

Minutes of Proceeding
Ottawa County Board of Commissioners
June 28, 2021

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner Scott Mortimer, Third District Commissioner D. D. Malmberg, and Deputy County Clerk Candy Blake.

Commissioner Wolf opened the meeting in prayer and then led the group in the flag salute.

Candy Blake, Deputy County Clerk, gave the board the minutes from June 21, 2021. Commissioner Malmberg moved to approve the June 21, 2021, minutes. Commissioner Mortimer seconded. Motion carried, 3-0.

Commissioner Malmberg moved to go into executive session at 8:02 a.m. for five minutes to discuss confidential data relating to financial affairs. Commissioner Mortimer seconded. Motion carried, 3-0. Those present were the commissioners, and Candy Blake, Deputy County Clerk. They returned to regular session at 8:07 a.m. No decision made.

Sara Hodges, Health/Aging Administrator, met with the Commissioners to give a monthly update. The group discussed the Kancycle Anniversary event that took place on June 17th, 2021. Starting July 1st 2021, covid support for public transportation ends. 30 percent of the funds needed for all maintenance, fuel, and salaries of the total cost to operate the bus transit system. This takes residents from county to county and provides transport for appointments inside of the county. The federal government pays 50 percent and state pays 20 percent. Citizens pay \$2.50 per day to utilize the bus within the county and \$5.00 per day to utilize the bus system going to Salina. The bus will pick citizens up at their home and return them to the same location when they are done. The goal of this system is to allow people to age in Ottawa county. In order to use this service you must be able to get on and off of the bus yourself. If you need assistance helping you get on and off, your assistant may ride for free. Commissioner Wolf asked if there are partnerships in place with doctor's offices to help set up transportation for county residents, Sara said yes. The group discussed dump the pump day. It was a free-ride day for the public. Sara said that they ended up donating \$17 that day to public transportation. The group discussed The National Transportation Institute virtual leadership training. A member from the aging department will attend the virtual Kansas Public Transportation Association conference in September. Commissioner Malmberg asked if there was a system in place to review the training events and meetings that employees attend, to determine if those trainings are something the county would like to continue to send employees to. Commissioner Malmberg would like to implement a summary from members that attend trainings to discover what the employees learn. Sara said there are certain meetings that are mandatory to attend due to grant funding. The group discussed the NovaVax Vaccine for Coronavirus, at this time Sara is unsure if the county will receive that kind of vaccine.

There was no one present for public comment from 8:45 a.m. – 9:00 a.m.

Keith Coleman, Sheriff, gave prisoner count of Saline County 28, Sedgwick County 12, and Ottawa County 4. Keith said they will have to replace the condensing fan on walk-in freezer, but it is up and running at this time.

Commissioner Mortimer moved to go into executive session at 9:02 a.m. for 13 minutes to discuss non elected personnel. Commissioner Malmberg seconded. Motion Carried 3-0. Those present were the Commissioners, and Katrina Pollet, Human Resources. They returned to regular session at 9:15 a.m. No decision made.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Also present was Chris Smith, Assistant Road and Bridge Administrator. Commissioner Wolf asked about work on 220th Rd. Richard Darg had asked Greg to look into an entryway that was plugged up to a field. Greg reported he and Chris went to look at the spot and could not find anything plugged up. Greg said he

will call Richard to get more information about where to look. Greg reported on the concrete estimate for the parking lot. It will take 600 yards at 3 inches. Greg said they will want about 6 inches depth for part the of parking lot where the semi-trucks unload. The estimate from Salina Concrete is for \$45,000 for the concrete and \$150,000 total for the entire parking lot. Greg discussed the deadline for the off-system bridge program on July 30th, 2021. The program will pay 80 percent of the cost to redo a bridge if it is selected. Commissioner Wolf asked Greg about the bridge on 150th Road. Greg will have someone look at it. Commissioner Malmberg asked Greg to remind the crews to pull off the roads completely during employee breaks. Commissioner Malmberg asked about the placement of message boards advertising for open positions for the county. She said no one can see it, and it needed to be turned one way or the other for visibility. Trevor Wolf contacted Commissioner Wolf regarding the ditch being plugged up on 250th road. Chris has looked at it and there are plans to take care of it. Commissioner Malmberg stated she has received calls regarding individuals taking rock off of roads and putting it in their driveways. The commissioners said the person who witnessed this occurring needs to make a report with the Sheriff's department.

Randy Dick, Kaw Valley Insurance, met with the commissioners to discuss the employee health insurance updates. Randy said that Ottawa county has been the best at maintaining employee benefits throughout the years. The group discussed claims funds. Katrina Pollet, Human Resources, joined the group. The group discussed having a booth at the fair for insurance and the prescription drug pricing.

JoDee Copple, Ottawa County treasurer, met with the group to discuss the May bank reconciliation. Commissioner Malmberg said she noticed a big change from 2020 to 2021. JoDee said the change could have come from a number of different places, including late tax payments. The Commissioners talked JoDee about how another county conducts tax sales and asked her to look into the Resolution adopted by that county to see if it would be a good fit for Ottawa County.

Katrina Pollet, HR, gave the Commissioners Payroll to approve. The Commissioners made a note Richard Buck, County Attorney, was not available to sign. The Commissioners signed the payroll approval. The group discussed the department head meeting that will be held on July 12th 2021. Department heads will start meeting on the third Thursdays of each month at 9 am for 1 hour.

Commissioner Wolf read an email from Mckayla Nichols in regards to the Rural Opportunity Zone Program (ROZ), and her disappointment that the county decided not to support the program moving forward. Commissioner Wolf responded to the email stating they would not be participating this year.

Commissioner Mortimer moved to go into executive session at 10:41 a.m. for 15 minutes to discuss non-elected personnel. Commissioner Malmberg seconded. Motion Carried 3-0. Those present were the Commissioners and Katina Pollet, Human Resources. The group returned to regular session at 10:56 a.m. No decision made.

Commissioner Mortimer moved to go back into executive session at 10:58 a.m for 15 mins to discuss non-elected personnel. Commissioner Malmberg seconded. Motion carried 3-0. Those present were the Commissioners and Katina Pollet, Human Resources. The group returned to regular session at 11:13 a.m. No decision Made.

Commissioner Malmberg moved to approve additional funds of \$25,000 to be moved from the employee benefit fund to the insurance claims fund. Commissioner Mortimer seconded. Motion Carried 3-0.

With no further business before the board Commissioner Malmberg moved to adjourn the meeting at 11:30 a.m. Commissioner Mortimer seconded. Motion carried, 3-0.