

Minutes of Proceeding
Ottawa County Board of Commissioners
June 1, 2021

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Third District Commissioner D. D. Malmberg, and County Clerk Mary Arganbright.

Commissioner Wolf opened the meeting in prayer and then led the group in the flag salute.

Katrina Pollet, Human Resources, was an observer.

Mary Arganbright, Ottawa County Clerk, gave the board the minutes from May 24, 2021. Commissioner Malmberg moved to approve the May 24, 2021, minutes. Commissioner Wolf seconded. Motion carried, 2-0. Mary gave the commissioners a revised payroll withholding Claims Register for Approval, and the Payroll Register to approve. Mary gave the board new signature cards for the interest-bearing account for the American Recovery funds. The commissioners signed the Government Account Form and Letter of Agency for Granite Government Solutions.

Commissioner Malmberg moved to go into executive session at 8:15 a.m. for fifteen minutes for attorney/client matters. Commissioner Wolf seconded. Motion carried, 2-0. Those present were the commissioners, and Richard Buck, County Attorney. They returned to regular session at 8:30 a.m. No decision was made. Richard presented his 2022 budget for consideration.

Seth Odette, Saline County Environmental Sanitarian, presented the 1st quarter performance report to the board.

There was no one present for public comment from 8:45 a.m. – 9:00 a.m.

Keith Coleman, Sheriff, gave prisoner count of Saline County 32, Sedgwick County 13, and Ottawa County 5.

Greg Dockins, Road & Bridge Administrator, and Chris Smith, Assistant Road & Bridge Administrator, reported on what crews were doing. The group discussed CDL training.

The commissioners changed the personal mileage reimbursement to .56 per mile.

Josh Brown, Custodian, and Marie Ballou, Emergency Management Coordinator, gave the commissioners the custodial 2022 budget for consideration. Josh gave the board a new proposal from Systems 4 for the other compressors that went out last week on the other side of the air conditioner unit, at the courthouse. The proposal was for \$20,124.00. Commissioner Malmberg moved to accept the proposal from Systems 4 for 2 air conditioner compressors at the courthouse. Commissioner Wolf seconded. Motion carried, 2-0. Discussion was held on putting a camera on the south end of the courthouse that faced north to catch activity on the west side of the courthouse. Marie will work on getting proposals.

Kim Winsett, County point-of-contact for IT, came in and the commissioners asked her about the revised Master Services Agreement from LockIt Technologies, and how much it would be to just go month-to-month. Kim said that the offices would just have to pay a little more for services, as the block time is gone. It is cheaper to purchase the block time on a yearly basis. After discussion it was decided to visit with the county attorney as the commissioners and Kim each had conflicting information on what was said in regards to whether or not to seek other proposals. Richard Buck, County Attorney, joined the group. The commissioners asked Richard his opinion on the agreement. He said that he approved the agreement as to content. Richard said that the county would not be able to hire an IT employee for the amount that LockIt Technologies was charging. The agreement was for \$3,266/monthly. Commissioner Malmberg moved to approve the agreement with LockIt Technologies for a year, with the System Information and Event Management Monthly, taken out for now for a total of \$2,767 per month. Commissioner Wolf seconded. Motion carried, 2-0.

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Kim Webb, Culver Fire Department #5, presented the Culver fire department 2022 budget for consideration.

Commissioner Malmberg moved to go into executive session at 11:02 a.m. for ten minutes for non-elected personnel. Commissioner Wolf seconded. Motion carried, 2-0. Those present were the commissioners, Kim Winsett, Deputy County Appraiser, and Katrina Pollet, Human Resources. They returned to regular session at 11:12 a.m. Commissioner Malmberg moved to go back into executive session at 11:14 a.m for five minutes to discuss non-elected personnel. Commissioner Wolf seconded. Motion carried, 2-0. Those present were the commissioners, Kim Winsett, Deputy County Appraiser, and Katrina Pollet, Human Resources. They returned to regular session at 11:19 a.m. No decision was made.

With no further business before the board, Commissioner Malmberg moved to adjourn the meeting at 11:21 a.m. Commissioner Wolf seconded. Motion carried, 2-0.