

Minutes of Proceeding
Ottawa County Board of Commissioners
February 8, 2021

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner Scott Mortimer, Third District Commissioner D. D. Malmberg, and County Clerk Mary Arganbright.

Commissioner Wolf opened the meeting in prayer and then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the board the minutes from February 1, 2021. Commissioner Malmberg moved to approve the February 1, 2021, minutes. Commissioner Mortimer seconded. Motion carried, 3-0. Mary gave the board the township annual reports for Logan, Center, Culver, Lincoln and Garfield Townships to examine and confirm. Mary gave the commissioners abatements, vouchers, and the end of the month budget activity report for January. Mary discussed applicants and rate of starting pay, \$13, with the board for her vacant deputy county clerk position. The commissioners gave her permission to use her judgement, within reason, for a starting wage. Mary said that she would.

Commissioner Malmberg sent new commissioner training information to Commissioner Wolf via email.

Kim Winsett, IT for Ottawa County, and Scott Hardin, LockIt Technologies, met with the commissioners to discuss the internet. Scott explained the courthouse setup for internet, and the access points for wireless hookup. Discussion was held on redoing the IP addresses throughout the courthouse, as they have not been changed for many years. Scott will bring back a plan and costs to the commissioners. Kim and Scott said the firewall was updated recently with SPARK funding. Scott went over other internet related items in the courthouse and how they were working. Kim addressed personal devices with the commissioners and asked the commissioners if they wanted the wifi password given out to employees for personal devices. The commissioners unanimously agreed that no personal devices should be using county internet.

There was no one present between 8:45 a.m. – 9:00 a.m. for public comment.

Keith Coleman, Sheriff, gave prisoner count of Saline County 35, Sedgwick County 5, and Ottawa County 5. Keith gave the board a proposal from AP Roofing, for the roof replacement at the jail, which is still currently leaking. He had called two other companies, but no one showed up to give him more proposals. AP Roofing proposal is for \$78,363.09, with an additional \$3,200 if a R-30 insulation is used. Commissioner Mortimer asked for Keith to contact Geisler Roofing for an estimate also. Keith reported on an inmate incident.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Greg gave the commissioners prior documentation from Environmental Water Protection on what the county's share of streambank stabilization for area's on 180th Road South of Bennington, \$84,500; Aspen Road-East Site, \$162,500; and Aspen Road-West Site, \$289,000, in which the county opted out of doing anything. Kenny Baccus, Noxious Weed Administrator, joined the group. Commissioner Wolf discussed a phone call from a Road & Bridge employee, and they indicated that the new drainage specialist position should be hired within. Greg said that he has already told employees that there were certain requirements that the individual hired was going to have to already have when coming into the job, it was not going to be a job a person would need to be trained for. The commissioners discussed with Kenny that if his department needs work to keep them busy during their non-spraying season, if they would help in road & bridge cutting trees, etc. Kenny said that he would be open for whatever is needed.

Marie Ballou, Emergency Management Coordinator, and Sara Hodges, Health/Aging Administrator, gave the commissioners the January report on SPARK funding. Marie gave the commissioners a list of items they are wanting to purchase with SPARK funding. Sara went over vaccine information with the board.

Truette McQueen, Zoning Administrator, reported to the commissioners that he needed 3 zoning members reappointed. Gary Keating

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and Cameron Stanley have agreed to stay on for another term, and Connie Preheim has agreed to stay on until a replacement can be found. Truette went over the duties of a board member. Commissioner Malmberg moved to reappoint Gary Keating and Cameron Stanley, to a four-year term, February 2021 to February 2025. Commissioner Mortimer seconded. Motion carried, 3-0. Commissioner Malmberg moved to reappoint Connie Preheim to serve on the board until a replacement can be found. Commissioner Mortimer seconded. Motion carried, 3-0.

At 11:00 a.m., the commissioners held the Annual Fair Board/City of Minneapolis/Minneapolis Recreation Commission/Carnival Committee meeting. Those present were the commissioners, Sheldon Daugherty, Fair Board; Cole Malmberg, Fair Board; Jamie Rice, Minneapolis Recreation Commission; Owen Kindall, Minneapolis Recreation Commission; Brian Kindall, Fair Board; Roger Reed, Carnival Committee; Lanny Zadina, City of Minneapolis; Dave Sweat, City of Minneapolis; and Al Miles, Carnival Committee. Dave moved to approve the minutes as read. Sheldon seconded. Motion carried. Commissioner Wolf read through the current Fair Grounds Property/Land Use Agreement. An additional building was added to the agreement that USD #239 owns, a Sturdi-bilt portable building that was built in 2019 behind the current backstop at the South field. Brian gave the group information on the restroom upgrade project and went over the different funding sources of the project. Owen brought up with the group that the Minneapolis Recreation Commission will be going to USD #239 tonight to discuss funding for help with maintaining the two restrooms. Dave will check on whether the restroom is metered for electricity or not. The county will own and carry the liability insurance on the restroom. Brian gave a request form for sidewalk additions by the restrooms to the Recreation Commission and City of Minneapolis to approve and sign off on. Dave will check to see if a hole can be patched coming into the fairgrounds, and the electricity that the Recreation Commission is getting a bill on. The liability insurance section was updated. Owen said the Recreation Commission has trimmed trees around the T-Ball field and the baseball field. Potentially they are thinking about putting a wood fence along the tree row at the T-Ball field. Owen said that they are also wanting to clean out the ditch by the T-Ball field, and they are looking into adding rock to the parking lot at the softball field. Jurisdiction for enforcing legal issues was discussed. There was discussion in putting no trespassing signs on the permanent rides, and Ottawa County will make the signs. Discussion was held on getting more people to take over the carnival rides. The fair board is going to help with trying to find individuals to help with the mechanical aspect of the rides. Sheldon pointed out that there needs to be water line work at the fairgrounds. Dave will check at the City of Minneapolis to see where the lines are at now. Dave moved to adjourn the meeting at 12:24 p.m. Sheldon seconded. Motion carried.

The commissioners will hold a work session on February 22, 2021, following regular session.

The commissioners signed Resolution 21-03, pertaining to the collection of municipal and rural fees and charges for the use of the Ottawa County Construction Demolition Landfill/Solid Waste Collection Site.

With no further business before the board, Commissioner Mortimer moved to adjourn the meeting at 12:34 p.m. Commissioner Malmberg seconded. Motion carried, 3-0.