

Minutes of Proceeding
Ottawa County Board of Commissioners
July 12, 2021

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner Scott Mortimer, Third District Commissioner D. D. Malmberg, and Ottawa County Clerk Mary Arganbright.

Commissioner Wolf opened the meeting in prayer and then led the group in the flag salute.

JoDee Copple, County Treasurer, was an observer.

Mary Arganbright, Ottawa County Clerk, gave the board her letter of resignation/retirement as Ottawa County Clerk, effective July 23, 2021. She gave the commissioners the minutes from July 6, 2021. Commissioner Malmberg moved to approve the July 6, 2021, minutes. Commissioner Mortimer seconded. Motion carried, 3-0. Mary gave the board vouchers to review and approve. Mary said that the existing Henry Township officers would like to recommend that Katie Berkley be appointed as Henry Township Treasurer. Commissioner Malmberg moved to appoint Katie Berkley as Henry Township Treasurer, effective immediately. Commissioner Mortimer seconded. Motion carried, 3-0. Mary gave the commissioners a new set of By-laws and Interlocal Agreement from KCAMP. Mary discussed the insurance claims account, and she couldn't pay last week's claims as the funds were too low. After discussion, Commissioner Malmberg moved to transfer \$100,000 from the Employee Benefit fund to the Insurance Claims account. Commissioner Mortimer seconded. Motion carried, 3-0.

The commissioners placed a telephone call to Jeff Reece, County Auditor, to discuss the plan for 2022 budget preparation next Monday.

Katrina Pollet, Human Resources, was an observer.

Kenny Baccus, Noxious Weed Administrator, gave the board an update on chemical sales, spraying, and training. Katrina Pollet, Human Resources, joined the group. Katrina said that she met with Kenny last week and would like to see John Hendrick's pay increase by \$1/per hour and Kenny's increase .50/per hour. This will get them in-line with Road & Bridge. The commissioners would like to think about it, and get back with them next week.

There was no one present for public comment from 8:45 a.m. – 9:00 a.m.

Keith Coleman, Sheriff, gave prisoner count of Saline County 28, Sedgwick County 9, and Ottawa County 4.

Commissioner Mortimer moved to go into executive session at 8:59 a.m. for ten minutes to discuss non-elected personnel. Commissioner Malmberg seconded. Motion carried, 3-0. Those present were the commissioners, and JoDee Copple, County Treasurer. They returned to regular session at 9:09 a.m. The decision was for JoDee to get estimates for keypads for all four exterior doors.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Greg gave the commissioners information on bridges that need repairs.

Commissioner Mortimer moved to accept the new Bylaws and Interlocal Cooperation Agreement for the Kansas County Association Multiline Pool. Commissioner Malmberg seconded. Motion carried, 3-0. Resolution 21-22 was signed to participate in and form a municipal self-insurance pool for the insurance coverage for certain liabilities.

Commissioner Mortimer moved to go into executive session at 9:49 a.m. for ten minutes to discuss attorney/client matters. Commissioner Malmberg seconded. Motion carried, 3-0. Those present were the commissioners and Richard Buck, County Attorney.

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They returned to regular session at 9:59 a.m. The commissioners instructed Richard to draft a letter to the owners on the property line dispute.

Commissioner Malmberg moved to go into executive session at 10:12 a.m. for ten minutes to discuss non-elected personnel. Commissioner Mortimer seconded. Motion carried, 3-0. Those present were the commissioners and Katrina Pollet, Human Resources. They returned to regular session at 10:22 a.m. The commissioners asked for Katrina to get ahold of the Central Republican Committee Chairperson Rick Shupe to get the county an interim county clerk, in which they wanted Candice Blake, Deputy County Clerk.

Commissioner Malmberg moved to go into executive session at 10:26 a.m. for five minutes to discuss non-elected personnel. Commissioner Mortimer seconded. Motion carried, 3-0. Those present were the commissioners and Katrina Pollet, Human Resources. They returned to regular session at 10:31 a.m. The commissioners are going to have Katrina check into a grant for tire removal at the county shop.

Commissioner Mortimer moved to take a recess at 10:33 a.m., and reconvene at 1:00 p.m., for the meeting in the basement for strategic planning.

The commissioners reconvened at 1:00 p.m., with Sara Hodges, Health/Aging Administrator; Marie Ballou, Emergency Management Coordinator; Truette McQueen, County Appraiser; Marilyn Heck, Register of Deeds; JoDee Copple, County Treasurer; Mary Arganbright, County Clerk; Candy Blake, Deputy County Clerk; Keith Coleman, Sheriff; D. D. Malmberg, Commissioner; Dawn Wolf, Commissioner; Scott Mortimer, Commissioner; Katrina Pollet, Human Resources; Kenny Baccus, Noxious Weed Administrator, Greg Dockins, Road & Bridge Administrator; and Richard Buck, County Attorney. Commissioner Wolf discussed the American Rescue Plan funds. She went over some of the items that already have been reported such as courthouse building maintenance. Katrina corrected some information that she said at the county commissioners meeting earlier in the morning about the process of filling the vacancy of county clerk, after July 23, 2021. The process is between the Central Republican Committee and the Governor's office. Capital Improvement Plans for the courthouse was discussed and ideas were given. Commissioner Mortimer is going to contact someone to have them come and look at the windows and give an estimate. Katrina showed a presentation on Ottawa County Capital Improvements Planning Timeline. The Commissioners asked if departments have staff with down time who are willing to help in other departments, to please communicate that. The Commissioners discussed the sales tax when eating out. Departments are asked to have employees use their due diligence to make sure their staff is using the tax-exempt cards when purchasing meals when they are at trainings or meetings.

With no further business before the board Commissioner Malmberg moved to adjourn the meeting at 3:41 p.m. Commissioner Mortimer seconded. Motion carried, 3-0.