

Minutes of Proceeding
Ottawa County Board of Commissioners
December 9, 2019

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner James P. Kay, Third District Commissioner Karen S. Brumbaugh, and County Clerk Mary Arganbright.

Pastor James Blake opened the meeting in prayer. Commissioner Kay then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the commissioners premium information for 2020 from Corporate Plan Management for employee's dental insurance. After the commissioners compared rates from Delta Dental and it was decided to stay with Corporate Plan Management. Mary gave the commissioners a letter to sign for upcoming defensive driving training in January 2020. She will get it out to the employees. She went over a spreadsheet she made up with financials for each individual fund, and what is left in budgets and cash for the rest of the year. Mary informed the commissioners that after much thought and consideration, she will be seeking re-election for County Clerk and not retiring as originally planned.

Kenny Baccus, Noxious Weed Administrator, reported that his office is done spraying for the year. Kenny said that he has been working with the county attorney on sending out legal spraying notices for landowners that have noxious weeds on their land that haven't been taken care of. They are working on signs and will be starting on maintenance at the county shop. He reported on chemical sales, and budget.

Greg Dockins, Road & Bridge Administrator, gave the commissioners copies of the Engineering Services proposals to complete survey and design for bridge replacement OS R.0-6.5 located 5 miles east and 7 miles north of Minneapolis on North 170th Road, also known as Brigg's bridge. Kirkham Michael, \$42,000 and if they do the staking, \$43,000; Schwab-Eaton, \$49,500; and BG Consultants Inc., \$49,445. Josh Beckman, Kirkham Michael was present. Commissioner Wolf moved to accept the proposal from Kirkham Michael for \$42,000 for the design to replace bridge OS R.0-6.5 located 5 miles east and 7 miles north of Minneapolis on North 170th Road, also known as Brigg's bridge. Commissioner Brumbaugh seconded. Motion carried, 3-0. Greg will get a copy of the agreement to the County Attorney for approval. Greg gave the board the costs for labor, machinery and material for the new trash cell that road and bridge employees did at the landfill. The amount is close to \$50,000. It was agreed to take this out of solid waste fund to pay back to the road and bridge fund. Greg reported that Jerod Miller had turned in his resignation due to moving away.

Vouchers were approved.

The commissioners signed Resolution 19-17 pertaining to transferring available funds of \$10,000 from the County General Emergency Management fund to the PS Radio Maintenance/Upgrade fund; Resolution 19-18 pertaining to transferring available funds of \$5,000 from the Election fund to the Election Capital Outlay fund; and Resolution 19-19 pertaining to transferring available funds of \$5,000 from the Noxious Weed fund to the Noxious Weed Capital Outlay fund.

Keith Coleman, Sheriff, reported prisoner count at Saline County 36, and Ottawa County 7.

Minutes of Proceeding
Ottawa County Board of Commissioners
December 9, 2019

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

Commissioner Brumbaugh moved to go into executive session at 10:08 for ten minutes to discuss non-elected personnel. Commissioner Wolf seconded. Motion carried, 3-0. Those present were the commissioners, and Mary Arganbright, County Clerk. They returned to regular session at 10:18 a.m. No decision was made.

Joe Glassman, Glassman Corporation and Kelly McMurphy, Landmark Architects, and Dustin Avey, Piper Jaffery, met with the commissioners and went over the different design options for replacement windows for the courthouse. Matt Dixon, Custodian was also present. Dustin Avey, Piper Jaffery, discussed the financial impact to the county with the commissioners. After discussions, Joe will put together a final draft of everything discussed and send it out. A date was set for the end of January to come back and meet with them. That will give the commissioners time to think about where they want to start.

Commissioner Brumbaugh moved to transfer \$80,000 additional funds from the Employee Benefit fund to the insurance claims account. Commissioner Wolf seconded. Motion carried, 3-0.

Commissioner Brumbaugh moved to increase wages for all county employees, effective December 25, 2019 for the 2020 calendar year, .50 cents across the board, excluding the commissioners. Commissioner Wolf seconded. Motion carried, 3-0.

With no other business before the board, Commissioner Brumbaugh moved to adjourn at 12:00 p.m. Commissioner Wolf seconded. Motion carried, 3-0.