

Minutes of Proceeding
Ottawa County Board of Commissioners
August 12, 2019

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Kay opened the meeting in prayer and then led the group in the flag salute.

Vouchers were approved.

Mary Arganbright, Ottawa County Clerk, gave the commissioners the nomination information for KCAMP for the annual meeting. She also discussed the A/C with the board. It is down again, and she volunteered to do a cost analysis for the board as there has been a lot of money spent on the unit, and just recently over \$9,000 for compressors. She said that the county has programs in place updating other county machinery, and she feels that they should do something with the A/C as many times as it's been breaking down and the money spent. She mentioned possible doing a lease purchase for the upgrade.

Commissioner Wolf moved to sign the Standard Form of Agreement between Stevens Contractors, Inc., and Ottawa County to do the improvements on the sanitary sewer at the Ottawa County Shop. Commissioner Brumbaugh seconded. Motion carried, 3-0.

At 8:15 a.m., the commissioners held the 2020 budget hearing for the Ottawa County Fire Districts. Those present were Judith Swagerty and Randy Gruber, Bennington Fire Department #4. Commissioner Kay asked if there were any questions. Judith asked the procedures for amending budgets. Mary Arganbright, County Clerk, answered her question. Commissioner Brumbaugh moved to accept the 2020 Ottawa County Fire Districts budget. Commissioner Wolf seconded. Motion carried, 3-0. At 8:30 a.m., the commissioners held the 2020 budget hearing for Ottawa County. Those present were Judith Swagerty and Randy Gruber, Bennington Fire Department #4, Kenny Baccus, Noxious Weed Administrator, and Greg Dockins, Road & Bridge Administrator. Commissioner Kay asked if there were any comments. There were none. Commissioner Wolf moved to accept the 2020 Ottawa County budget as presented and published. Commissioner Brumbaugh seconded. Motion carried, 3-0.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. The group discussed the river project, which the county is not going to participate, because of cost.

Kenny Baccus, Noxious Weed Administrator, gave the commissioners a department update. Kenny gave Commissioner Wolf his weekly spray report.

Truette McQueen, Zoning Administrator, stopped in and asked for the commissioners to officially appoint Cameron Stanley to the zoning board. Commissioner Brumbaugh moved to appoint Cameron Stanley to the zoning board to fill the vacancy of Shannon Luthi for the term of February 2018 – February 2021. Commissioner Wolf seconded. Motion carried, 3-0.

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Matt Dixon, Custodian, reported on the A/C unit that is not working this morning. The door panel to the computer system was open and it had rained inside. Matt took pictures and had showed the board. Keith Coleman, Sheriff, looked back on the security system cameras at the jail, and it shows the doors being blown open Saturday, around 4:15 a.m. The door panel has latches that had not been securely latched previously. Matt said that it is about a 5-minute procedure to open and close the latches, so looking at additional footage on the security cameras could show if the panel door was ever shut correctly. Matt also reported on Systems4 doing a walk-through and looking at the condensation leaks. The commissioners asked for Matt to get back with ThyssenKrupp Elevator and get more information on the needed elevator repair.

JoDee Copple, County Treasurer, brought in the July bank reconciliation.

Trisha Smith, Health Department RN, brought in the Mitchell County Health Department Contract to sign for WIC Dietician services. Commissioner Brumbaugh moved to sign the contract for WIC Dietician services for October 1, 2019-September 30, 2020. Commissioner Wolf seconded. Motion carried, 3-0.

Bob Griffin, Griffin's, stopped in and discussed the A/C with the commissioners. Bob said that someone would have to turn the latches, which there are several, to open the panel. Bob said that normally they can get the panel to clear by resetting, and this time it wouldn't clear. Bob said that it needs a new controller and it could be here tomorrow, for \$4,200, plus freight. Bob said that he approached the commissioners several years ago and let them know that it was bad, but nothing was done. The commissioners said to get it fixed.

Keith Coleman, Sheriff, gave prisoner count of Saline County 23 and Ottawa County 9. Keith said that the jail remodeling project is moving along.

Joshua Weakley, and Darren Beck, Liberty National Life Insurance Company, gave a presentation to the board on employee benefits they have to offer. The commissioners said they would take it into consideration and let them know.

The commissioners held an unplanned department head meeting for courthouse department heads. Those present were Mary Arganbright, Ottawa County Clerk; Richard Buck, County Attorney; Marie Ballou, Emergency Management Coordinator; Marilyn Heck, County Register of Deeds; Chris Smith, Road & Bridge Assistant Administrator; JoDee Copple, County Treasurer; Matt Dixon, Custodian; Truette McQueen, County Appraiser; and Erin Kearns, Clerk of the District Court. The commissioners gave an update on the A/C scheduled repair. It is supposed to be fixed tomorrow sometime. The commissioners said they are giving the employees an option to go home, or they can stay, with pay. If one person can stay, that would be great, but if not, they could go home. The commissioners said this would be a good time for employees to try their remote access from home, emergency procedures. The employees encouraged the board to look at replacement of the system. The commissioners said they are.

With no other business before the board, Commissioner Wolf moved to adjourn at 10:45 a.m. Commissioner Brumbaugh seconded. Motion carried, 3-0.