

Minutes of Proceeding
Ottawa County Board of Commissioners
August 21, 2017

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with Commissioner James P. Kay, Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting in prayer and then led the group in the flag salute.

Paula Christensen, Deputy County Treasurer, brought up the May bank reconciliation that the commissioners wanted. Commissioner Brumbaugh asked on the May reconciliation what ‘unreconciled difference’ meant on the document. Paula said that she is guessing it means checks that haven’t come through the bank yet. Commissioner Brumbaugh asked if there was a bank reconciliation for June and Paula said that the treasurer is working on it. Commissioner Brumbaugh asked about the treasurer distribution. Paula said that she didn’t know anything about that. Later, it was determined that the distribution isn’t due until September.

Sara Hodges, Health/Aging Administrator, came in and updated the board on the Ottawa County Commission on Aging Council meeting she attended. She went over a letter from KDOT that they received regarding Ottawa County Transportation Triennial Review. During the review, KDOT learned that the Ottawa County Transportation department had contracts with the local day care facilities to provide bus service to their children. Under KDOT regulations, this kind of contracted exclusive service is not allowed using vehicles in their program. Sara said that they have notified the day cares, explaining that parents will contract directly with the Ottawa County Transportation department, and pay directly. She updated the board on Health Department programs going on. Commissioner Brumbaugh asked about the information Commissioner Luthi asked her for approximately a month ago on Nightingale Notes billing program. Sara said that 2015 information would be paper copies, and they would have to go through it, and she wasn’t sure if that was cost effective or not. Sara will get with her office employee and pull some information together. Commissioner Brumbaugh asked Sara about vouchers last month, and the amount she had taken out of the Hospice Fund, for the Nightingale Notes program. Sara said that she had went over that with Corinne Schur, who approves the Hospice Fund spending, and that was approved.

Shannon Luthi, Highway Administrator, reported on what crews were doing. Shannon gave the commissioners a Disposal of Dilapidated Housing Program for the City of Delphos. Commissioner Brumbaugh moved to approve Application Number 28, for the City of Delphos. Commissioner Kay seconded. Motion carried, 2-0.

Marie Ballou, Emergency Management Coordinator, and Shannon Luthi, Highway Administrator, discussed a building that Marie is needing space for. Shannon said that he has the space, and they can provide the labor, if they could do an enclosed building that Marie is needing, with part of the building being a pole-shed type for Road & Bridge use. The commissioners asked for them to put something in writing and get costs to bring back. Marie gave the commissioners the Application For Emergency Management Performance Grant funds (EMPG).

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Commissioner Brumbaugh moved to approve the Application for Emergency Management Performance Grant Funds (EMP). Commissioner Kay seconded. Motion carried, 2-0. Marie gave the commissioners dates for training on ICS 300, and ICS 400 if they haven't had them yet, in Salina. Marie reported on an upcoming conference. Marie said that she will be going on vacation October 1, 2017-October 16, 2017.

Keith Coleman, Sheriff, gave prisoner count of Saline County 45, Sedgwick County 1, and Ottawa County 6.

Neal Kindall, Museum Board President, stopped in at the request of Commissioner Kay, to report that the Museum will be seeking a Museum Curator, as Jettie Condray has given his notice for retirement in December. An article will appear in the paper this week. Mary Arganbright, County Clerk will draft a job advertisement for the position for the commissioners to review.

Todd Heitschmidt, Court Administrator, brought in the 2018 Annual Budget for signature, reflecting the approved county budget from last week. Commissioner Kay signed the document. Todd discussed the Conceal Carry law. The open carry exemption will end December 31, 2017. Todd said that in Saline County, it will be open carry, with the exception of 3rd Floor which is already secure. Todd estimated that it would cost the county approximately \$150,000 a year to secure the whole courthouse.

With no further business before the board, Commissioner Brumbaugh moved to adjourn at 11:05 a.m. Commissioner Kay seconded. Motion carried, 2-0.