

Minutes of Proceeding
Ottawa County Board of Commissioners
February 1, 2021

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner Scott Mortimer, Third District Commissioner D. D. Malmberg, and County Clerk Mary Arganbright.

Commissioner Wolf opened the meeting in prayer and then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the board the minutes from January 25, 2021. Commissioner Malmberg moved to approve the January 25, 2021, minutes. Commissioner Mortimer seconded. Motion carried, 3-0. Mary gave the board the township annual reports for Chapman, Concord, Fountain, Grant, and Ottawa Townships to examine and confirm. Mary gave the commissioners abatements and payroll to review. Mary discussed a time sheet issue where a part-time employee got paid 8 hours too much for January. Commissioner Malmberg moved to go into executive session at 8:17 a.m. for ten minutes to discuss non-elected personnel (applicants) to protect the privacy of the individual. Commissioner Mortimer seconded. Motion carried, 3-0. Those present were the commissioners, and Mary Arganbright, Ottawa County Clerk. They returned to regular session at 8:27 a.m. No decision was made.

Marie Ballou, Emergency Management Coordinator, asked the board if they were going to continue with the face mask resolution. Commissioner Malmberg moved to extend the face mask resolution for another two weeks. Commissioner Mortimer seconded. Motion carried, 3-0. Marie gave the commissioners COVID-19 expenses with an ending balance of \$27,224.95. She went over expenses that still need to come out. Sara Hodges, Health/Aging Department Administrator, was present. The commissioners visited with Marie on the time sheet error on her part-time employee. Marie will get with the employee to let her know. Sara went over the vaccines that they have given out. Richard Buck, County Attorney, joined the group.

There was no one present between 8:45 a.m. – 9:00 a.m., for public comment.

Commissioner Malmberg moved to go into executive session at 8:55 a.m. for ten minutes to discuss non-elected personnel to protect the privacy of the employee. Commissioner Mortimer seconded. Motion carried, 3-0. Those present were the commissioners, Mary Arganbright, County Clerk, and Richard Buck, County Attorney. They returned to regular session at 9:05 a.m. No decision was made.

Keith Coleman, Sheriff, gave prisoner count of Saline County 28, Sedgwick County 10, and Ottawa County 4. Keith discussed the roof, and walk-in cooler repairs. Keith reported on employee matters. The commissioners discussed the cell phone data booster matter with Keith for the basement meeting room.

Samantha Davis, Museum Curator, came in and the commissioners asked her why there was a late fee on the Eagle Communications bill. Samantha said that somehow the billing got off schedule. She will call them and find out. The commissioners visited with Samantha on the hours at the Museum. Commissioner Wolf has had a call that someone tried to go to the Museum a few weeks ago, and the Museum was closed at 11:00, they came back several times and the door was still locked. The commissioners let Samantha know that they felt it should be changed back to being closed Sunday and Monday, and be open Tuesday through Saturday, 8:00 a.m. – 12:00 p.m., and 1:00 p.m. through 5:00 p.m. Samantha went over circumstances that have come up and explained time on her time sheet that the commissioners asked her about. Commissioner Mortimer moved to change the Museum open hours to 9:00 a.m. – 12:00 p.m. and 1:00 p.m. – 5:00 p.m., Tuesday through Saturday, beginning next week, Tuesday, February 9, 2021. Commissioner Malmberg seconded. Motion carried, 3-0.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Josh Beckman, Kirkham Michael, joined the group. Greg gave the board the Agreement for Engineering Services between Ottawa County, Kansas, and Kirkham, Michael and Associates, Inc., for the bridge located approximately 0.1 miles north and 3.0 miles east of Delphos on 120th Road, for \$45,000. The

project will start in 2022. The commissioners signed the agreement. The commissioners opened the sealed bids for the crushed concrete. Heartstone minimum of 7,000 tons crushed concrete, \$9.20/ton; and Vogts Crushing LLC, 7,000 tons crushed concrete, \$7.95/ton. Commissioner Malmberg moved to accept the sealed bid from Vogts Crushing LLC, for 7,000 tons crushed concrete for \$7.95/ton, \$55,650. Commissioner Mortimer seconded. Motion carried, 3-0. The commissioners discussed with Greg if he needed any extra help, when the Noxious Weed Department is slow, and could Greg use them? Greg said that they are cutting trees and could use help. Commissioner Malmberg discussed with Greg the \$60 a month the motor graders receive for driving their territories on rainy days in their personal vehicles. She felt that the liability issue to the county for them driving their personal vehicles to do this and the wear and tear should not be on them, even if they are receiving a mileage rate. Available pickups were also visited about for them to use. It was unanimous that all the commissioners felt that getting away from paying the \$60 a month and using county owned vehicles was the way they wanted to head on the matter. Greg gave the board the fuel prices from Central Valley Ag, and Mid Kansas Cooperative. Because the rates change on a day-by-day basis, these rates could not be sent as a sealed bid. Commissioner Malmberg moved to accept MKC Ruby red \$1.84, for 16,000 gallons; MKC clear \$2.10, for 20,000 gallons; MKC E-10 \$2.00, for 8,500 gallons; and CVA for Ruby machine \$1.89 for 24,000 gallons delivered to barrels in the country. Commissioner Mortimer seconded. Motion carried, 3-0. The commissioners reviewed the new job description for the Road & Bridge Drainage specialist. Greg would like to start the position at \$17.50. Greg said that he has money in his budget for the new position. Commissioner Mortimer moved to have Greg advertise for the Road & Bridge Drainage Specialist position for two weeks. Commissioner Malmberg seconded. Motion carried, 3-0.

At 11:00 a.m., the commissioners held the annual solid waste meeting. Those present were Commissioner Wolf; Commissioner Mortimer; Commissioner Malmberg; Greg Dockins, Road & Bridge Administrator; Dave Hardesty, Landfill Operator; Judith Swagerty, Chairman of the Solid Waste Committee; Jim Bradshaw, Delphos City Mayor; and Richard Buck, County Attorney. Chairman Swagerty called the meeting to order. Beings a quorum was not present the commissioners conducted the meeting independently. Commissioner Wolf moved to accept the minutes from February 3, 2020 as presented. Commissioner Malmberg seconded. Motion carried. Commissioner Wolf reviewed the financial report for the solid waste fund with the group. Commissioner Wolf mentioned that they would like to see a little more cash in the fund, in case of a major clean-up. Jim moved to accept the financial report. Commissioner Mortimer seconded. Motion carried. Commissioner Wolf went over data on tonnage hauled to Salina, which was \$2,350.2 tons. Commissioner Swagerty moved to accept the solid waste report. Commissioner Mortimer seconded. Motion carried. Dave said that the City of Salina has gone up to \$40/ton for material hauled to Salina. Commissioner Wolf went over the rates with the group. Dave wondered why tires were being accepted on rims, as they have no way to take the rims off. It was decided to remove the fee for tires with rims, and not accept tires with rims at the landfill. Commissioner Wolf went over the proposed increases for the Ottawa County Construction Demolition Landfill/Solid Waste Collection site rate schedule. Commissioner Malmberg moved to accept the proposed rates. Commissioner Mortimer seconded. Motion carried, 3-0. Commissioner Wolf went over the Spring and Fall clean-up data for 2020. The 2021 Spring Clean-up and tire collection will be May 2-May 8, 2021, and Fall Clean-up was set for October 3-October 9, 2021. Commissioner Malmberg moved to nominate Judith Swagerty as Solid Waste Chairman and Jim Bradshaw as Vice-Chairman. Commissioner Mortimer seconded. Motion carried, 3-0. Judith gave the group information on recycling glass. There was an individual that came out from Kansas City that gave them suggestions. Commissioner Malmberg moved to adjourn the Solid Waste Meeting at 11:54 a.m. Commissioner Mortimer seconded. Motion carried, 3-0.

Mary Arganbright, County Clerk, let the commissioners know that from their discussion in work sessions, she would be fine with them hiring someone to relieve her office of payroll and human resource duties. She would like it to be as soon as possible. Richard Buck, County Attorney, joined the group. The commissioners will contact other counties to get job descriptions for human resource/payroll and possibly a grant writer included in the duties.

With no further business before the board, Commissioner Mortimer moved to adjourn the meeting at 12:28 p.m. Commissioner

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Malmberg seconded. Motion carried, 3-0.

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