

Minutes of Proceeding
Ottawa County Board of Commissioners
January 13, 2020

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

DeMerle Eckart opened the meeting in prayer and then Commissioner Kay led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the board the letters for the annual solid waste meeting and the annual meeting with the City of Minneapolis/Fair Board/Minneapolis Recreation Commission/Carnival Committee. She gave them lists on who gets notices. Mary said that she worked with Dave Sweat, Minneapolis City Council, last week and gave him an updated list of the individuals that get notices on the quarterly elected officials meeting. Mary went over the few employees that did not receive the .50 cent raise as per county policy, they have not been employed with the county for 90 days as of December 25, 2019. Mary reported that she received an insurance check from KCAMP, the county's liability insurance company, and they paid the AC Controller claim, with no subrogation being filed. Mary gave the commissioners a revised elected officials resolution to sign including the county clerk salary increase that was approved last week. The commissioners signed Resolution 20-02. Mary gave the commissioners the Annual Report of Chapman and Concord Township in which they examined and confirmed. Mary gave the commissioners abatements to review. Commissioner Wolf moved approve the Solid Waste Fee Exemption from the First Baptist Church & Society, going from a solid waste residential fee of \$108 to the \$50 non-profit fee for the property at 223 E 2nd St., Minneapolis. Commissioner Brumbaugh seconded. Motion carried, 2-0, with Commissioner Kay abstaining. Commissioner Brumbaugh moved to go into executive session at 8:11 a.m. for five minutes to discuss confidential data relating to financial affairs. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners and Mary Arganbright, County Clerk. They returned to regular session at 8:16 a.m. No decision was made at this time until Mary receives the email for last week's claims for health insurance. Commissioner Brumbaugh moved to transfer \$25,000 to the insurance claims fund. Commissioner Wolf seconded. Motion carried, 3-0.

Vouchers were reviewed and approved.

Brian Kindall, Fair Board Member, stopped in and reported that an architect is wanting \$10,000-\$12,000 just for drawing up plans for the renovation of the restrooms at the fairgrounds. Brian said that they will probably go with a Morton building of some type, and those companies do their own drawings. Bid letting procedures were discussed. Commissioner Brumbaugh and Commissioner Wolf referenced their Commissioner Handbook and looked up the procedure for bid letting. Commissioner Kay asked Commissioner Brumbaugh what her concern was? Commissioner Brumbaugh said that she wanted to look up the correct procedure. The commissioner's gave Brian authority to contact Cindy Boucek's father to see if he will draw up the specifications for the restrooms, before spending \$10,000-\$12,000 for an architect.

Marie Ballou, Emergency Management Coordinator, brought up the financial information to the commissioners on the 2018 and 2019 FEMA projects. There are townships that are anywhere from over \$5,000-\$10,000 over cash starting out the new year 2020. Marie said that the 2018 FEMA project should see funds within 60-90 days. The 2019 FEMA project has not been assigned a state liaison yet and it will be between 6-12 months before the townships start seeing any funds.

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Mary Arganbright, Ottawa County Clerk, was concerned that the townships are only going to see 85% reimbursement, hopefully, and that the other 15% was already taken out of the FEMA fund but actually will not be reimbursed, then when she does the township budgets the amount expended is going to be overstated and the amount receipted in will be less. These two figures should wash each other out. Commissioner Kay and Marie said that the county's hands were tied. Marie said that she has been approached by the City of Delphos to do road signs for them at cost. The commissioners said that they would need to talk to Noxious Weed to see if they had time, because if they do it for one city then there might be others that will want them.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Commissioner Brumbaugh gave Greg a thank you note from a citizen on road work that was done. Greg gave the commissioners a quote from Husker Steel for galvanized sheet piling for \$13,275 for 50 pieces, or a truck load of galvanized sheet piling for \$32,850. Husker Steel was who the county purchased from last year, and Greg checked other companies, but it wasn't in stock. The commissioners approved the purchase of the truck load.

Kevin Urban, Saline County Environmental Services, went over 4th quarter statistical information with the commissioners, and then the 2019 year-end information.

Keith Coleman, Sheriff, gave prisoner count of Saline County 34 and Ottawa County 6. Keith said that Cornerstone is to be back January 21, 2020, to finish most of their job on the jail remodeling project. Keith reported that he hired Shawn Sprayberry for corrections and would like to start him at \$14.00 since he has been a former employee and does not need training. The commissioners agreed.

Marie Ballou, Emergency Management Coordinator, came back in and the commissioners asked Marie to draft a letter to the townships reiterating that even though they have been told to submit vouchers at 100% coming out of FEMA that FEMA only pays 85% back, if that. There is no guarantee how much FEMA is actually going to reimburse. Marie will do the letter and bring back up to them next week.

Mike Smith, Minneapolis Fire Chief #2, gave the board copies of a Lease of Premises that Barry Hodges, Minneapolis City Administrator, gave him between the City of Minneapolis and Ottawa County Kansas Board of Commissioners. Keith Coleman was also present. This Lease of Premises is for the former Minneapolis City Hall/Fire Department. The legal description that says is attached, is not. Commissioner Kay said that the county has sent a letter to the City of Minneapolis, but they have not responded yet. Commissioner Kay said that the City of Minneapolis needs to be negotiating with the County Commissioners not the Fire Department. Mary Arganbright, County Clerk, took a copy to the county attorney who had not received a copy. Mike wanted the board to know that all of the equipment belongs to the county. The commissioners will get with the county attorney to discuss the matter.

Richard Buck, County Attorney, brought in a Resolution that the fair board asked him to draft in regards to camping at the fairgrounds. The fair board has approved the resolution. Commissioner Brumbaugh moved to approve Resolution 20-03, pertaining to the rules and regulations of the Ottawa County Fairgrounds. Commissioner Wolf seconded. Motion carried,

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3-0. Commissioner Brumbaugh moved to go into executive session at 11:04 a.m. for five minutes for attorney/client matters. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners and Richard Buck, County Attorney. They returned to regular session at 11:09 a.m. No decision was made. The commissioners visited with Richard on the Lease of Premises that Mike Smith, Fire Department #2 brought them.

At 11:19 a.m., the commissioners held re-organization.

Commissioner Wolf moved to nominate Commissioner Brumbaugh as board chairman for the year 2020. Commissioner Kay seconded. Motion carried, 3-0. Commissioner Kay moved to nominate Commissioner Wolf as vice-chairman for the year 2020. Commissioner Brumbaugh seconded. Motion carried, 3-0.

Commissioner Brumbaugh moved to re-appoint the following department heads for their respective offices for 2020: Kenny Baccus, Noxious Weed Administrator; Marie Ballou, Emergency Management Coordinator; Matt Dixon, Custodian; Sara Hodges, Health/Aging Administrator; and Samantha Davis, Museum Curator. Commissioner Kay seconded. In discussion, Commissioner Brumbaugh failed to re-appoint Greg Dockins, Road & Bridge Administrator. Commissioner Brumbaugh moved to amend her motion adding Greg Dockins, Road & Bridge Administrator. Commissioner Wolf seconded. Motion carried to amend the motion, 3-0. Motion carried, 3-0 for the original motion.

Commissioner Brumbaugh moved to designate the following banks as the County's official depositories for 2020: Bennington State Bank, Minneapolis; Bennington State Bank, Bennington; Citizens State Bank, Minneapolis; Citizens State Bank, Delphos; and Bank of Tescott, Tescott. Commissioner Wolf seconded. Motion carried, 3-0.

Commissioner Brumbaugh moved to designate the following as the official county newspaper for 2020: Messenger Publishing Company. Commissioner Wolf seconded. Motion carried, 3-0.

With no further business before the board, Commissioner Wolf moved to adjourn at 11:35 a.m. Commissioner Kay seconded. Motion carried, 3-0.