

Minutes of Proceeding  
Ottawa County Board of Commissioners  
August 13, 2018

Office of the Ottawa County Clerk  
8:00 a.m.  
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Kathy M. Luthi, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Bruce Shields opened the meeting in prayer, and Commissioner Brumbaugh led the group in the flag salute.

Dawn Wolf, District 1 County Commissioner Elect Republican Candidate, was an observer.

At 8:01 a.m., the commissioners, as the Board of County Canvassers, held Board of Canvass for the Primary Election, August 7, 2018. Those present were County Election Officer Mary Arganbright, Richard Buck, County Attorney, Renee Schur, Deputy County Clerk, Steve Baccus, and Sam Fusini, Kris Kobach's office. The Board of Canvass reviewed all poll books, registration books, and machine results tape. Fourteen provisional ballots were then determined whether or not to be counted by using the Counting Provisional Ballots chart provided to the board by the County Election Officer from the Election Standards Manual. Of the fourteen ballots the Board of Canvass determined 5 ballots should be opened and counted. A separate counting board met and opened the envelopes and separated the ballots and counted them. They returned the count to the Board of Canvass, which was read aloud. Commissioner Luthi moved to close the Board of Canvass meeting at 9:05 a.m., and declare the Primary Election of 8/7/18 completed and valid. Commissioner Kay seconded. Motion carried, 3-0.

At 9:06 a.m., the regular meeting of the Board of County Commissioners convened.

Vouchers were approved.

Abatement's were approved.

Shannon Luthi, Road & Bridge Administrator, and David Johnson met with the commissioners and David discussed the bridge on 170<sup>th</sup> Road. Shannon said that the camera was ran for another week and the information from the camera that he gave the board last week was still pretty much the same. David said that the bridge is important to them, but he would like to see it closed, but yet stay open. Shannon reported that the upper pad is finished at the landfill. Shannon reported on what crews were doing. Shannon said that he has been contacted by Delphos City to help with some road work. After discussion, the commissioners felt that they shouldn't do it, as then they would have to do it for others.

Trisha Smith, Deputy Director Health Department, met with the commissioners to approve the Aetna contract for Medicare insurance billing through the Health Department. Commissioner Luthi moved to approve and sign the Aetna Network Provider Contract for the Health Department. Commissioner Kay seconded. Motion carried, 3-0. Trisha had the annual WIC dietician contract with Mitchell County to renew. Commissioner Kay moved to sign the Mitchell County Health Department Contract for dietician services for the period of October 1, 2018-September 30, 2019. Commissioner Luthi seconded. Motion carried, 3-0.

JoDee Copple, County Treasurer, brought up the July bank reconciliation, and also gave them income by funds and sales

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tax figures.

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Commissioner Luthi moved to go into executive session at 10:17 a.m. for five minutes for non-elected personnel to protect the privacy of the employee. Commissioner Kay seconded. Motion carried, 3-0. Those present were the commissioners, Richard Buck, County Attorney, Phil Aumick, Economic Development Director, and Mary Arganbright, County Clerk. They returned to regular session at 10:21 a.m. No decision was made.

Commissioner Luthi moved to go into executive session at 10:23 a.m. for ten minutes for non-elected personnel to protect the privacy of the employee. Commissioner Kay seconded. Motion carried, 3-0. Those present were the commissioners and Richard Buck, County Attorney. They returned to regular session at 10:33 a.m. No decision was made. Commissioner Kay moved to go into executive session for non-elected personnel at 10:34 a.m. for ten minutes to protect the privacy of the employee. Commissioner Luthi seconded. Motion carried, 3-0. Those present were the commissioners, Richard Buck, County Attorney, and Shannon Luthi, Road & Bridge Administrator. They returned to regular session at 10:44 a.m. No decision was made.

Keith Coleman, Sheriff, gave prisoner count Saline County 49, and Ottawa County 5. Commissioner Kay moved to go into executive session for attorney/client matters for five minutes at 10:47 a.m. Commissioner Luthi seconded. Motion carried, 3-0. Those present were the commissioners, Richard Buck, County Attorney, and Keith Coleman, Sheriff. They returned to regular session at 10:52 a.m. The decision was to have Richard Buck, County Attorney, contact KCAMP.

Kevin Cowan, Gilmore & Bell, Erik Jorgensen, Archetype Design Group, and Keith Coleman, Sheriff, met with the commissioners to discuss the possibility of doing a bond for a portion of the jail remodeling project. Commissioner Luthi moved retain the services of Kevin Cowan, with Gilmore & Bell to prepare a \$300,000 General Obligation bond for the purpose of jail improvements. Commissioner Kay seconded. Motion carried, 3-0. Commissioner Luthi moved to authorize Keith Coleman, Sheriff, and Erik Jorgensen, Archetype Design Group to gather information for lease purchase bids from local banks of \$300,000 for jail equipment. Commissioner Kay seconded. Motion carried, 3-0.

For the record, Commissioner Kay left the meeting at 12:07 p.m.

At 1:00 p.m. the commissioners went and viewed the bridge on 170<sup>th</sup> Road. Shannon Luthi, Road & Bridge Administrator, will get preliminary figures to help in the decision-making process of what to do with the bridge.

With no other business before the board, Commissioner Luthi moved to adjourn at 2:20 p.m. Commissioner Brumbaugh seconded. Motion carried, 2-0.