbright, County Clerk, by 2:00 p.m., tomorrow, August 23, 2016. Commissioner Brumbaugh seconded. Motion carried, 3-0.

At 3:00 p.m., the commissioners started interviews for Ottawa County Highway Administrator/Solid Waste Landfill Director position. The first applicant was a no show. At 3:55 p.m., Commissioner Luthi left the

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meeting. The commissioners held an interview at 4:00 p.m. Commissioner Luthi returned to the meeting at 4:28 p.m. The commissioners held interviews at 5:45 p.m., and 6:45 p.m.

With no further business before the board, Commissioner Kay moved to adjourn at 7:35 p.m. Commissioner Brumbaugh seconded. Motion carried, 3-0.