

Minutes of Proceeding
Ottawa County Board of Commissioners
July 2, 2018

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Kathy M. Luthi, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer and then led the group in the flag salute.

Dawn Wolf, District 1 County Commissioner Candidate, was an observer.

Commissioner Kay moved to amend the minutes of June 25, 2018, to read, "Commissioner Kay moved to approve the bi-monthly quote from Central Office Service & Supply for \$300 a year". Commissioner Luthi seconded. Motion carried, 3-0.

Judge Thrower, and Sara Thomson, Clerk of the District Court, discussed the internet access to the Law Library. When the internet is down, access has been given to the room to work with NCKCN to get the internet back up. It has been brought up now that a key has been asked for, that there are confidential files in that room. Commissioner Brumbaugh said that she has talked with Todd Tuttle, NCKCN, and he has said that it can be easily moved. Commissioner Luthi asked several statute related details on the Law Library fund. The commissioners asked Mary Arganbright, County Clerk, to get with NCKCN and see when the equipment can be moved.

Shannon Luthi, Road & Bridge Administrator, reported on what crews were doing. Shannon gave the commissioners the renewal contract from Tank Management Services, Inc., for monitoring and reporting of the underground storage tanks at the county shop. Commissioner Luthi moved to approve the contract from Tank Management Services, Inc., for the underground storage tank monitoring and reporting at the shop. Commissioner Kay seconded. Motion carried, 3-0. Shannon discussed motor graders with the board. Shannon went over the KDHE inspection at the landfill and their findings which was minimal. Shannon discussed the offer of hire to an individual for a new position of Road Foreman. The commissioners wanted Shannon to put figures together on salaries first before they set a wage. Commissioner Luthi moved to approve a starting wage for Nevin Roberts at \$13.50 per hour. Commissioner Kay seconded. Motion carried, 3-0. Shannon asked if the document he gave the board several weeks ago for proposed Aspen Road Improvements was ok to discuss with the development board. The commissioners said yes. Shannon reported back on budget salary figures, in which he said his budget would be ok for the hiring of a Road Foreman at \$18.50 per hour.

Phil Aumick, Economic Development Director, gave the commissioners information on what the Tourism committee is submitting to web developers.

Keith Coleman, Sheriff, gave prisoner count of Saline County 48, and Ottawa County 3. Keith reported on prices for updating the patrol car computers. Keith recommended going with Dell for 5 semi-rugged latitude computers for \$9,394.50. Commissioner Kay moved to give Keith authorization for the purchase from Dell for 5 Semi-rugged latitude computers for \$9,394.50. Commissioner Luthi seconded. Motion carried, 3-0. Keith reported that the pre-bid meeting for the jail remodeling project was last week. A telephone conference was made to Erik Jorgensen, Archetype Design Group, Inc., to discuss questions he had on Builder's Risk insurance for the project, and the requirement of a special inspector as required

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by the Uniform Building Code. A call was made to David Luke, KCAMP, about the builder's risk insurance. David said that the county was covered up to \$2,500,000 on the project through normal liability insurance coverage.

Richard Buck, County Attorney, stopped in and discussed the trial expenses with the commissioners. Expenses were reported lower than expected.

Commissioner Kay moved to go into executive session at 10:36 a.m. for seven minutes to discuss confidential data relating to financial affairs. Commissioner Luthi seconded. Motion carried, 3-0. Those present were the commissioners and Mary Arganbright, County Clerk. They returned to regular session at 10:43 a.m. No decision was made.

With no other business before the board, Commissioner Kay moved to adjourn at 11:30 a.m. Commissioner Luthi seconded. Motion carried, 3-0.