

Minutes of Proceeding
Ottawa County Board of Commissioners
May 20, 2019

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting in prayer then led the group in the flag salute.

The commissioners worked on 2020 budget proposals for various funds.

Sara Hodges, Health/Aging Administrator, updated the commissioners on the Ottawa County Council on Aging meeting in May. She went over what Senior Centers have been doing. Sara then reported on Health Department programs that they have been involved in, grant information, and meetings attended.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Greg gave the commissioners a request from Les Johns to make a portion of a road to minimum maintenance. Greg will let him know that there is a procedure to go through. Commissioner Brumbaugh moved to approve the Highway Right-of-Way/Cross-Road/Utility Use Permit No. 46, for Josh Werner, to bore a new water service line on the south side of Aspen Road. Commissioner Wolf seconded. Motion carried, 3-0. Greg said that he offered a hire to Cameron Mullen for \$17.50 for a shop mechanic position at the shop, and he accepted.

JoDee Copple, County Treasurer, brought in the April bank reconciliation for the commissioners to review.

Todd Heitschmidt, Court Administrator, presented the Clerk of District Court 2020 budget for consideration.

Keith Coleman, Sheriff, gave prisoner count of Saline County 20, and Ottawa County 8. Keith reported on the jail remodeling project progress. Keith presented his 2020 budgets for consideration.

Kenny Baccus, Noxious Weed Administrator, presented his 2020 budget for consideration. Kenny said that he has had several employees ask if they could purchase the old tin that was taken off the roof at his old building. The commissioners discussed the resolution that is in place for disposal of property. Kenny will follow that.

Richard Buck, County Attorney, presented his 2020 budget for consideration. Richard gave the commissioners a renewal Contract for Appellate Services between the Office of Kansas Attorney General Derek Schmidt, and Richard Buck, the County Attorney of Ottawa County, Kansas, for services for July 1, 2019-June 30, 2020, for \$2,000. The cost is the same as prior years.

Truette McQueen, County Appraiser, presented his 2020 budget for consideration.

The commissioners recessed at 11:06 a.m., until 1:00 p.m., for the security meeting.

At 1:00 p.m., the commissioners attended the monthly security meeting, in the basement meeting room. Those present

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were Mary Arganbright, Ottawa County Clerk; Marie Ballou, Emergency Management Coordinator; Matt Dixon, Custodian; Marilyn Heck, County Register of Deeds; JoDee Copple, County Treasurer; Greg Dockins, Road & Bridge Administrator; and Kim Winsett, Deputy Appraiser. Matt went over an estimate that he had received from Access Control Systems to repair 15 exterior and interior doors so that they all work properly. The north door estimate \$700; south door estimate \$2,100; east door estimate \$4,950; and west door estimate \$4,950; or \$11,450 for the entire project if done all at once. Matt went over estimates he has for the outside south entrance and north parking lot lights, and low mount exit lights at the east and west inside entrances of the courthouse. DRCL Electric Inc., total for \$1,650.99. Matt said that he could go a decal route for the exit signs for \$51 each. JoDee went over quotes for cameras. There were several options. Looking at the current camera system and adding the remainder 8 cameras, it would be \$4,000-\$5,000. Commissioner Kay said that he has talked to Roger Reed to look at the basement meeting room windows. The next meeting will be June 17, 2019.

Commissioner Wolf moved to accept from the \$5,000 budgeted for security updates, \$675 for the south outside entrance LED lights from DRCL Electric Inc.; and 3 glow in the dark exit decals at \$51 each from DRCL Electric Inc.; and \$333.60 to replace the 4 existing lighted exit signs with LED lights. Commissioner Brumbaugh seconded. Motion carried, 3-0.

The Annual Township Report of Ottawa Township was examined and confirmed by the commissioners.

Marie Ballou, Emergency Management Coordinator, brought up Proclamation of a State of Local Disaster Emergency for Ottawa County, Kansas. Commissioner Brumbaugh moved to pass Resolution 19-09 and Proclamation of a State of Local Disaster Emergency for Ottawa County, Kansas. Commissioner Wolf seconded. Motion carried, 3-0.

With no other business before the board, Commissioner Wolf moved to adjourn at 2:20 p.m. Commissioner Brumbaugh seconded. Motion carried, 3-0.