

Minutes of Proceeding
Ottawa County Board of Commissioners
December 4, 2017

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with Commissioner James P. Kay, Commissioner Karen S. Brumbaugh, Commissioner Kathy M. Luthi, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting in prayer, then led the group in the flag salute.

Phil Aumick, Economic Development Director, updated the commissioners on the Strategic Doing Committee meetings. Phil reported on other things he has been working on.

Added's and abatements were approved.

Shannon Luthi, Highway Administrator, reported on what crews were doing. Shannon said that they were going to be starting on the Delphos Bridge in a few weeks. Shannon reported that there was a KDHE Fuel Division inspection on November 20, 2017, and there were no complaints or corrections. Shannon said that he was going to be gone on December 6, 2017, to a meeting in Newton. Shannon discussed cost of living raises with the commissioners.

James Cole, AFLAC representative, met with the board and updated them on the policies they currently offer. James said that the EZ Shield Fraud Protection that was offered at no cost last year, will change beginning in January, in that if the employee wants to continue with it, they will have to pay for it.

Matt Dixon, Custodian, reported on warranties on the circulation pump that was recently installed. Matt said that the tree trimming was completed last week. Matt said that the keys were delivered to him last week for the rekeying of the courthouse. The commissioners visited with Matt on the leave they have banked him since making him hourly, and they are going to stay with that, and if that doesn't work for him, that he might have to make other arrangements. Commissioner Kay said that they are going to revise the courthouse basement meeting room policy, so that groups are responsible for setting up their own tables/chairs, and to put them back up, and someone in the group will be responsible for checking the downstairs bathrooms for cleanliness and bathroom stall doors unlocked.

Keith Coleman, Sheriff, gave prisoner count of Saline County 42, and Ottawa County 4. Keith said that he received the Risk Avoidance Grant from KCAMP, for \$2,000, for rack hooks at the Law Enforcement Center. Keith said that he needs to replace some computers, and is working on getting estimates. Keith discussed the new patrol vehicle, and it doesn't look like it will be here by the end of the year. Keith is going to get with the company and see if he can go ahead and get the invoice.

For the record Commissioner Luthi left the meeting at 10:11 a.m.

Commissioner Brumbaugh moved to go into executive session at 10:11 a.m. for ten minutes to discuss non-elected personnel, to protect the privacy of the employee. Commissioner Kay seconded. Motion carried, 2-0. Those present were the commissioners and Allen Brown, Road Foreman. They returned to regular session at 10:21 a.m. Commissioner Brumbaugh moved to go into executive session at 10:22 a.m. for fifteen minutes to discuss non-elected personnel, to protect

Minutes of Proceeding
Ottawa County Board of Commissioners
December 4, 2017

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

the privacy of the employee. Commissioner Kay seconded. Motion carried, 2-0. Those present were the commissioners, and Allen Brown, Road Foreman. They returned to regular session at 10:37 a.m. No decision was made.

Commissioner Brumbaugh moved to go into executive session at 10:43 a.m. for fifteen minutes to discuss non-elected personnel, to protect the privacy of the employee. Commissioner Kay seconded. Motion carried, 2-0. Those present were the commissioners and Allen Smith, Culvert Foreman. They returned to regular session at 10:58 a.m. No decision was made.

For the record Commissioner Luthi rejoined the group at 10:59 a.m.

Commissioner Brumbaugh moved to go into executive session at 11:00 a.m. for ten minutes to discuss non-elected personnel, to protect the privacy of the employee. Commissioner Luthi seconded. Motion carried, 3-0. Those present were the commissioners. They returned to regular session at 11:10 a.m. No decision was made.

Commissioner Luthi moved to approve the solid waste exemption for Shayne and Michelle Glavin, 378 N 190th Rd, Bennington. Commissioner Brumbaugh seconded. Motion carried, 3-0. Commissioner Brumbaugh moved to deny the solid waste exemption for Henry Blaha, d/b/a Bohemian Hall, N 10th Road, Glasco. Commissioner Luthi seconded. Motion carried, 3-0.

Sara Hodges, Health/Aging Administrator, stopped in and discussed staffing reorganization at the Health/Aging department. The commissioners asked her to provide them with written documentation on what it is she is proposing. The commissioners gave Sara the county cell phone policy for her to discuss with her employees. The commissioners also addressed when the bus drivers are not on duty, the buses are not to be used for personal use.

The commissioners reviewed job descriptions.

The commissioners left at 3:50 p.m., to see a demonstration on an attachment to the boom mower for trees.

With no further business before the board, Commissioner Brumbaugh moved to adjourn at 4:30 p.m. Commissioner Luthi seconded. Motion carried, 3-0.