

Minutes of Proceeding
Ottawa County Board of Commissioners
January 22, 2018

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with Commissioner James P. Kay, Commissioner Karen S. Brumbaugh, Commissioner Kathy M. Luthi, and County Clerk Mary Arganbright.

Commissioner Brumbaugh opened the meeting in prayer, then led the group in the flag salute.

The Annual Township Reports for Stanton and Grant were examined and confirmed by the commissioners.

Mary Arganbright, County Clerk, gave the commissioners the completed revised job application for the departments to use. It has required wording added and wording taken out that no longer should be on it. Mary will be sending it to KCAMP, the county's liability insurance carrier, to look at also. The group discussed the new plan document for Health and Dental coverages with Corporate Plan Management, Inc. Commissioner Brumbaugh signed the plan document.

JoDee Copple, County Treasurer, gave the commissioners the December bank reconciliation, the last daily statement for 2017, and updated sales tax through December 31, 2017. JoDee reported that her deputy Paula Christensen, will be leaving March 23, 2018. She will be moving Melissa Witt up to deputy treasurer, March 26, 2018. JoDee said that she will be putting an ad in the paper for Melissa's position. She hoped to start someone March 12, 2018. JoDee went through training that is going on now on the transition, and the training the new hire will need to go to.

Shannon Luthi, Highway Administrator, reported on what crews were doing. Shannon discussed the sewer at the shop that he has been working on getting plans around for updating.

Matt Dixon, Custodian, reported on a door issue in the appraiser's office last week. He got the part fixed, by taking it to Pro-Fab. Matt said that he will be checking the other doors in the courthouse, and those that need repaired, he will be taking them off and having them fixed. They said that they could fix them for \$5-\$6 apiece. Matt asked if the commissioners thought anymore on the plan for hauling grass/limbs, and recycling material. The commissioners said they thought a trailer of some sort instead of a vehicle. The commissioners approved for Matt to research the cost of trailers. Matt asked the commissioners what they wanted him to do in regards to floor refinishing and overtime. Matt said that he has contacted a company to give him a price on them coming in and doing it.

Keith Coleman, Sheriff, gave prisoner count of Saline County 38, and Ottawa County 5. Keith went over the agreement with Kaw Valley Engineering, Inc., who will do the site survey on the jail remodeling project. Commissioner Luthi moved to sign the agreement with Kaw Valley Engineering, Inc., for the site survey on the jail remodeling project, for \$5,400. Commissioner Brumbaugh seconded. Motion carried.

Kevin Urban, Saline County Environmental Services, met with the commissioners and went over the statistics of 4th quarter Ottawa County visits. Kevin then went over year-end statistics.

Shannon Luthi, Highway Administrator, met with the board to review the sections of the comprehensive plan that deal with his office. Phil Aumick, Economic Development Director, joined the group. Phil said that the Dane Hanson Foundation

Minutes of Proceeding
Ottawa County Board of Commissioners
January 22, 2018

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

has funds available again for the county-wide clean-up. He asked if there was interest to use the grant funds. Shannon wanted to check on a few things before he committed to dates, etc. It would be for a separate clean-up than what is normally planned for county-wide clean-up in the Spring and Fall.

With no further business before the board, Commissioner Luthi moved to adjourn at 12:00 p.m. Commissioner Kay seconded. Motion carried, 3-0.