

Ottawa County Board of Commissioner's Minutes

June 5th, 2023

The Board of County Commissioners met in regular session in Suite 201 at the Ottawa County Courthouse.

Those present were:

First District Commissioner Dawn Wolf,
Third District Commissioner D. D. Malmberg

JoDee Copple, County Treasurer/Payroll Clerk
Heather Maddox, County Clerk

Commissioner Wolf called the meeting to order at 8:00 am and led the group in opening prayer, followed by the flag salute.

On a motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved the May 29th, 2023 minutes as presented.

Claims for Approval: Totaling \$186,753.21

County General	\$13,955.30
ARPA	\$75,000.00
Road & Bridge	\$2,587.82
Solid Waste	\$33,267.45
Aging	\$19.96
Historical	\$14.00
County Health	\$53.64
Appraiser	\$6.50
Jail Commissary	\$60,613.39
Law Enforcement Center	\$644.78

On a motion by Commissioner Wolf, seconded by Commissioner Malmberg, by unanimous vote the Board approved the claims as presented.

County Departments:

Sheriff

Prisoner count for Ottawa County, 5 total. As of now, the Ottawa County Jail will be closing to outside inmates. The Jail will only be housing inmates from within Ottawa County.

Register of Deeds

On a motion by Commissioner Wolf seconded by Commissioner Malmberg, by unanimous vote the Board approved a 5-minute executive session for non-elected to discuss Register of Deeds department including Wolf, Malmberg and Marilyn Heck. To return at 8:07am.

Community Corrections

Michelle Callum, with community corrections came into the commissioner's meeting to present the 28th Judicial District budget. Callum asked for an increase.

Facilities Maintenance

Keith Coleman, Facilities Manager, discussed INAlert update on the keypads and new camera system. Coleman is waiting for concrete bids for the North side sidewalk. Coleman asked the commission for an executive session.

On a motion by Commissioner Malmberg seconded by Commissioner Wolf, by unanimous vote the Board approved a 15-minute executive session for non-elected personal to discuss Custodial including Wolf, Malmberg and Coleman to return at 9:50am.

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On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved to increase Facilities Maintenance salary by \$100 a month for overseeing, and bill paying the Custodial position from Marie Ballou. Effective June payroll.

Attorney/Counselor

Richard Buck, discussed with the commission about space issues in his office when they have big court days, or trials. Buck requested to use the commission room for overflow of witnesses and or victims.

On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved to allow, if the County Attorney is in need of extra space, they can use the commissioners room with supervision.

On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved to order 24 grave markers for the VFW not to exceed \$1,800.

On motion by Commissioner Malmberg, seconded by Commissioner Wolf, by unanimous vote the Board approved to pay the HR Partners invoice for May.

Culver City/Fire Department

Jim Murphy Culver Mayor, Cody Flax, Culver Fire Department, Assistant Chief, Art Webb, Fire Chief, Kim Webb- Fire Department Treasurer/Clerk.

Commissioner Wolf addressed an email with the group about reporting to the Kansas Fire Relief Association Funds. Kim Webb discussed that she called and reached out for help to reset the password to the KFRAF account and will try again today. Malmberg asked what will happen if they don't get this information submitted. Kim said that the state knows, Wolf mentioned that Heather Maddox has trouble getting ahold of the City clerk. Jim Murphy said there isn't one. Wolf asked if there isn't a clerk, who takes the minutes. Murphy said there are minimal minutes. Wolf said with the open meetings act there needs to be minutes. Malmberg would like to see a City Clerk put in place. Art Webb said he doesn't go to meetings regularly and wanted to resign. Maddox said he needs to write a letter stating that he will be resigning as of date, and present it to the council next Tuesday. Maddox asked Webb to send her his resignation as well. The Commissioners and the group discussed issues that are going on in the city of Culver. Maddox said she would attend the next City Council meeting on Tuesday June 13th.

With no further business before the commission the meeting was adjourned at 12:06pm on motion by Malmberg and seconded by Wolf. Motion carried by unanimous vote.

ADOPTED this 12 day of June 2023.

BOARD OF COUNTY COMMISSIONERS
OF OTTAWA COUNTY, KANSAS

Dawn Wolf, Vice-Chairman

D.D. Malmberg, Member

Scott Mortimer, Chairman

ATTEST:

Heather Maddox, County Clerk