

Minutes of Proceeding  
Ottawa County Board of Commissioners  
February 12, 2018

Office of the Ottawa County Clerk  
8:00 a.m.  
Regular Session

The Board of Commissioners met in regular session with Commissioner James P. Kay, Commissioner Karen S. Brumbaugh, Commissioner Kathy M. Luthi, and County Clerk Mary Arganbright.

DeMerle Eckart, opened the meeting in prayer. Commissioner Brumbaugh then led the group in the flag salute.

Vouchers and an abatement were approved.

Commissioner Kay moved to go into executive session at 8:17 a.m. for ten minutes to discuss non-elected personnel, to protect the privacy of the employee. Commissioner Luthi seconded. Motion carried, 3-0. Those present were the commissioners and Jason Parks, County Attorney. They returned to regular session at 8:27 a.m. No decision was made.

Dennis Frain, Culver Fire Department, Mike Smith, Minneapolis Fire Department, and Keith Coleman, Sheriff and Minneapolis Fire Department, approached the board about Minneapolis Fire Department taking over the Culver Fire Department territory. Culver Fire Department does not have a fire board. Mike feels like Minneapolis Fire Department can handle the district. Dennis informed the group what equipment they currently have. Dennis gave the commissioners the financial information for the Culver Fire Department. Keith suggested that a Memorandum of Understanding be drawn up for the time being while everything else is being researched, so that area is covered.

The commissioners signed Resolution 18-03, appointing Richard Buck as Assistant Ottawa County Attorney, until the time he takes over as County Attorney.

Shannon Luthi, Road & Bridge Administrator, reported on what crews were doing. Shannon said that they have been advertising for open positions on the crews. Shannon said that he has flagger training set-up for employees. Shannon gave the board quotes for new lighting at the county shop. Griffin's, \$10,274.50; and Precision Electrical Contractors, \$6,687. Shannon said that he had no response from Tasker Construction or Brian John's Electrical. Commissioner Kay said that he would like to see that Shannon put all the individual's name on his letterhead that he is sending quotes/bids out to, that way they have that in writing, and can see who hasn't sent in a quote/bid. Commissioner Kay moved to accept the bid proposal from Precision Electrical Contractors, LLC, for \$6,687. Commissioner Luthi seconded. Motion carried, 3-0. The commissioners discussed the decision from last week on the wash bay project at the county shop, as to hiring a project manager to oversee the whole project. Commissioner Luthi, and Commissioner Brumbaugh both were in agreement to handle it that way, and that way it leaves Shannon free to do his Road & Bridge Administrator job, and if something went wrong, it wouldn't fall back on Shannon. Shannon will get with Schwab-Eaton and have them come meet with the commissioners.

Truette McQueen, County Appraiser/Zoning Administrator, met with the commissioners at Commissioner Kay's request, on flood plain map updates in the south part of the county. Truette shared emails from Kansas Department of Agriculture on the updates. Truette said that Shannon Luthi, Connie Preheim, and Gary Keating need to be reappointed to the Zoning Board. Commissioner Luthi moved to reappoint Gary Keating, Connie Preheim, and Shannon Luthi to the Zoning Board with terms of February 2018-February 2021. Commissioner Kay seconded. Motion carried, 3-0. Truette brought in his

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signed job description, which Commissioner Brumbaugh signed.

Keith Coleman, Sheriff, gave prisoner count of Saline County 43, and Ottawa County 5. Keith said that Archetype Design Group, Inc., will be meeting with Keith tomorrow. Keith said that a sheriff deputy has resigned and Keith has interviewed for the position and will be sending the applicant for pre-employment tests tomorrow.

The commissioners signed Resolution 18-04, pertaining to the collection of municipal and rural fees and charges for the use of the Ottawa County Construction Demolition Landfill/Solid Waste Collection Site.

The minutes from the Annual Solid Waste meeting, February 5, 2018, should read that the Spring Clean-up was set for May 7, 2018 – May 12, 2018.

For the record, Commissioner Kay left the meeting at 10:35 a.m.

Kenny Baccus, Noxious Weed Administrator, brought in his 2017 Annual Noxious Weed Eradication Report for the board to review. The commissioner's signed the report. Kenny discussed current Noxious Weed legislation with the board.

Sara Hodges, Health/Aging Administrator, gave the commissioners her goals for her office for the Ottawa County Comprehensive Plan update. Sara gave the commissioners an update on the Aging Department and Health Department.

For the record, Commissioner Kay rejoined the meeting at 11:30 a.m.

Phil Aumick, Economic Development Director, updated the commissioners on the Dane Hansen Foundation funds. He did find out the funds were available. He asked the board what they thought about using the funds for waste tires only. The commissioners said they wanted to think about it and would get back to him next week.

Sara Hodges, Health/Aging Administrator, brought in her signed job description, which Commissioner Brumbaugh signed.

At 12:00 p.m., the commissioners recessed until 1:00 p.m.

The commissioners reconvened at 1:00 p.m., at which time they held the annual meeting between the Fair Board, City of Minneapolis, Minneapolis Recreation Commission, and Ottawa County Service Corporation. Those present were the commissioners, Jamie Rice, and Jon Heald, Minneapolis Recreation Commissioner, Kerm Wedel, and Russell Thornton, City of Minneapolis, Al Miles, Daryl Stone and Gary Kay, Minneapolis Service Corporation, Brian Kindall, Sheldon Daugherty, and Eric Klein, Fair Board, and Steve Baccus, Greater Salina Community Foundation. Commissioner Brumbaugh went through the current agreement with the group. Brian reported that the fair association has new bleachers purchased with grant funding, and partial funds from USD #239. Brian said that the fair dates for 2018 is July 17, 2018 – July 20, 2019. Fair clean-up is set for July 21, 2018. Brian asked permission from the other entities to install 30-amp RV camper hook-ups in the rodeo arena. They will be applying for grant funds, and the approximate cost will be \$7,000-\$7,500.

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Commissioner Luthi asked for Brian to check with the Zoning Administrator about flood plain issues. The entities will discuss it with their boards and get back with Brian. Gary Kay said that the Carnival Committee is seeking donations to help out with initial inspections that the rides will have to start having. It will cost approximately \$5,000. Brian said that the bathroom on the north needs to be replaced. Brian said that a grant could be applied for through the Greater Salina Community Foundation, and could be applied for in segments. Jamie and Jon said that the Minneapolis Recreation Commission has been discussing different options for a new bathroom facility, including adding a storage room, storm shelter, and making it handicap accessible. Phil Aumick, Economic Development Director, joined the group. The meeting adjourned at 1:50 p.m.

Marilyn Heck, Register of Deeds, visited with the commissioners about the copier between her office and the Treasurer's office. Due to the age of the copier, a service agreement cannot be done at this time. Marilyn's recommendation would be, since it is working fine, to just continue with using it. A loaner would be provided should it break down. The commissioners said they could budget for a replacement one in the 2019 budget. They asked for Marilyn to work on quotes for budget preparation.

JoDee Copple, Treasurer, brought in the January 2018 bank reconciliation. Commissioner Kay took a copy of a County Resolution passed in 2014, with State of Kansas, Municipal Investment Pool, to JoDee that he had found at home, and asked for JoDee to look it over. JoDee said that she was comfortable with the county's investments and rates at the local banks, and did not think the county needed to update the contact information on the Resolution.

With no further business before the board, Commissioner Luthi moved to adjourn at 2:50 p.m. Commissioner Kay seconded. Motion carried, 3-0.