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# OTTAWA COUNTY, KANSAS

## BOARD OF COUNTY COMMISSIONER'S MINUTES

### NOVEMBER 14 & 18, 2024

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## NOVEMBER 14, 2024

### **Commissioners Present:**

Commissioner Dawn Wolf, First District

Commissioner Scott Mortimer, Second District

### **Commissioners Not Present:**

Commissioner DD Malmberg, Third District

### **Staff Present:**

Tammi Cox, County Clerk

#### **1. Call To Order**

Commissioner Wolf called the meeting to order at 1:00 p.m.

#### **2. Pre-Canvass for General Election 2024**

Tammi Cox, County Clerk, reviewed the provisional ballots from the 2024 General Election held on November 05, 2024. She gave recommendations on each type of provisional ballot and what statute the recommendation came from.

MOTION – To approve the provisional recommendations from the County Clerk for the 2024 General Election

MOTION BY– Commissioner Wolf

SECONDED BY – Commissioner Mortimer

**MOTION PASSED 2-0**

#### **3. Adjournment**

Commissioner Wolf adjourned the meeting.

## NOVEMBER 18, 2024

### **Commissioners Present:**

Commissioner Dawn Wolf, First District

Commissioner Scott Mortimer, Second District

Commissioner D.D. Malmberg, Third District

### **Staff Present:**

Tammi Cox, County Clerk; JoDee Copple, County Treasurer; Shelby Walker, Register of Deeds Office

### **Others in Attendance:**

**1. Call To Order**

Commissioner Wolf called the meeting to order at 8:00 a.m. and led the group in opening prayer, followed by the flag salute.

**2. Approval of Agenda, Minutes, Accounts Payable and Prisoner Count,**

**Claims for Approval: Totaling \$129,185.41**

County General	\$15,752.25
Road & Bridge	\$89,946.08
ARPA	\$18,656.46
Employee Benefits	\$29.95
Noxious Weed	\$496.02
County Health	\$177.77
Law Enforcement Center	\$178.50
Aging	\$663.29
Center TWP Road	\$1,563.71
Historical	\$331.50
Appraiser	\$92.61
Drug and Alcohol	\$200.00
Ottawa County 911 Fund	\$330.32
Election	\$766.95

MOTION – To approve the agenda

MOTION BY– Commissioner Malmberg

SECONDED BY – Commissioner Wolf

**MOTION PASSED 3-0**

MOTION – To approve the accounts payable

MOTION BY– Commissioner Malmberg

SECONDED BY – Commissioner Mortimer

**MOTION PASSED 3-0**

MOTION – To approve the minutes

MOTION BY– Commissioner Wolf

SECONDED BY – Commissioner Malmberg

**MOTION PASSED 3-0**

**Prisoner Count – 6**

### **3. Canvass of Votes for the 2024 General Election**

MOTION – To approve the Ottawa County official election results

MOTION BY– Commissioner Malmberg

SECONDED BY – Commissioner Mortimer

**MOTION PASSED 3-0**

### **4. Public Comment**

Carla Grund asked Commissioner Mortimer about the new business opening up in the old Delphos school as AVI Automotive. Mortimer gave a history on the project and discussed having someone come speak to the Commission about it. Duane Morris gave a synopsis on how Dickinson County does their Commission meetings.

### **5. ARPA Update**

JoDee Copple, County Treasurer, gave an update on ARPA funds. She stated she spoke with the Lloyd group about using ARPA for videoing the meetings and since ARPA is nearing the end of the allocation period, it was advised to use the funds to reimburse salaries in the general fund and then transfer the money into capital outlay to be used as needed. JoDee Copple stated we have funds remaining in ARPA, but some of those funds are for Road and Bridge and some are leftover from the 800 radios. Commissioner Malmberg asked about paying off lease purchases that have interest. JoDee Copple stated once the funds are in capital outlay, the Commission can choose how to expend the funds. It was the consensus of the Commission to allocate funds to salaries and then move the funds to capital outlay.

### **6. Fairground Dump Station**

Brian Kindall, Fairground Board, gave an update on the fair board and discussed the dump station. He stated the pipe for the dump station had to be unplugged due to rock and debris. He stated they are looking at moving the dump station to help alleviate some of the issues they have been having with debris. He stated the cost of the work to install a new dump station pipe is \$5,400.00. They have received a grant from Ottawa County Foundation for \$1,800.00 and the City of Minneapolis is contributing \$1,200.00. He is requesting the County to also contribute \$1,200.00. Commissioner Malmberg asked where the fees for the camper hookup go. Brian Kindall stated it goes to the Fair Board, and they are researching ways for people to pay online. It was the consensus of the Commission to approve the funds once the Treasurer can determine what fund it would come out and will do a motion when the final bill is given to the Fair Board.

### **7. Executive Session – Non-Elected Personnel**

MOTION – To recess to Executive Session under the Employer-Employee exception to the Kansas Open Meetings Act for ten minutes and reconvene at 9:05 a.m. with Michelle Campbell, HR Director.

MOTION BY– Commissioner Wolf

SECONDED BY – Commissioner Mortimer

**MOTION PASSED 3-0**

No Action Taken

## **8. Commissioner Contact**

Commissioner Mortimer stated he is sending a text message regarding fire districts to the other two commissioners.

## **9. Environmental Services Update**

Seth Odette, Saline County, gave the Environmental Services update for January through October 2024. Commissioner Malmberg asked about new water wells dug in Ottawa County. Seth Odette stated there are new wells and more being discussed. He stated the Local Environmental Planning Partnership (LEPP) has a grant out and is looking for submissions. Seth Odette stated he is working with the health department, and they are looking at asking for advanced water well tests.

## **10. KCAMP Risk Management Award**

Patrick Smith and Maura Chambers from KCAMP presented the county with a Risk Management Achievement Award and a check for \$1,740.17. This award is to reward members for taking steps to mitigate the most frequent and severe losses reported to KCAMP. The County completed multiple trainings and other criteria to qualify.

## **11. Employee Insurance**

The Commission recessed to move the meeting to the basement meeting room. The Commission met with the Road and Bridge Department and other employees and reviewed the changes in employee insurance. They answered questions from employees about the changes and took comment regarding the change.

## **12. Adjournment**

MOTION – To adjourn the meeting at 10:21 a.m.

MOTION BY– Commissioner Malmberg

SECONDED BY – Commissioner Mortimer

**MOTION PASSED 3-0**

ADOPTED this \_\_\_ day of \_\_\_ 2024.

BOARD OF COUNTY COMMISSIONERS  
OF OTTAWA COUNTY, KANSAS

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Dawn Wolf, Chairman

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D.D. Malmberg, Member

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Scott Mortimer, Member

ATTEST:

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Tammi Cox, County Clerk