

Minutes of Proceeding
Ottawa County Board of Commissioners
May 10, 2021

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner Scott Mortimer, Third District Commissioner D. D. Malmberg, and County Clerk Mary Arganbright.

Pastor DeMerle Eckart opened the meeting in prayer and Commissioner Wolf led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the board the minutes from May 3, 2021. Commissioner Malmberg moved to approve the May 3, 2021, minutes. Commissioner Mortimer seconded. Motion carried, 3-0. Mary gave the commissioners vouchers and the April 2021 end of month budget activity report. Mary gave the board the quote from R & L Fire and Security Specialists LLC, to move the panic button control panel from her office to the basement custodial office. She has visited with Marie Ballou, Emergency Management Coordinator, and she will oversee changing out the batteries, once per year, in the offices. She will also conduct safety meetings with the offices. The quote is for \$211.00 and will come out of the Clerk's budget. Commissioner Malmberg thought it was a waste of money.

Kay Baccus, and Ethan Keating, O & L #1 Fire Department, presented the fire district 2022 budget for consideration.

Katrina Pollet, Human Resources, was an observer.

Richard Buck, County Attorney, brought in a draft Resolution by the Board of County Commissioners of Ottawa County, Kansas, Concerning Judicial Foreclosure and Sale of Real Estate Tax Liens, to proceed on with the tax sale. Commissioner Malmberg moved to adopt Resolution 21-16, Resolution by the Board of County Commissioners of Ottawa County, Kansas, Concerning Judicial Foreclosure and Sale of Real Estate Tax Liens. Commissioner Mortimer seconded. Motion carried, 3-0.

There was no one present for public comment from 8:45 a.m. – 9:00 a.m.

Keith Coleman, Sheriff, gave prisoner count of Saline County 19, Sedgwick County 12, and Ottawa County 3. The commissioners asked Keith about a voucher from Omnigo Information Technologies as to what it was for. Keith explained that it is for the software renewal that runs the whole jail/sheriff office programs. Commissioner Malmberg moved to go into executive session at 9:06 a.m. for ten minutes to discuss non-elected personnel. Commissioner Mortimer seconded. Motion carried, 3-0. Those present were the commissioners, and Keith Coleman, Sheriff. They returned to regular session at 9:16 a.m. No decision was made. Keith said that he has budgeted for a new patrol vehicle this year, but there is an issue with dealerships getting anything in right now.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Greg presented his 2022 budgets for consideration. Katrina Pollet, Human Resources, joined the group. She reported that moving Cameron Mullen up to Shop Foreman for the vacancy that will be created by the retirement of Arnold Baker, June 1, 2021, she would recommend moving him to a salary of \$19.00. She would also recommend moving Charlie Finkbiner and Joe Mullen, Foreman's, to \$19.25. The increases will not go into effect until June 1, 2021. Applications were taken to fill Cameron's position and the only applicant that applied was Michael Sjolander, which is a current Road & Bridge employee. The group discussed the CDL policy for when an employee is hired that doesn't have a CDL, and classes that would need to be taken. Katrina will work on coming up with a couple of policies.

Marie Ballou, Emergency Management Coordinator, gave the board the Kansas All-Hazards Regional Incident Management Team (KSAHIMT) renewal agreement. The Kansas Regional AHIMT is a multi-agency/multi-jurisdictional team, that is deployed at the request of local agencies during incidents and special events that exceed local capabilities. Marie gave the board an email on how she will be applying for the American Rescue Plan Act (ARPA), for disbursement of federal funds. Marie gave the commissioners a quote from Ka-Comm Inc., for a LED lightbar for her new vehicle, for \$1,850.49. The commissioners wanted Marie to call Ka-Comm Inc., to see if she could get the lightbar and the new radio that was approved several weeks ago, at a cheaper rate, possibly

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\$2,800 for both.

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Todd Heitschmidt, Court Administrator, presented the district court 2022 budget for consideration. Commissioner Wolf asked Todd to pull together drug convictions for Ottawa County for the last 12 months and give to the board.

Commissioner Malmberg moved to go into executive session at 10:37 a.m. for 15 minutes to discuss non-elected personnel. Commissioner Mortimer seconded. Motion carried, 3-0. Those present were the commissioners and Katrina Pollet, Human Resources. They returned to regular session at 10:52 a.m. No decision was made. Commissioner Malmberg moved to extend executive session at 10:54 a.m. for 10 minutes to discuss non-elected personnel. Commissioner Mortimer seconded. Motion carried, 3-0. Those present were the commissioners and Katrina Pollet, Human Resources. They returned to regular session at 11:04 a.m. No decision was made. Katrina gave the commissioners three birthday cards to sign for employees with birthdays this week.

With no further business before the board, Commissioner Mortimer moved to adjourn the meeting at 11:20 a.m. Commissioner Malmberg seconded. Motion carried, 3-0.