

Minutes of Proceeding
Ottawa County Board of Commissioners
September 9, 2019

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Pastor James Blake opened the meeting in prayer and Commissioner Kay then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the commissioners the documentation that the disclosure information has been filed. She also reported on what she has accomplished in the basement storage room. She asked the commissioners their decision on using the vacant office upstairs for moving the archived documents from the basement storage that are getting damaged. The commissioners agreed to move it upstairs. Mary gave the commissioners the sealed bids from employees for the obsolete items that are being stored in her office. After opening the bids, Commissioner Wolf moved to accept all bids for obsolete items as presented. Commissioner Brumbaugh seconded. Motion carried.

Cole Malmberg, on behalf of the Fairboard, visited with the commissioners about seeing if the county could mow around the arena either once every two weeks, or once a month. There are activities going on there. Cole asked the commissioners if the county could mow some areas around the arena on a periodic basis. The commissioners asked if Cole could stick around as the Highway Administrator would be up soon. Cole said that there is a horse group that wants to hold horse shows at the arena. He discussed the insurance issue, and went over a statute with the commissioners. The commissioners said they would need to talk to KCAMP, the county's liability insurance company, in which they asked the county clerk to do.

Vouchers were approved.

Abatement's were approved.

Jacob Hurla, Community Building Solutions, presented information on his company for turnkey facility improvement projects. The commissioners gave the approval for Jacob to get started on a preliminary facility assessment report for them. Matt Dixon, Custodian, was also present.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Greg gave the commissioners a wage increase request for Troy Gabehart, for .50 cents. Commissioner Brumbaugh moved to raise Troy Gabehart, .50 cents per hour, effective September 25, 2019. Commissioner Wolf seconded. Motion carried, 3-0. Galen Nobert, was present to discuss Ottawa Road East of 180th Road. There is a home that is in Saline County on that road that has no culvert put in. Saline County has said it's Ottawa County's issue since Ottawa County maintains the road. After discussion, it was decided to go look at the road again. Cole Malmberg, Fairboard, joined the group and the commissioners asked Greg about the mowing Cole requested. Greg said that he would take a look at the area that Cole is requesting. The commissioners didn't have a problem with it as long as Greg had time.

Matt Dixon, Custodian, gave the commissioners information on the elevator repair and the dehumidifier. The elevator was looked at by Thyssenkrupp, and this time their rust remediation/removal estimate is \$5,555. Commissioner Wolf

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moved to accept the repair work order from Thyssenkrupp for \$5,555 for the rust remediation/removal. Commissioner Brumbaugh seconded. Motion carried, 3-0. Matt gave the board an estimate from Systems4 for a dehumidifier for the courthouse for \$2,942. This is only for furnishing the dehumidifier. Matt will hook it up, which just requires a hose and plugging it in. Commissioner Kay moved to purchase the dehumidifier from Systems4 for \$2,942. Commissioner Brumbaugh seconded. Motion failed 3-0. Commissioner Kay moved to accept the bid from Systems4 for the \$4,391, for the vent caps and the dehumidifier that was presented several weeks ago. Commissioner Brumbaugh seconded. Motion carried, 3-0.

Keith Coleman, Sheriff, gave prisoner count of Saline County 44, and Ottawa County 6. Keith said that he did purchase a Tahoe last week for \$14,000. Keith said that CornerStone is back today to finish some work, but there will be some more for them to do.

Scott Mortimer, Dana and Marcia Hauck, Bill Levendofsky, Tanner Litton, John A. Nelson, Verlin Kolman, Jeff Adams, Jim Peters, Bob Mortimer, and Greg Dockins, Road & Bridge Administrator, met with the board to discuss drainage. Dana gave the board pictures of a road and drainage issue, corner of Windmill Road and 60th Road, Sheridan Township. Dana said the situation isn't really anyone's fault, the road has been cut-out because of 4-wheelers running down the road several years ago, and the road has become a drainage route. Greg went up last week and looked at the issue with Dana. A bridge on Volunteer Road needs cleaned out and Greg said that elevations would need to be checked. Dana and Scott offered dirt if it was needed. Verlin noted that the road needed to be raised to take the water to the river. Dana said that they would not allow the slew to be drained. Greg will start with elevations and cleaning, when he can, but right now he is working on other areas. Dana said that nothing could be started until after fall crops are harvested.

Joseph Glassman, Glassman Corporation, gave the board a background of experience and education of courthouse work for facility projects that his company has done. He has done a walk-through of the courthouse for a HVAC proposal. Matt Dixon, Custodian, was also present. Joseph said that the windows need to be double pained, for starters, but he knew the commissioners were already aware of that. The humidity is being caused primarily because raw air is being pumped in, and there is piping issues. He is also concerned about the placement of the fan coil units. He would first, clean up the air; second, investigate the piping; third, move the fan coils. Joseph gave the group a document on problem issues, and suggested corrections and upgrades. He doesn't have all the pricing in place yet, so no prices were given. Joseph will put together a classification of importance, a budget for the commissioners, and commit to a schedule to follow. Joseph will get a hold of a window expert to see if he will come look at give suggestions on the windows.

With no other business before the board, Commissioner Wolf moved to adjourn at 12:00 p.m. Commissioner Brumbaugh seconded. Motion carried, 3-0.