

Minutes of Proceeding
Ottawa County Board of Commissioners
March 16, 2020

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer and then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the commissioners abatement's, which were approved. Mary gave the board the Title VI Civil Rights Plan to review that KCAMP has helped draw up. Commissioner Kay moved to go into executive session at 8:21 a.m. for five minutes to discuss non-elected personnel to protect the privacy of the employee. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners and Mary Arganbright, County Clerk. They returned to regular session at 8:26 a.m. No decision was made.

JoDee Copple, County Treasurer, brought up the February bank reconciliation for the commissioners to look at.

Sara Hodges, Health/Aging Administrator, gave the commissioners the State Formula Grant Application for approval. Commissioner Wolf moved to sign the grant application for 2021 for the State Formula Grant. Commissioner Kay seconded. Motion carried, 3-0. Sara discussed the vacancy position for an Ottawa County representative on the Silver Haired Legislator board. Darrell Riekenberg has filled the vacancy position. Sara said that their new computers are installed.

Chris Smith, Assistant Road & Bridge Administrator, reported on what crews were doing.

Kenny Baccus, Noxious Weed Administrator, brought up his 2019 Annual Weed Eradication Report and the 2020 Annual Control Plan for approval. Commissioner Wolf moved to accept the 2020 Ottawa County Noxious Weed Annual Control Plan. Commissioner Kay seconded. Motion carried, 3-0. Commissioner Wolf moved to accept the Annual Noxious Weed Eradication Report for 2019. Commissioner Kay seconded. Motion carried, 3-0.

Marie Ballou, Emergency Management Coordinator, Tammy Schmidt, USD #239, Richard Buck, County Attorney, Trisha Smith, Health Department, Karl Leech, EMS, and Keith Coleman, Sheriff, met with the commissioners to discuss coronavirus procedures. Trisha said that each office should have their own cleaning supplies and handle their own offices. The custodians should continue to do the other areas. Marie brought up a Resolution for the commissioners to sign pertaining to COVID 19 Public Health Emergency for Ottawa County. Commissioner Kay moved to approve Resolution 20-09, declaring a state of local public health emergency in Ottawa County, which will remain in effect for 60 days unless terminated earlier. Commissioner Wolf seconded. Motion carried, 3-0. There have been no confirmed cases in Ottawa County, the Resolution is in place for precautionary measures. Marie went over other things that she has to do, and items that the commissioners need to do.

Keith Coleman, Sheriff, gave prisoner count of Saline County 41 and Ottawa County 8.

Truette McQueen, County Appraiser, brought in a Disaster Relief Determination Application for a home in Bennington that was destroyed by a fire. The homeowner can get the taxes abated for the time frame the home was gone. Commissioner Wolf moved to accept the Disaster Relief Determination for the property at 329 N Nelson, Bennington, Ks. Commissioner Kay seconded. Motion carried, 3-0.

Matt Dixon, and Josh Brown, Custodial staff, came in at the commissioner's request and the commissioners asked for them to give each office their own cleaning supplies to clean their offices with. Matt said that he has supplies and has some on order that should be here anytime.

Minutes of Proceeding
Ottawa County Board of Commissioners
March 16, 2020

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The commissioners visited with the County Extension Office and since they scheduled meetings for the basement meeting room, the commissioners asked for them to contact individuals that had meetings scheduled to cancel the meetings and not to schedule any meetings until April 1, 2020. The Extension office is closing their office and working from home until April 4, 2020.

The commissioners held an unscheduled department head meeting. Those present were Mary Arganbright, County Clerk; Richard Buck, County Attorney; Laura Bowles, Road & Bridge Administrative Assistant; Leah Robinson, Extension Agent; Marilyn Heck, Register of Deeds; Truette McQueen, County Appraiser; JoDee Copple, County Treasurer; Erin Kearn, Clerk of the District Court; Matt Dixon, Custodian, and Marie Ballou, Emergency Management Coordinator. The commissioners asked for the department heads to come up with plans for their offices, for a two week and 8-week time frame, and plan for how they would work from home remotely. The custodial staff will be getting cleaning supplies to each office.

With no further business before the board, Commissioner Wolf moved to adjourn at 11:25 a.m. Commissioner Kay seconded. Motion carried, 3-0.