

Minutes of Proceeding  
Ottawa County Board of Commissioners  
December 21, 2020

Office of the Ottawa County Clerk  
8:00 a.m.  
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting in prayer and then led the group in the flag salute.

D. D. Malmberg, Third District Commissioner-Elect, was present.

Mary Arganbright, Ottawa County Clerk, gave the board the minutes from December 14, 2020. Commissioner Wolf moved to approve the December 14, 2020, minutes. Commissioner Kay seconded. Motion carried, 3-0. Mary gave the board abatements to review. Mary gave the commissioners the request from JoDee Copple, County Treasurer, for her annual vehicle compensation that is paid out, in addition to her Treasurer's salary in December which will be \$9,219.70. This compensation can be taken per K.S.A., for her and staff from a portion of vehicle transactions collected throughout the year. Mary gave the commissioners the new health insurance contracts from Corporate Plan Management for 2021 to review. Mary said that Marie Ballou, Emergency Management Coordinator, had called her and wanted Mary to bring up the bonus request that Marie and Sara Hodges, Health/Aging Administrator have requested with left over SPARK funding. Mary also visited with the board, at Marie's request, about which commissioner will be on the SPARK account signature card, after new terms start January 11, 2021. The commissioners designated Commissioner Wolf.

Commissioner Wolf gave the commissioners a quote for the 750 led light bulbs that are going to be replaced in the courthouse, from American Electric Company, for \$5,212.50, for a 14.5W. Commissioner Kay had a new quote from Stanion Wholesale Electric Co., for a 14W led bulb, and the new quote was for \$4,492.50. Commissioner Wolf wanted to do some checking on the type of bulb that Commissioner Kay presented.

Reta Fae and Kenneth Kelly, were present to discuss the mask mandate. Reta Fae gave the board a Resolution they would like to see the commissioners pass, Resolution Requiring the Use of Common Sense and Respect for Others in Protecting those who are Vulnerable to COVID-19 in Ottawa County. Both Reta Fae and Kenneth expressed their feelings about the face mask mandate.

The commissioners discussed the face mask update, as today was the day for review. After discussion, Commissioner Wolf moved to continue with the face mask update, with review after 2 weeks. Commissioner Kay seconded. Motion carried, 3-0.

Sara Hodges, Health/Aging Administrator, gave the board an update for her office. Marie Ballou, Emergency Management Coordinator, went over PPE that was coming in. Marie went over what was left to spend in the SPARK funds. Marie said that she needs a decision from the board on what they wanted to do on overtime. The commissioners said that in discussion with the county attorney, if it's paid out in overtime/bonus, and through the SPARK funds, there is a possibility that it could have to be paid back. Marie, Sara, and Trisha Smith, all have around 200 hours of overtime for COVID-19 work they have done. Marie gave the board her vehicle quotes. Marie said that she pulls the emergency preparedness trailer, 2-3 times a year, and 1 of those times is to the fair. Marie said that she can use the white pickup that sits at the sheriff office, or something at Road & Bridge. Marie's doesn't need to be done this year. Sara gave the board quotes for a replacement vehicle for her department that will come out of the Round 2 SPARK funds, which have to be expended by December 31, 2020. Quotes were Holm Salina Ks., 2020 GMC Acadia, for \$28,000, and Long McArthur, 2020 Explorer XLT, for \$37,222. Commissioner Wolf moved to accept the quote from Holm Salina, Ks, for the 2020 GMC Acadia, for \$28,000. Commissioner Kay seconded. Motion carried, 3-0.

Commissioner Kay moved to give Sara Hodges, Health/Aging Administrator, permission to disperse the Hospice funds available. Commissioner Wolf seconded. Motion carried, 3-0.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Greg gave the board another quote for a John

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Deere 85G mini excavator, for \$116,898.89. The other quote presented several weeks ago from Foley Equipment was for \$120,467.14. Greg recommended the quote from Foley Equipment as the service is better and closer. Commissioner Kay moved to approve the purchase from Foley Equipment, for \$120,467.14. Commissioner Wolf seconded. Motion carried, 3-0. The commissioners asked for Greg to send bids out to the banks for a lease purchase. Greg gave Commissioner Brumbaugh the purchase agreement for the excavator to sign. Greg gave the commissioners the Contract for Preliminary Engineering (PE) Design Services by Consultant with the consulting engineering firm of Kirkham Michael & Associates, Inc., and the Secretary of Transportation of the State of Kansas acting by and through KDOT. The commissioners signed the document. Commissioner Kay moved to raise the motor grader's monthly pay for looking at their roads on rainy days to \$60 a month from \$45, effective January 1, 2021. Commissioner Wolf seconded. Motion carried, 3-0.

JoDee Copple, County Treasurer, gave the board the November bank reconciliation for review.

Richard Buck, County Attorney, brought in the digitized blueprints of the courthouse that K-State has done, free of charge.

Commissioner Kay moved to pay out in overtime hours from SPARK funds to Sara Hodges, Trisha Smith, and Marie Ballou. Motion died for a lack of a second. Richard Buck, County Attorney joined the group. The commissioners asked Richard if the hours were to be paid out, how it should be paid out. Richard said if it's paid out as wages, that is in a gray area. Richard said they are better off paying it out on supplies, etc., and not wages.

The commissioners discussed the county attorney's raise request. Commissioner Kay said that he didn't feel a raise should be given. He said that Richard never brought back the written request on the form, and Commissioner Wolf showed him that Richard did bring it back, but no dollar amount for the raise.

Commissioner Kay moved to approve the Solid Waste Exemption for Robert Borell for 111 S Main, Delphos. Commissioner Wolf seconded. Motion carried, 3-0. Commissioner Kay moved to approve the Solid Waste Exemption for Robert Borell for 110 S Michigan St., Delphos. Commissioner Wolf seconded. Motion carried, 3-0. Commissioner Kay moved to approve the Solid Waste Exemption for Robert Borell for 114 S Custer St., Delphos. Commissioner Wolf seconded. Motion carried, 3-0.

Keith Coleman, Sheriff, gave prisoner count of Saline County 21, Sedgwick County 7, and Ottawa County 4. Commissioner Wolf asked Keith about the emergency management vehicle, and if something needed to be pulled, would he have a pickup for use. Keith said yes. In discussion, Keith said that he didn't know why she wasn't going through the State fleet for a vehicle. Keith gave a couple of suggestions of calling Don Hattan.

Commissioner Wolf moved to pay Marie Ballou, Sara Hodes, and Trisha Smith, a one-time, lump-sum, of \$2,000 each for COVID-19 related duties, for Hazardous Duty Pay Award. Commissioner Kay seconded. Motion carried, 3-0. Marie Ballou joined the group. Commissioner Brumbaugh informed Marie of the decision of the \$2,000 lump sum pay for the three of them.

Commissioner Kay moved to give .50 cent raises across the board beginning January 1, 2021. The motion died for a lack of a second.

The commissioners left at 10:43 a.m., to go to the landfill.

The commissioners returned to regular session at 12:33 p.m.

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With no further business before the board, Commissioner Wolf moved to adjourn at 12:33 p.m. Commissioner Kay seconded.  
Motion carried, 3-0.