

Minutes of Proceeding
Ottawa County Board of Commissioners
May 24, 2021

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner Scott Mortimer, Third District Commissioner D. D. Malmberg, and County Clerk Mary Arganbright.

Commissioner Wolf opened the meeting in prayer and then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the board the minutes from May 17, 2021. Commissioner Malmberg moved to approve the May 17, 2021, minutes. Commissioner Mortimer seconded. Motion carried, 3-0. Mary gave the board vouchers to review and approve. Mary presented the Clerk and Election 2022 budgets for consideration. Mary asked the commissioners their decision about passing the Rural Opportunity Zoning (ROZ) Resolution for commitment of \$9,000 of matching payments from the State of Kansas to qualified resident individuals. The commissioners decided to not pass the resolution, but instead to put the \$9,000 towards Economic Development. Mary followed-up on the agreement with Granite Government Solutions on switching the few existing telephone lines that are left on AT&T to their company. This presentation was several weeks ago. Mary will contact the representative to let them know that there is a line on their proposal that the county no longer needs and if that will change the proposal.

Jana Van Meter, and John Carson, Museum Board, gave the commissioners the 2022 Museum budget for consideration. Jana let the commissioners know that Eldon Clark resigned from the Museum Board and that they wanted to recommend Jim Kay to fill the vacancy. The commissioners approved.

Arnold Baker, Shop Foreman, joined the commissioners and the commissioners presented him with a certificate for his retirement. Greg Dockins, Road & Bridge Administrator, and Laura Bowles, Road & Bridge Administrative Assistant joined the group. A reception will be held later today.

Shelia Nelson-Stout, Patrick Walerius, and Susan Sprague, OCCCK, gave the commissioners a yearly update on OCCCK services and then presented the 2022 budget for consideration.

There was no one present for public comment from 8:45 a.m. – 9:00 a.m.

Keith Coleman, Sheriff, gave prisoner count of Saline County 32, Sedgwick County 12, and Ottawa County 4. Keith went over his 2022 budgets for consideration.

Greg Dockins, Road & Bridge Administrator, and Chris Smith, Assistant Road & Bridge Administrator, came in and reported on what crews were doing. Greg gave the board a Disposal of Dilapidated Housing Program for Kay Baccus, 262 Navajo Rd., Ada. The commissioners approved. Greg gave the commissioners an Agreement between the Secretary of Transportation, Kansas Department of Transportation and Ottawa County, Kansas for bridge project #72 C-5088-01, bridge located on 120th Road North of 41; and Secretary of Transportation, Kansas Department of Transportation and Ottawa County, Kansas for bridge project #72 C-4991-01, bridge located on 170th Road, Briggs/Johnson. The documents were signed.

Commissioner Mortimer moved to go into executive session at 9:32 a.m. for five minutes to discuss non-elected personnel. Commissioner Malmberg seconded. Motion carried, 3-0. Those present were the commissioners, Greg Dockins, Road & Bridge Administrator, Chris Smith, Assistant Road & Bridge Administrator, Katrina Pollet, Human Resources, and Mary Arganbright, Ottawa County Clerk. They returned to regular session at 9:37 a.m. Greg will go take pictures at a road site before he starts working on the road.

Mike Smith, Fire Department #2 Minneapolis, presented the fire department 2022 budget for consideration. Mike asked permission to start looking for a boat/motor to use for the fire department, approximately around \$5,000. The commissioners approved.

Kenny Baccus, Noxious Weed Administrator, presented his 2022 budget for consideration.

Randy Gruber, David Casper, Brian Breese, Cameron Maier, Jeff Shamburg, and Judith Swagerty, Bennington Fire Department #4, presented the 2022 fire department #4 budget and Bennington EMS budget for consideration. The group discussed forming an ambulance district.

JoDee Copple, County Treasurer, brought in the April bank reconciliation for the commissioners to review.

Truette McQueen, County Appraiser, presented his 2022 budget for consideration. Commissioner Mortimer moved to go into executive session at 11:03 a.m. for ten minutes for confidential data relating to financial affairs. Commissioner Malmberg seconded. Motion carried, 3-0. Those present were the commissioners, Truette McQueen, County Appraiser, Katrina Pollet, Human Resources, and Mary Arganbright, Ottawa County Clerk. They returned to regular session at 11:13 a.m. No decision was made. Truette presented a new resolution pertaining to reappointment for County Appraiser for a new term of July 1, 2021-July 1, 2025.

Josh Brown, Custodian, brought in a quote from Systems 4, to replace 2 compressors for the courthouse, to fix the air conditioner which is not working now. The bid is for \$21,245.00. The commissioners agreed to get it done.

Sara Hodges, Health/Aging Department Administrator, presented revised 2022 budgets for consideration.

Marie Ballou, Emergency Management Coordinator, Katrina Pollet, Human Resources, and Richard Buck, County Attorney, discussed the American Rescue Plan Act, and Key Dates Related to the Recovery Fund with the commissioners. Marie said that the commissioners need to decide if they wanted a non-interest bearing or interest-bearing account. The commissioners said interest bearing account. Marie went through several other things the commissioners needed to decide. Decisions were Mary Arganbright, Ottawa County Clerk, as Authorized Signer, and Candice Blake, Deputy County Clerk as secondary authorized signer; Richard Buck, County Attorney, as Point-of-Contact; and Marie Ballou, Emergency Management Coordinator as secondary point of contact. Richard will do the submission of the application. Ottawa County will be receiving \$1,107,935.

Katrina Pollet, Human Resources, gave the commissioners a Human Resources Manager job description for her position for the commissioners to review. Both parties signed the job description. Katrina said that there is 1 job opening at the sheriff's office, and 1 opening in road and bridge. There is a job-offer for the assistant custodian position as soon as all the pre-employment is back. Katrina reported on a department head meeting held last week that went very well, and there were requests to do it more often. Katrina gave the commissioners information on public venues.

The commissioners signed Resolution 21-18 pertaining to the reappointment of Truette McQueen as County Appraiser from July 1, 2021-July 1, 2025.

With no further business before the board, Commissioner Mortimer moved to adjourn the meeting at 12:38 p.m. Commissioner Malmberg seconded. Motion carried, 3-0.