



All Times are Approximate

- | | | | |
|-----------|---|------------------------------------|------------|
| 1 | Call To Order
Prayer
Flag Salute | | 8:00 a.m. |
| 2 | Public Forum
<i>This is reserved for public comment for any items not on the agenda limited to 3 minutes</i> | | 8:00 a.m. |
| 3 | Museum Building Maintenance Agreement | Duane Morris, Commissioner | 8:05 a.m. |
| 4 | NWKEICI Letter of Support | Carla Grund, Commissioner | 8:30 a.m. |
| 5 | Mental Health Awareness Month | Taylor Haws, CKMHC | 9:00 a.m. |
| 6 | Register of Deeds Update | Shelby Walker, Register of Deeds | 9:30 a.m. |
| 7 | Uniform Discussion | Chris Smith, Public Works Director | 9:45 a.m. |
| 8 | KDOT Criteria Selection | Chris Smith, Public Works Director | 10:00 a.m. |
| 9 | Shredding Services | Tammi Cox, County Clerk | 10:15 a.m. |
| 10 | Consent Agenda
Accounts Payable
Commission Minutes (April 20th)
AAE's | | 10:30 a.m. |
| 11 | Clerk Comments | Tammi Cox, County Clerk | 10:45 a.m. |
| 12 | Commissioner's Comments | | 10:50 a.m. |
| 13 | Adjournment | | 11:00 a.m. |

Logan & Camille Nichols
Law Firm
Lawton, KS 67480

Mr Logan and Camille,

Congratulations! I am pleased to inform you that on April 7th, 2026, the Kansas Housing
Operative Loan/Waiver Review Committee determined that your application for housing funds
passed the Threshold Stage requirements. Using the initial development figures you have
provided to us, the Northwest Kansas Economic Innovation Center, Inc. (NWKEICI) and the
Local Agent, North Central Regional Planning Commission (NCRPC) have reserved up to thirty-
four thousand and no cents (\$34,000) in your name for single-family home construction. If this is
the final amount, your local match requirement will be seventeen thousand and no cents
(\$17,000). This local match dollar amount may include non-cash development savings and will be
detailed in the Final Commitment letter.

This letter is your Conditional Commitment for funding. Once you have agreed to the following
conditions, provided the items listed below, and NWKEICI has accepted your additional
commitments, we will provide you with a Final Commitment letter. At that time, you must submit
a loan reservation fee of 2% of the non-local financial assistance. We kindly request that you
submit all items simultaneously, rather than individually. You may combine narratives into a
single document should you desire. The following are the conditions identified during the
Threshold Stage and are the Conditional Commitment requirements:

- 1) A letter of support from the local government, including the address or location
where construction will take place, and verification that what is being proposed
meets or exceeds any city ordinance or zoning requirements, if any.
- 2) Proof of site ownership or control. (copy of deed or contract to purchase)
- 3) Additional proposed plans, site plans, plats, and specifications, as available.
- 4) Brief narrative of how the funds will be used.
- 5) Proof of ability to fund the entire development, including debt and other forms
of equity (bank letter).
- 6) Brief description of the proposed development, including a timeline for development.
- 7) A list of any pending approvals by the local government.
- 8) A list of the source(s) of the local communities' match requirement.
- 9) Resume of developer's/contractor's experience and background. *We will also require the
most recent construction cost estimate and liability insurance.*
- 10) Provide all contact information of your lender as well as their wiring instructions.

Subsidy Breakdown:

- | | |
|-------------|-------------|
| 1) Local @ | \$17,000.00 |
| 2) State @ | \$17,000.00 |
| 3) Hansen @ | \$17,000.00 |
| | \$51,000.00 |

**This is not a final approval, and you are not yet able to begin construction. The Innovation
Center reserves the right to revoke approvals if program requirements are not met.** Your project
will be reviewed by the Loan/Waiver Review Committee a final time with all your Conditional
Commitment submissions. Let us know if there are any changes in square footage or any other
program limitations.

We look forward to working with you. Please let us know how else we can assist you throughout
the process.



Ottawa County Board of County Commissioners

District 1 – Carla Grund commissioner1@ottawacounty.org
District 2 – Scott Mortimer commissioner2@ottawacounty.org
District 3 – Duane Morris commissioner3@ottawacounty.org

307 N Concord, Ste 102 Minneapolis, KS 67467 (785)392-2279

April 27, 2026

Kansas Cooperative Loan/Waiver Committee
% North Central Regional Planning Commission
109 N. Mill Street
PO Box 565
Beloit, KS 67420

Kansas Cooperative Loan/Waiver Committee:

This is a letter of support for the proposed construction of the new home for Logan and Camille Nichols to be located at 906 North 250th Road, Solomon, Kansas 67480. This proposed location is in Ottawa County Kansas.

This construction meets all zoning requirements as discussed with Truette McQueen, Ottawa County Appraiser and Zoning Administrator. The only remaining approval needed is a sanitary sewer permit obtained from Phillip Murrow, County Sanitarian. Otherwise, all necessary approvals and permits have been met.

Sincerely,

Ottawa County Board of County Commissioners

Scott Mortimer, Chairman

Carla Grund, Member

Duane Morris, Member

**PROCLAMATION
DECLARING MAY AS
MENTAL HEALTH AWARENESS MONTH**

2026

WHEREAS, we recognize that mental health challenges are common, with one in three adults in Kansas report symptoms of anxiety and/or depression, and one in five youth experience a major depressive episode each year; and

WHEREAS, nearly half of Kansans experiencing a mental health concern do not pursue care, with stigma contributing to silence, delayed treatment, and worsening outcomes; and

WHEREAS, rural communities are rooted in resilience, hard work, and strong community ties, yet experience unique barriers to mental health care, including limited access, concerns about privacy, and stigma that can discourage help-seeking; and

WHEREAS, stigma can lead to isolation, reduced access to early intervention, and increased risk of crisis, including higher rates of suicide and untreated mental health conditions in our communities; and

WHEREAS, creating a culture of openness and understanding allows individuals to seek help earlier, strengthens connections, and supports recovery; and

WHEREAS, Central Kansas Mental Health Center is committed to fostering communities where mental health challenges are recognized as real and treatable, and where individuals feel supported in reaching out to trusted providers, peers, and community networks; and

WHEREAS, reducing stigma requires community-wide engagement through education, open dialogue, and collective effort to create environments where seeking help is encouraged and supported;

THEREFORE, I,

Name

title

do hereby proclaim May 2026 as Mental Health Awareness Month. I call upon the citizens, government agencies, public and private institutions, businesses, and schools in Ottawa County to take action to end stigma, promote understanding of mental health, encourage help-seeking, and participate in community efforts that foster connection, education, and support for all residents.

GIVEN under my hand, on _____

Date

REQUEST FOR ACTION

Request

A request to obtain shredder services through Secure Shred – Mobile Document Destruction.

Information

Secure Shred would provide monthly pickup of county shredding materials. I propose utilizing the Executive Container, which can hold approximately 50–70 pounds. This container would be placed in the employee supply area and made accessible to all departments. It will remain locked and secured at all times. I have also communicated with multiple departments that have indicated interest in utilizing this service.

Additionally, the District Court has expressed interest in obtaining a dedicated container

Budget Impact

The cost of the Executive Container is \$45.00 per month, totaling \$540.00 annually. Funding would be allocated from the Miscellaneous budget.

The contract requires a 30-day notice period for any changes, allowing flexibility to upgrade to a larger container or adjust pickup frequency if needed. Alternative container sizes include a 65-gallon option at \$55.00 per month and a 95-gallon option at \$65.00 per month.

Staff Recommendation

Staff recommends partnering with Secure Shred at a cost of \$45.00 per month to meet the county's shredding needs.