

Minutes of Proceeding
Ottawa County Board of Commissioners
September 21, 2020

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer and then led the group in the flag salute.

D. D. Koster Malmberg, Candidate for Commissioner District #3, was an observer, at 7:56 a.m.

Mary Arganbright, Ottawa County Clerk, gave the board minutes to review from September 14, 2020. Commissioner Kay moved to accept the September 14, 2020, minutes as read. Commissioner Wolf seconded. Motion carried, 3-0. Mary gave the board abatements to review, which were approved. Mary reported on training that KCAMP will be conducting soon. The commissioners picked a date and Mary will send all employees notices.

JoDee Copple, County Treasurer, brought in the postage meter Lease Agreement from Pitney Bowes to be signed. Commissioner Kay moved to approve and sign the Lease Agreement with Pitney Bowes. Commissioner Wolf seconded. Motion carried, 3-0.

Commissioner Wolf moved to go into executive session at 8:31 a.m. for five minutes to discuss confidential data relating to financial affairs. Commissioner Kay seconded. Motion carried, 3-0. Those present were the commissioners and Mary Arganbright, County Clerk. They returned to regular session at 8:36 a.m. Commissioner Kay moved to transfer additional funds of \$25,000 from the Employee Benefit fund to the Ottawa County employee health insurance fund. Commissioner Wolf seconded. Motion carried, 3-0.

Sara Hodges, Health/Aging Administrator, went over COVID-19 Funding Sources for Local Health Departments with the board. Trisha Smith, Health Department RN, joined the group. Sara updated the commissioners on programs they are working on. Trisha gave the commissioners the Dietician Contract with Mitchell County Health Department to sign. This is a renewal with no changes. The commissioners approved and signed.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Greg gave the board copies of quotes for H-pile material. Salina Steel Supply, Inc., \$18.92 per foot, \$19,299.41; Husker Steel, \$19.28 per foot, \$21,979.20; and Welborn Sales, Inc., \$17.28 per foot, \$18,662.40. Commissioner Kay moved to approve the quote from Welborn Sales, Inc., for H-piling, for \$18,662.40. Commissioner Wolf seconded. Motion carried, 3-0. Commissioner Wolf moved to go into executive session at 9:13 a.m. to discuss non-elected personnel to protect the privacy of the employee. Commissioner Kay seconded. Motion carried, 3-0. Those present were the commissioners, Greg Dockins, Road & Bridge Administrator, and Mary Arganbright, Ottawa County Clerk. They returned to regular session at 9:23 a.m. Mary Arganbright, County Clerk, will make a phone call and report back next week.

Kevin Urban, Saline County Environmental Services, gave the commissioners a 3rd quarter update on services to Ottawa County. Kevin reported that this coming Wednesday will be his last day with Saline County Environmental Services. The commissioners thanked Kevin for all the work he has provided Ottawa County.

Keith Coleman, Sheriff, gave prisoner count of Saline County 34 and Ottawa County 4.

Commissioner Wolf moved to go into executive session at 10:20 a.m. for fifteen minutes for attorney/client matters. Commissioner Kay seconded. Motion carried, 3-0. Those present were the commissioners, Don Berner, KCAMP Attorney Assist, and Mary Arganbright, County Clerk. They returned to regular session at 10:35 a.m. Mr. Berner will be in touch with Mary Arganbright, County Clerk.

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Marie Ballou, Emergency Management Coordinator, brought up a letter from KDEM, saying that the 2019 flood period runs from 4/28/2019-7/12/2019. There is a period of 18 months to complete all permanent work which makes it to be finished by December 20, 2020, 18 months from the declaration date of June 20, 2019. Marie will draft a final letter to go out to the townships for an absolute deadline for receipts to be turned in for FEMA possible reimbursement of November 2, 2020. Marie asked if she could get a part-time person in to help her get work done. Marie's salary is being reimbursed so she has the budget for it. The commissioners approved. Marie said that the Emergency Operations Center grant was sent in. Sara Hodges, Health/Aging Administrator, joined the group. Marie gave the commissioners a copy of an email from Martha McCabe, Kansas Office of Recovery, on the items still needed for clarification of reimbursement for SPARK funding.

Richard Buck, County Attorney, brought in pictures of vents in his office, after his help pointed it out to him, of mold growth. It was decided to get a test kit and find out exactly what the growth is first, then proceed accordingly.

With no further business before the board, Commissioner Wolf moved to adjourn at 11:11 a.m. Commissioner Kay seconded. Motion carried, 3-0.