

Minutes of Proceeding
Ottawa County Board of Commissioners
November 6, 2017

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with Commissioner James P. Kay, Commissioner Karen S. Brumbaugh, Commissioner Kathy M. Luthi, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting in prayer, then led the group in the flag salute.

Jason Parks, County Attorney, reviewed the tax sale with the commissioners.

Commissioner Luthi moved to go into executive session at 8:08 a.m. for ten minutes for non-elected personnel, to protect the privacy of the employee. Commissioner Brumbaugh seconded. Motion carried, 3-0. Those present were the commissioners, Jason Parks, County Attorney, and Mary Arganbright, County clerk. They returned to regular session at 8:18 a.m. No decision was made.

Commissioner Luthi moved to appoint Steve Haley as Buckeye Township Trustee to replace Jim Lehman. Commissioner Brumbaugh seconded. Motion carried, 3-0.

Shannon Luthi, Highway Administrator, gave the commissioners proposals for interest rates for the 2 new motor graders, approximately \$223,600 for five years. Citizens State Bank, rate of 2.45% for 5 years. Bennington State Bank, rate of 2.23% for 5 years, Foley Equipment Company, 2.69% for 5 years. Commissioner Brumbaugh moved to accept the proposal from Bennington State Bank for 2.23% rate for 5 years for \$223,600.00. Commissioner Luthi seconded. Motion carried, 3-0. The commissioners discussed the recommendation from KWORC for protective foot wear for Road and Bridge employees. Commissioner Brumbaugh moved to go into executive session at 9:14 a.m. for 20 minutes for non-elected personnel, to protect the privacy of the employee. Commissioner Luthi seconded. Motion carried, 3-0. Those present were the commissioners, Shannon, and Jason Parks, County Attorney. They returned to regular session at 9:34 a.m. Commissioner Brumbaugh moved to go into executive session at 9:34 a.m. for 10 minutes for non-elected personnel, to protect the privacy of the employee. Commissioner Luthi seconded. Motion carried, 3-0. Those present were the commissioners, Shannon, and Jason. They returned to regular session at 9:44 a.m. No decision was made.

Sara Hodges, Health/Aging Administrator, gave the commissioners the application for the Ottawa County Transportation grant for review. The commissioners will review it.

Kenny Baccus, Noxious Weed Administrator, gave the commissioners an update on what his office has been doing. Kenny reported they have 2 townships left to get the new reflectivity 911 signs up.

Keith Coleman, Sheriff, gave prisoner count of Saline County 40, Sedgwick County 2, and Ottawa County 4. Keith said that the text to 911 is up and running. The group discussed the last plans that were sent from Archetype Design Group. Keith will get with Archetype Design Group with some changes, and go from there.

At 10:30 a.m., the commissioners held a hearing on a proposed road opening, requested from Sheridan Township-Jim Klein, described as follows: A tract of land BEGINNING on the East right-of-way line of 100th Road on the South

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Section Line of Section 26, Township 9 South, Range 4 West of the 6th P.M., Ottawa County, Kansas; thence running southerly along the East right-of-way line of 100th Road a distance of 25 feet; thence easterly parallel with and 25 feet south of the North Line of the Northwest Quarter (NW/4) Section 35, Township 9 South, Range 4 West, to a point 25 feet South of the Northeast Corner of said Northwest Quarter (NW/4); thence northerly 5 feet; thence easterly parallel with and 20 feet south of the North Line of the Northeast Quarter (NE/4) Section 35, Township 9 South, Range 4 West, to a point on the West right-of-way line of 110th Road; thence northerly along the West right-of-way line of 110th Rd 40 feet; thence westerly parallel with and 20 feet north of the South Line of the Southeast Quarter (SE/4) Section 26, Township 9 South, Range 4 West to a point 20 feet north of the Southwest Corner of the Southeast Quarter (SE/4) of said Section 26; thence northerly 5 feet; thence westerly parallel with and 25 feet north of the South Line of the Southwest Quarter (SW/4) of said Section 26, to a point on the East right-of-way line of 100th Road; thence southerly along the East right-of-way line of 100th Road a distance of 25 feet to the Point of Beginning. The same being that portion of Sunset Road extending from the East right-of-way line of 100th Road Easterly to the West right-of-way line of 110th Road. Those present were Shannon Luthi, Highway Administrator. Commissioner Kay asked if anyone present was in favor of opening the above said road. Commissioner Brumbaugh and Commissioner Luthi both stated they were not in favor of opening the road. Commissioner Kay was not either. Commissioner Luthi moved to deny the request to lay out the above stated road and as stated in Resolution 17-14. Commissioner Brumbaugh seconded. In discussion, Commissioner Luthi stated that no one was present in favor for reopening the road, and that it would cost approximately \$2,000+ and doesn't warrant the cost for upkeep for reopening. Jim Klein, Sheridan Township, walked in at 10:37 a.m. Commissioner Kay said that there was a motion on the table, but the issue has not been voted on yet. Jim Klein said that the public is still using the road and it's a good pass through road. With no more discussion, Commissioner Kay asked for a vote with all three commissioners voting unanimously to deny the request to lay out the above described road.

Carol Torkelson, North Central Regional Planning Commission, Barry Hodges, Minneapolis City Administrator, Mark Smith, Minneapolis City, Shannon Luthi, Highway Administrator, Jo Mesecher, Road & Bridge Administrative Assistant, and Waylon Hardesty, Minneapolis Refuse Service, met with the commissioners to get clarification on the dumping at the landfill of demolished homes the City of Minneapolis received funds for through a grant. Carol went through the process with the group. The county's Disposal of Dilapidated Housing Program was discussed. Carol said that when the grant was applied for, she didn't know the program was available. The commissioners said that when she found out about it, why wasn't the county given a heads up, as the landfill fund is taking a hit on this. The commissioners said they would go ahead and participate.

Commissioner Brumbaugh moved to give \$1,500 to the Network Kansas 2017-2018 E-Community Youth Entrepreneurship Challenge Series for USD #239 and USD #240. Commissioner Luthi seconded. Motion carried, 3-0.

Matt Dixon, Custodian, reported that he got two (2) proposals for the tree trimming. The commissioners asked that he get their liability insurance information before he gave them the proposal. Matt said that the implementation of the rekeying of the courthouse is supposed to happen next week. The backflow prevention device will run approximately \$330. The boiler was looked at this morning, as water was running out. Griffin's is working on getting that fixed. Matt asked for input on the decals the commissioners asked for him to get to put on several doors that aren't functional. He couldn't find

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any. Jason Parks, County Attorney, joined the group. Matt asked about his FLSA status. Commissioner Kay said that changes have been made to his job description, which a copy was given to Matt. They went through the changes. The commissioners said that they will be changing Matt to hourly, and he will start clocking in/out. The commissioners said that they have applied 80 hours of vacation time and 80 hours of sick time to his leave bank. After that, he will start accruing leave according to the employee handbook. Matt went through questions he had. The commissioners asked for Matt to make a list of situations that he could think of and bring back to them.

Commissioner Brumbaugh moved to go into executive session at 12:07 p.m. for 10 minutes for non-elected personnel to protect the privacy of the employee. Commissioner Luthi seconded the motion. Motion passed 3-0. Those present were the commissioners, and Shannon Luthi, Highway Administrator. They returned to regular session at 12:17 p.m. No decision made.

With no further business before the board, Commissioner Brumbaugh moved to adjourn at 12:40 p.m. Commissioner Luthi seconded. Motion carried, 3-0.