

Minutes of Proceeding
Ottawa County Board of Commissioners
June 18, 2018

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Kathy M. Luthi, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer and then led the group in the flag salute.

Dawn Wolf, District 1 County Commissioner Candidate, was an observer.

Jana Van Meter, Museum Board, presented the 2019 proposed Museum budget for consideration.

Sara Hodges, Health/Aging Department Administrator, reported on the last Ottawa County Council on Aging meeting. She then went over programs that the Health Department has been doing, and upcoming programs. The commissioners went over budget figures with Sara.

Shannon Luthi, Road & Bridge Administrator, reported on what crews were doing. Shannon gave the commissioners an Ottawa County Highway Right of Way/Cross-Road/Utility Use Permit for Twin Valley Telephone to bury fiber optic cable. Commissioner Luthi moved to approve Permit #39, for Twin Valley Telephone to bury fiber optic cable starting at Frontier Road and going North on 40th Road approximately 1 mile. Commissioner Kay seconded. Motion carried, 3-0. Shannon gave the commissioners a document for Aspen Road improvement options. Shannon said that Foley's asked if the commissioners wanted to pre-order the new motor graders for this year. Shannon said that he didn't see the need to get quotes this year. Commissioner Kay said that he wanted to keep getting competitive quotes because it keeps everyone honest. Shannon will get the commissioners information on the corporate financial side of Foley and John Deere products.

JoDee Copple, County Treasurer, gave the commissioners May's bank reconciliation. She also gave the commissioners a list of checks to be written off. Commissioner Luthi moved to approve the write-off of 2015 treasurer checks of \$17.45 and account payable checks of \$320.00. Commissioner Kay seconded. Motion carried, 3-0. JoDee informed the commissioners that she transferred \$13,027.62, from the treasurer salary line item back to the vehicle fund. JoDee visited with the commissioners about her office staying open during the lunch hour and doing a staggering lunch. Commissioner Luthi said her concern was safety, and only 1 person being in courthouse, and the money that is kept in her office. JoDee discussed her salary, and wanted to readdress what was discussed in December, and asked if the commissioners have been receiving everything they have requested from her. The commissioners asked for her to fill out the request form and return back to them.

Keith Coleman, Sheriff, gave prisoner count of Saline County 51, and Ottawa County 3. He went over the Invitation to Bid that was put in the papers for the jail remodeling project. He discussed Memorandum of Understandings that are being drawn up for 911 purposes for roll over lines. Keith went over the sprinkler system inspection.

The commissioners left to go to the landfill at 10:40 a.m.

The commissioners met in the basement of the courthouse at 1:00 p.m. to attend After Action Review from the Active

Minutes of Proceeding
Ottawa County Board of Commissioners
June 18, 2018
Shooter Exercise.

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

Commissioner Kay moved to go into executive session at 2:16 p.m. for five minutes to discuss non-elected personnel to protect the privacy of the employee. Commissioner Luthi seconded. Motion carried, 3-0. Those present were the commissioners, and County Clerk Mary Arganbright. They returned to regular session at 2:21 p.m. There was a recommendation that Mary contact the worker's compensation company to come out and have an educational workshop for department heads.

With no other business before the board, Commissioner Luthi moved to adjourn at 2:30 p.m. Commissioner Kay seconded. Motion carried, 3-0.