

Minutes of Proceeding
Ottawa County Board of Commissioners
July 19, 2021

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, via Zoom, Second District Commissioner Scott Mortimer, Third District Commissioner D. D. Malmberg, and Candy Blake, Deputy County Clerk.

JoDee Cople, Ottawa County Treasurer, was an observer.

Karen Ballou, Love Inc, opened the meeting in prayer. Commissioner Mortimer led the group in the flag salute.

Candy Blake, Deputy County Clerk, gave the Commissioners the minutes from July 12, 2021. Commissioner Mortimer moved to approve the July 12, 2021, minutes. Commissioner Wolf seconded. Motion carried, 3-0.

Katrina Pollet, Human Resources, was an observer.

JoDee Cople, Ottawa County Treasurer, met with the Commissioners to give the bank reconciliation update. JoDee updated the Commissioners on the flowers outside of the courthouse. Commissioner Mortimer had the VFW come up to look at the memorial outside the courthouse last week. The VFW is going to discuss the memorial and get back to the Commissioners. The group discussed the lighting outside of the courthouse.

Commissioner Mortimer spoke with Dan Eshelman, Glass Services, about the windows in the courthouse. Dan would like to tear out a section, to the south of the appraiser's office straight up to where the empty office in the Attorney's office is located, to see what the options are for updating the windows.

Marie Ballou, Emergency Management Coordinator, talked with Commissioners about the air conditioning in the courthouse. She presented the Commissioners with a bid for replacement on the TXV's on the chiller barrel in the basement for \$6,369.00. Commissioner Wolf wanted to know if they had time to accept other bids. Marie told the Commissioners they would need to have factory parts installed because if they had aftermarket parts they would run into the same issues again. Commissioner Malmberg asked Marie to contact Jerry Powell at Systems 4 to come talk to them about the issues with the air conditioning kicking out when brown outs occur in our area. Commissioner Wolf wants to look into bids for a surge protector immediately due to reoccurring brown outs in the area. She asked Marie to get with Keith Coleman, County Sheriff, to look into bids together. The Commissioners would like Keith to be present when Systems 4 comes out. The Commissioners asked Marie to find out who installed the TXV's originally. Marie gave an update on the search for custodial employees.

The Commissioners discussed the option of updating the concrete and gravel in the parking lot at the courthouse in sections over the next several years. JoDee Cople, County Treasurer, asked the Commissioners about the bushes in the front of the courthouse, and the potential to remove them. Commissioner Mortimer wanted to make sure that the bushes were not donated from a memorial. Commissioner Mortimer wanted opinions on getting bids for a handicapped ramp into the courthouse before moving forward with updating the parking lot. The Commissioners are looking for contractors to give estimates on concrete. The group discussed safety in the courthouse during times when court is in session.

There was no one present for public comment from 8:45 a.m. – 9:00 a.m.

Keith Coleman, Ottawa County Sheriff, gave prisoner count of Saline County 32, Sedgwick County 9, and Ottawa County 4. Keith gave an update on applications for employees. Keith reported that the air conditioner kicked out again this morning. The Commissioners gave Keith the bid information from Systems 4 to review. Keith said that he spoke with Systems 4 last week about the TXV valves, and it appears that System 4 were not able to get them closed, from the bid. The Commissioners want to hold a special

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meeting this week instead of waiting until next week to discuss the air conditioning. Keith recommended calling the manufacturer for the air conditioner to discuss the issues with them as well. Commissioner Mortimer asked Keith to call them.

Commissioner Mortimer made a motion to go into executive session to discuss non-elected personnel at 9:15 a.m. for ten minutes. Commissioner Wolf seconded. Motion carried 3-0. Those present were the Commissioners, Katrina Pollet, Human Resources, and Keith Coleman, Ottawa County Sheriff. The group returned to regular session at 9:25 a.m. No decision made.

Commissioner Mortimer made a motion to go into executive session to discuss non-elected personnel at 9:26 a.m. for fifteen minutes. Commissioner Wolf seconded. Motion carried 3-0. Those present were the Commissioners, Katrina Pollet, Human Resources, and Keith Coleman, Ottawa County Sheriff. The group returned to regular session at 9:41 a.m. No decision made.

Commissioner Mortimer made a motion to go into executive session to discuss non-elected at 9:42 for eighteen minutes. Commissioner Wolf seconded. Motion carried 3-0. Those present were the Commissioners, Katrina Pollet, Human Resources, and Keith Coleman, Ottawa County Sheriff. The group returned to regular session at 10:02 a.m. No decision made.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Commissioner Mortimer told Greg about a culvert, on 130th Road, with a hole in it, that needed repaired. The group discussed the tire disposal service that is done at the county shop. Greg gave the Commissioners a Highway Right of Way/Cross-Road/Utility Use Permit for Mid Kansas Underground Inc. to sign, to install a three inch water line under North 170th Road. The group discussed the striping of highways. Commissioner Malmberg would like the reflectivity of the roads to be checked once a year, for safety reasons. The group discussed the salt brine tank the county uses to weatherize the roads in the winter. Commissioner Malmberg asked Greg what type of bridges the crew was able to redo on their own. Greg said that currently they were able to do steel bridges less than 20 feet wide.

The Commissioners discussed the bus transit system in the county. They wonder if there are enough people utilizing the system on the weekends.

Katrina Pollet, Human Resources, stopped in to let the Commissioners know that the basement was unavailable to be used for the 2022 budget preparation meeting this afternoon due to fair activities with the 4H. The group decided to hold the meeting in the upstairs of the courthouse, in the jury room.

The Commissioners will hold a special meeting at 8:30 a.m. on Wednesday, July 21, 2021 with Systems 4, Keith Coleman, County Sheriff, and Marie Ballou, Emergency Management.

Commissioner Mortimer moved to take a recess at 10:54 a.m., and reconvene at 1:00 p.m., for the meeting in the jury room for the 2022 budget preparation. Commissioner Wolf seconded. Motion Carried 3-0.

The Commissioners reconvened at 1:00 p.m., with Jeff Reece, Lindburg, Vogel, Pierce Faris to go over the 2022 budgets. Those present were Candy Blake, Deputy County Clerk, JoDee Copple, Ottawa County Treasurer, Richard Buck, Ottawa County Attorney, Kenny Baccus, Noxious Weed Administrator, Keith Coleman, Ottawa County Sheriff, Greg Dockins, Road and Bridge Administrator, Marie Ballou, Emergency Management Coordinator, Sara Hodges, Health/Aging Administrator, Katrina Pollet, Human Resources, Samantha Davis, Ray McGavran, Jana VanMeter, John Carson, and Neal Kindall.

With no further business before the board, Commissioner Mortimer moved to adjourn the meeting at 5:27 p.m. Commissioner Wolf seconded. Motion carried, 3-0.