

Minutes of Proceeding
Ottawa County Board of Commissioners
September 10, 2018

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Kathy M. Luthi, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Pastor James Blake opened the meeting in prayer, and then Commissioner Brumbaugh led the group in the flag salute.

Vouchers were approved.

Deb Scheibler, Kansas WorkforceONE Executive Director, came in and explained the revised agreement with Kansas WorkforceONE and the county. She provided documentation to the commissioners on employment opportunities they have provided on behalf of employers and potential employees within the county. The commissioners will review the agreement, along with the county attorney.

Marie Ballou, Emergency Management Coordinator, brought in the Emergency Management Performance Grant application for the commissioners to review and sign. Commissioner Kay moved to approve the Emergency Management Performance Grant application for 2018. Commissioner Luthi seconded. Motion carried, 3-0.

Shannon Luthi, Road & Bridge Administrator, reported that he is gathering material estimates for the bridge on 170th Road, between Rifle Road and Sunset Road, in Logan Township, so the commissioners can make a decision. Shannon gave the commissioners a draft for corrective action to be taken and ongoing responsibilities for both Ottawa County Road & Bridge and Tucker Hilbert, at Coronado Road east of 170th Road. Shannon asked the commissioners if his office could officially refer to the office as Ottawa County Road & Bridge instead of Ottawa County Highway Department. The commissioners approved. Shannon visited with the board about charging finance charges for invoices they have sent out for culverts, etc., that have remained unpaid. The commissioners said for him to check with the county attorney. Shannon reported on what crews were doing.

Keith Coleman, Sheriff, gave prisoner count of Saline County 46, and Ottawa County 6. Keith reported on an A/C repair. Commissioner Luthi moved to sign the Contract with Standard Form of Agreement Between Owner and Contractor with Loyd Builders, Inc., for the Ottawa County Jail addition for the bid amount of \$1,105,000. Commissioner Kay seconded. Motion carried, 3-0. The project is for an addition and renovations.

Shannon Luthi, Road & Bridge Administrator, brought in the revised notice for corrective action to be taken on the Tucker Hilbert property, which the commissioners signed. Commissioner Luthi moved to go into executive session for 20 minutes for non-elected personnel to protect the privacy of the employee, at 11:09 a.m. Commissioner Kay seconded. Motion carried, 3-0. Those present were the commissioners and Shannon Luthi, Road & Bridge Administrator. They returned to regular session at 11:29 a.m. No decision was made. The commissioners asked Shannon progress on the sewer issue at the county shop, the Wells curve, concrete work on road in Sheridan Township where a culvert was put in, and road work north of Volunteer Road, documentation on the jetter use, plan on the furnace at the shop, why a PO Box is needed for mail when they deliver to the courthouse, and what does Shannon need from the commissioners to help with guidance.

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With no other business before the board, Commissioner Luthi moved to adjourn at 12:15 p.m. Commissioner Kay seconded.
Motion carried, 3-0.