

Minutes of Proceeding
Ottawa County Board of Commissioners
September 19, 2016

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with Commissioner Kathy M. Luthi, Commissioner Karen S. Brumbaugh, Commissioner James P. Kay, and County Clerk Mary Arganbright.

Commissioner Luthi opened the meeting in prayer, then led the group in the flag salute.

Sara Hodges, Health/Aging Administrator, reported on the Golden Wheel meeting she attended earlier in the month. She said that she has, and will continue to help them out. She reported that Medicare Part D open enrollment is coming up. Sara went over the health department programs coming up. She discussed billing, and electronic records. The commissioners asked for Sara to start submitting time sheets for herself and Trisha Smith, salaried employees, to the county clerk on a weekly basis. Sara will email them on Mondays. Under FLSA law, all salaried employees (excluding elected), are supposed to be keeping track anyway, but with the new federal law that goes into effect December 1, time sheets will be needed also.

John Cople, Highway Administrator, JP Metzler, RMA Engineering, and Dave Hardesty, Landfill Operator, met with the commissioners and discussed the cell at the landfill that is holding water. JP said that they have met with several individuals to come up with a solution on how to drain the water, and then to keep the water out. He explained his recommendation. John reported on what crews were doing. John said that the lease on the bobcat was up, and to renew it would be the same as the year before, \$2,252. John said they are working on the Hoesli bridge.

Marilyn Heck, Register of Deeds, stopped in and said that the deed for Swisher Properties would need to be submitted by them, and the filing fee paid of \$15. Marilyn gave the deed to Commissioner Luthi to take to them to file.

Neal Kindall, stopped in and inquired about the solid waste fee on his rentals in Minneapolis. The commissioners said that it's \$100 a year, and that it's up to him if he passes that fee on to his renters. He also discussed that the power company tore up 190th Road, and he is wondering how many tons they are going to put on the road, and when it's going to be put on. If he starts spending the money from the Grant Township budget, he's not going to have the budget for the rest of the year. The commissioners said they would talk to John Cople, Highway Administrator, and have him get ahold of the power company. He also inquired about what training the blade men had for blading roads. He went through several areas that needed attention.

Prisoner count was reported Saline County 41, Sedgwick County 5, and Ottawa County 6.

Phil Aumick, Economic Development Director, Truette McQueen, County Appraiser, and Mary Arganbright, County Clerk, met with the board, and Phil discussed Industrial Revenue Bonds with the group. Phil said that

the commissioners would need to pass a resolution saying the county had a policy in place. Phil said that there is a company currently interested in an IRB, for sales tax exemption, and property tax. The group went through the steps for filing an IRB, and it was determined it would take 3 months to get everything in place. It was decided to go ahead and get the policy in place.

JoDee Copple, County Treasurer, came in and the commissioners visited with JoDee on the Communication With Those Charged With Governance, letter the auditor's sent with completed audit, and two areas that pertained to her office. The commissioners asked for explanation on the Tax Roll Reconciliation, and Posting Receipts and Expenditures in the Correct Year, which JoDee explained. The commissioners then asked about bank reconciliation, because there was a separate \$2,700 charge on the last billing from the auditor's specifically for bank reconciliation. JoDee explained she was having trouble back in October, and the auditors have been working with her, helping her. She didn't realize there would be a charge, and she said that she would pay it from her budget.

At 1:00 p.m., the commissioners and clerk had a telephone conference with Bud Cowan, KCAMP Attorney Assist, on Family Medical Leave Act.

Commissioner Brumbaugh moved to go into executive session at 1:12 p.m. for 20 minutes for attorney/client privilege. Commissioner Kay seconded. Motion carried, 3-0. Those present were the commissioners, Mary Arganbright, Ottawa County Clerk, and Bud Cowan, KCAMP Attorney Assist. They returned to regular session at 1:32 p.m. Commissioner Brumbaugh moved to go into executive session at 1:32 p.m. for attorney/client privilege for 15 minutes. Commissioner Kay seconded. Motion carried, 3-0. Those present were the commissioners, Mary Arganbright, Ottawa County Clerk, and Bud Cowan, KCAMP Attorney Assist. They returned to regular session at 1:47 p.m. No decision was made.

Gary Kay, was an observer.

JoDee Copple, County Treasurer, brought in the last tax reconciliation that she could find that the former county treasurer did, and went over it with the commissioners. She also gave the commissioners and went over the bank reconciliation.

Steve Hoesli, Phillip Kirchoff, Curtis McKain, and Dennis Ablard, Delphos Cooperative Association, and Phil Aumick, Economic Development Director, met with the board to discuss the project Delphos Coop is planning. Steve explained they were going to be putting up 2 new concrete silos, as they are running out of room for grain, etc., and one of the existing bins is going on 70 years old. The approximate cost will be between 3 ½-4 million dollars. They are interested in IRB's. Phil handed out information on IRB's, and he explained the

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process. A letter of intent of the scope of the project to the commissioners is step one. Step two is filing the statement with the Court of Tax Appeals, which could take up to 15 business days. Step three, a cost benefit analysis, public hearing, and resolution. Step four, the application process. Everything said and done, the process could take up to 3 months. Phil gave Steve a sample letter of intent.

With no further business before the board, Commissioner Brumbaugh moved to adjourn at 3:15 p.m. Commissioner Kay seconded. Motion carried, 3-0.