

Minutes of Proceeding
Ottawa County Board of Commissioners
September 14, 2020

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer and then led the group in the flag salute.

D. D. Koster Malmberg, Candidate for Commissioner District #3, was an observer, at 8:05 a.m.

Mary Arganbright, Ottawa County Clerk, gave the board minutes to review from September 8, 2020. Commissioner Wolf moved to accept the September 8, 2020, minutes as read. Commissioner Kay seconded. Motion carried, 3-0. Mary gave the commissioners an abatement to review, which was approved. Mary gave the board the employee's VISA statements to review. Mary gave the commissioners the form to name the voting delegate and alternate for the KCAMP Annual Meeting. Mary will notify KCAMP that none of the commissioners will be attending the meeting, which is by Zoom this year. Mary gave the commissioners the draft 2021 holiday schedule to review and finish. Commissioner Kay moved to approve and sign the 2021 holiday schedule. Commissioner Wolf seconded. Motion carried, 3-0. Mary gave the commissioners a job description for a new correction officer to sign. Mary shared a letter to the board for the response to Bennington Fire/EMS, regarding the polling place at the fire/ems station in Bennington. Commissioner Kay moved to go into executive session at 8:20 a.m. for 10 minutes to discuss non-elected personnel to protect the privacy of the employee. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners and Mary Arganbright, Ottawa County Clerk. They returned to regular session at 8:30 a.m. No decision was made.

JoDee Cople, County Treasurer, gave the board the August bank reconciliation to review. JoDee gave the board a letter the county attorney drew up for the cancellation of the current postage meter with Midwest Single Source, which was mailed last Friday. Then she gave the board the lease agreement for the new postage meter from Pitney Bowes.

Kenny Baccus, Noxious Weed Administrator, reported to the commissioners that his department has sold almost \$31,000 in chemical to private customers. He said that the spraying is going well. He informed the board that they were caught up with making signs. From reading commissioner minutes from previous weeks, Kenny said that he reached out to the Department of Agriculture to write the board a letter addressing constituents concerns they have approached the commissioners on. Kenny has the copy for the public to read, or they can reach out to one of the board members. D. D. Koster Malmberg asked if Kenny calls landowners to let them know he will be spraying near crops? Kenny said no, that he is not required to do that. Kenny gave the board a copy of K.S.A. 68-545, in regards to Unlawful obstructions, excavations, removal of materials, dumping trash or other materials or plowing of roads; penalty; payment of cost to restore. Kenny said that his department reports to Road & Bridge any obstructions for them to pickup in the ditches and on the roads. Commissioner Kay moved to go into executive session at 8:58 a.m. for ten minutes to discuss non-elected personnel to protect the privacy of the employee. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners and Kenny Baccus, Noxious Weed Administrator. They returned to regular session at 9:08 a.m. No decision was made.

JoDee Cople, County Treasurer, brought in the email from the county attorney indicating he had looked and approved the Pitney Bowes Contract. She explained the County Attorney's terminology in the email of boiler plate pertains to the On-Premise Software License and On-Demand Subscription Services-U.S. document included with the contract. The commissioners would like to wait and sign the contract until after JoDee receives the information back from Pitney Bowes for the County Clerk to put it on insurance.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Commissioner Wolf discussed a Richland Township road she was on over the weekend.

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Marie Ballou, Emergency Management Coordinator, and Sara Hodges, Health/Aging Administrator, SPARK Committee Members, gave the board a packet of information on SPARK meetings and funding. Marie reported that the county has finally received their designation from FEMA for the 2019 flooding in the county. She went over certain requirements with the commissioners.

Prisoner count was reported Saline County 41, and Ottawa County 4.

Commissioner Kay moved to go into executive session at 9:58 a.m. for fifteen minutes to discuss non-elected personnel to protect the privacy of the employee. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners, and Mary Arganbright, Ottawa County Clerk. They returned to regular session at 10:13 a.m. No decision was made.

Sara Hodges, Health/Aging Administrator, stopped in and gave the commissioners a document from the Kansas Medical Assistance Program that every three years needs to be validated for the vaccine for children program. Commissioner Brumbaugh gave her information to Sara.

With no further business before the board, Commissioner Wolf moved to adjourn at 10:53 a.m. Commissioner Kay seconded. Motion carried, 3-0.