

Minutes of Proceeding  
Ottawa County Board of Commissioners  
May 11, 2020

Office of the Ottawa County Clerk  
8:00 a.m.  
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting in prayer, and then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the commissioners the minutes from May 4, 2020, to review. Commissioner Wolf moved to approve the minutes as read. Commissioner Kay seconded. Motion carried, 3-0. The commissioners reviewed and approved vouchers to be paid for May 12, 2020. Mary presented the county clerk and election budget requests for 2021 which will be taken into consideration. Mary gave the commissioners the Appraiser's office inventory for 2020. Mary went over the auditing procedures on how the 2019 audit will be handled. The auditor has been in contact with the departments that they audit. She reported that Ottawa County will be receiving \$5,667.69 in funding reimbursement through the CARES Act for COVID-19 expenses for additional election purchases she is making for the polling places, and for advance voting expenses.

Brian Kindall, Ottawa County Fair Board and Neil Cates, Morton Buildings, were present for the opening of bids for the Ottawa County Fair Bathroom Project 2020. Bids were as follows: Griffin's, \$127,406; Riley Construction, \$183,900 for post and frame wood, \$174,600 for poured concrete wall with meal framed roof construction; and \$207,000 for metal framed building; Cleary Building Corporation, \$110,759; and Morton Buildings, \$134,996, which included sales tax which will be taken off. Brian will take the bids and do an audit on them and come back with a recommendation.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. He reported on problems he is having with his pick-up.

Josh Brown, Interim-Custodian, came in and the commissioners let Josh know that an ad will be put in the paper for the custodian position, and they would like for him to apply. They also said that they were raising his pay to \$14.00 per hour, effective May 4, 2020. Josh reported on push mower quotes. Hometown Hardware, Husqvarna \$539; and Hometown Outdoor Power, Toro \$449. Commissioner Kay moved to give Josh permission to purchase the Toro push mower from Hometown Outdoor Power for \$449. Commissioner Wolf seconded. Motion carried, 3-0. Josh presented the custodial 2021 budget for consideration.

Curtis McKain, and Chris Fruits, Delphos Fire Department #3, presented the fire district 2021 budget for consideration.

Keith Coleman, Sheriff, reported on prisoner count Saline County 46, and Ottawa County 3. Keith went over change orders with the commissioners from the jail remodeling project. They total around \$10,000 reimbursement on the project total.

With no further business before the board, Commissioner Kay moved to adjourn at 10:09 a.m. Commissioner Wolf seconded. Motion carried, 3-0.