

Minutes of Proceeding
Ottawa County Board of Commissioners
January 25, 2021

Office of the Ottawa County Clerk
8:00 a.m.
Regular Session

The Board of Commissioners met in regular session with First District Commissioner Dawn Wolf, Second District Commissioner Scott Mortimer, Third District Commissioner D. D. Malmberg, and County Clerk Mary Arganbright.

Commissioner Wolf opened the meeting in prayer and then led the group in the flag salute.

Mary Arganbright, Ottawa County Clerk, gave the board the minutes from January 19, 2021. Commissioner Malmberg moved to approve the January 19, 2021, minutes. Commissioner Mortimer seconded. Motion carried, 3-0. Mary gave the board the Annual Township reports for Bennington and Sheridan Townships to examine and confirm. Mary gave the commissioners vouchers to review and approve.

Richard Buck, County Attorney, was present.

Marie Ballou, Emergency Management Coordinator, brought up the SPARK Administration Agreement, between the county and North Central Regional Planning Commission, for their services in administrating SPARK funding. The period of service for the agreement is through September 1, 2021. Marie went over COVID-19 expenses with the commissioners. Marie gave the commissioners a list of proposed expenses for COVID-19. They totaled \$20,899.86. The commissioners approved the list. Sara Hodges, Health/Aging Administrator joined the group. Marie said that the grant funding has been expended, so that the quote she had from Ka-Comm Inc., she gave them last week would have to come out of the SPARK funding. The commissioners questioned Marie on the cost, \$2,013.61. The commissioners asked Marie to see if she could negotiate a better price.

There was no one present between 8:45 a.m. – 9:00 a.m., for public comment.

Keith Coleman, Sheriff, gave prisoner count of Saline County 23, Sedgwick County 10, City of Minneapolis 1, and Ottawa County 4. Keith reported on the roof leaking at the jail. Keith reported on employees matters. The group discussed sheriff office and correction officer wages.

Greg Dockins, Road & Bridge Administrator, reported on what crews were doing. Greg gave the commissioners an estimate from Vogts Crushing LLC, for \$54,998.10, to crush 6,900 tons of concrete for the county. It was decided that Greg would send out specific sealed bids procedures for the crushing of the concrete. Greg will also get sealed bids on fuel prices. Greg discussed hiring someone that could train motor grader operators, oversee cleaning of ditches, etc. Greg will put something together for the job description, give it to the HR office to type up, and then he will get it the commissioners for review. The commissioners gave Greg their Local Project Authority sheets for picking a consultant for the engineering project on 170th Road between Sunset Road and Rifle Road over Pipe Creek.

Commissioner Malmberg sent new commissioner training information to Commissioner Wolf via email.

Lisa Keating, Independent agent with Globe Life, Family Heritage Insurance, gave the commissioners information on what her insurance company has to offer for employee supplemental insurance.

Marie Ballou, Emergency Management Coordinator, Sara Hodges, Health/Aging Administrator, and Trisha Smith, Health Department RN, discussed COVID-19 numbers, and testing information, which is around 50 a week. Trisha answered vaccine questions the commissioners had. Sara discussed their communication plan on getting information out to the public. Sara gave the commissioners the Kansas Statute regarding the local health officer. Sara said that the current local health officer is Dr. Labes, and the current local medical director is Dr. Yoxall. Both are willing to continue in those positions. Commissioner Malmberg moved to continue with Dr. Labes as local health officer, and Dr. Yoxall as local medical director for 2021. Commissioner Mortimer seconded. Motion carried,

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Greg Dockins, Road & Bridge Administration, stopped in and the fuel companies will not send sealed bids for fuel, by mail, because of the increase of rates.

Josh Brown, Custodian, came in and the commissioners asked for him to indicate on his time sheet what his overtime is for.

Commissioner Malmberg moved to go into executive session at 11:45 a.m. for ten minutes to discuss non-elected personnel to protect the privacy of the employee. Commissioner Mortimer seconded. Motion carried, 3-0. Those present were the commissioners, Mary Arganbright, Ottawa County Clerk, and Richard Buck, County Attorney. They returned to regular session at 11:55 a.m. No decision was made.

The commissioners will hold a work session after adjournment of regular meeting.

With no further business before the board, Commissioner Malmberg moved to adjourn the meeting at 12:12 p.m. Commissioner Mortimer seconded. Motion carried, 3-0.