

Minutes of Proceeding
Ottawa County Board of Commissioners
October 7, 2019

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting in prayer and then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the commissioners a draft copy of the 2020 Holiday Schedule. Commissioner Wolf moved to accept the 2020 Holiday Schedule as presented. Commissioner Brumbaugh seconded. Motion carried, 3-0. Mary gave the board an email from Gilmore & Bell, bond council for the Hospital Bonds, indicating that federal laws require that an arbitrage calculation be completed and, if applicable, a payment to the Federal Government be made at least every five years and upon final redemption or maturity of the Bonds. Mary said that she contacted the county auditor for his opinion, and he said that yes, the county needed to comply. This is the first time the county bonds have been subject to the requirement. Mary will reply back to Gilmore & Bell to proceed. Mary gave the commissioners their copies of the KCAMP Coverage Questionnaire for 2020.

JoDee Cople, County Treasurer, brought up the September bank reconciliation.

Marie Ballou, Emergency Management Coordinator, asked the commissioners if she could go through Unifirst for uniform shirts for herself. It will be set-up like Road & Bridge, Noxious Weed, and Custodial, with the county paying half and the employee paying half. The commissioners approved.

Greg Dockins, Road & Bridge Administrator, Joshua Beckman and Tanner Yost, Kirkham Michael, visited with the group on the Local Road Safety Plan that KDOT is pushing. A consultant team, picked by KDOT, would go out and look at FSA road routes then paved road routes in the county and identify any safety concerns. Then a meeting would be set up with county officials and identify the areas that need improved and prioritize them. The county needs to have a plan in place to receive funding from the state for projects. The state provides 90% and the county's share would be 10%, or a little over \$5,000. An application needs to be done to be considered for any projects. The group then discussed a new Statewide program that KDOT started this year, Cost Share Program, for transportation related projects. The first program requires a 15% county match for just construction projects, with 85% funded by KDOT. A second program would require a 25% county match with 75% funded by KDOT. The application deadline is this coming Friday. After discussion, it was agreed to go with the 25% application. Joshua said that there will be many applications, and if not picked this time, it can be resubmitted the next time the program comes around. Greg reported on what crews were doing.

Keith Coleman, Sheriff, gave prisoner count of Saline County 45 and Ottawa County 4. Keith said that one of the roof top units need replaced. Griffin's, Goodman/Daikin unit \$6,050, and a Carrier unit \$6,950; Systems4, Carrier unit \$10,782; and Comfort Heating & Air, York unit \$7,702, and a Carrier unit for at least \$75 more than the York unit. Keith said that he prefers a Carrier unit as he has spare parts for a Carrier. Commissioner Brumbaugh moved to approve the purchase of the Carrier unit with Griffin's for \$6,950. Commissioner Wolf seconded. Motion carried, 3-0. Keith reported on the jail remodeling project.

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Greg Dockins, Road & Bridge Administrator, Matt Dixon, Custodian, and Laura Bowles, Assistant Custodian, visited with the commissioners on the date Laura will transfer full-time to the Road & Bridge department as Administrative Assistant. The commissioners said that their understanding was that Laura would be full-time in the Road & Bridge office October 14, 2019. Commissioner Brumbaugh read to the group what she had written down and she had October 14 as the full-time date. Commissioner Wolf said that she had in her notes that it would be 2-3 weeks before Matt could get someone hired, which would have put it at October 14. Matt said that October 14 was never discussed. Commissioner Kay said that October 14 had been discussed. Matt will be making a decision this week on Laura's replacement and send the commissioners an email with his decision.

With no other business before the board, Commissioner Wolf moved to adjourn at 11:00 a.m. Commissioner Brumbaugh seconded. Motion carried, 3-0.