

Minutes of Proceeding  
Ottawa County Board of Commissioners  
August 28, 2017

Office of the Ottawa County Clerk  
8:00 a.m.  
Regular Session

The Board of Commissioners met in regular session with Commissioner James P. Kay, Commissioner Karen S. Brumbaugh, Commissioner Kathy M. Luthi, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting in prayer and then led the group in the flag salute.

Vouchers and payroll were approved.

Mary Arganbright, Ottawa County Clerk, discussed revising the county job applications to be in compliancy with laws. She gave the commissioners the documentation showing that Gilmore & Bell had filed Ottawa County's Annual Report for the fiscal year ended 12/31/2016, to the Municipal Securities Rulemaking Board. She said that she has been getting requests for applications for the Museum Curator position, but the board still needed to look at the job description, and work on the ad for the paper. The commissioners will work on today.

Kenny Baccus, Noxious Weed Administrator, gave the commissioners an update on what his office has been doing.

Shannon Luthi, Highway Administrator, reported on what crews were doing. He said that they might get done chip sealing today. Shannon gave the commissioners the traffic count for Limestone Road (Wells Curve), for three days, which was 1,072.

Jason Parks, County Attorney, came in and discussed a day of time last week, when the Road & Bridge crews worked through their lunch period (30 minutes), and break times, and the break times were paid. Shannon Luthi, Highway Administrator, joined the group. After discussion, it was decided that for Risk Management issues, even if it cost some overtime, that all employees would take their 30-minute lunch break. Also after discussion, the commissioners said that even if breaks were not taken, they would not be paid for.

Keith Coleman, Sheriff, gave prisoner count of Saline County 43, Sedgwick County 1, City of Minneapolis 1, and Ottawa County 8. Keith reported on a case in the county. Keith gave the board proposals for a new patrol vehicle. Landmark Dodge Chrysler Jeep, 2018 2500 Tradesman Crew Cab 4 x 4, \$29,186; Long McArthur, 2017 F250 4 x 4 Crew Cab; Green Team of Clay Center, 2018 Ram 2500 Tradesman Crew Cab 4 x 4, \$30,619. Keith recommendation was to go with Landmark Dodge Chrysler Jeep. Commissioner Brumbaugh moved to accept the proposal from Landmark Dodge Chrysler Jeep for a 2018 2500 Tradesman Crew Cab 4 x 4, for \$29,186. Commissioner Luthi seconded. Motion carried.

Jim Lichty, and Erik Jordgenson, Archetype Design Group, Inc., and Keith Coleman, Sheriff, met with the commissioners to discuss remodeling at the jail. The board was given plans from several years ago, that has been

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revised with other options. Jim will get back with the group in the next several weeks.

With no further business before the board, Commissioner Brumbaugh moved to adjourn at 11:55 a.m.  
Commissioner Luthi seconded. Motion carried, 2-0.